DDRC

MINUTES

of the **REGULAR MEETING** of the
**BOARD OF DIRECTORS**
of the
**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

Walters Center, 12665 W, 52nd Ave., Arvada, CO 80002
September 23, 2026

***Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.***

## I -- PRELIMINARY

A. CALL TO ORDER: Mrs. Hartley, Chair of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for September 23, 2026 to order at 5:30 p.m.

B. ROLL CALL:

| BOARD MEMBERS PRESENT | BOARD MEMBERS ABSENT | SENIOR STAFF PRESENT |
|---|---|---|
| Susan Hartley, Chair | Mary Margaret Fouse-Bishop | Rob DeHerrera, Executive Dir. |
| Pat Bolton | | Veronica Canto |
| Megan MacHatton | | Patrick Glover |
| Amy Miller | | Heather Hagen |
| David Pemberton | | Lambert Hubel |
| Doreen Raad | | Terri Hulstrom |
| Matt Rotter | | Steve Jimenez |
| Jodi Schoemer | | Micki Klawes |
| Sharon Sena | | Jamie Luark |
| Jennifer Thompson | | Michele Majeune |
| Mary Ann Tillman | | Lindsay Menough |
| | | Kerrianne Rigney |
| | | Annette Rogers |
| | | Theresa Vosberg |

A quorum was present.

C. MINUTES: Mr. Rotter moved to approve the minutes of the August 26, 2026 meeting as written. Seconded by Ms. Sena and carried unanimously.

D. FINANCIAL STATEMENTS: Mr. Rotter, Treasurer, presented the June financial statements including revenue, expenses, variances and an investment update.

Mrs. MacHatton moved to approve the financial statements as submitted. Seconded by Ms. Sena and carried unanimously.

## II – COMMUNICATIONS

None

## III – PUBLIC COMMENT

None

## IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Schoemer moved that Board approve the following items under the consent agenda.

| | |
|---|---|
| VI | Human Resources Report |
| VII | Development Report |
| VIII-A | Early Intervention Service Broker Status Report |
| VIII-B | Community Services Status Report |
| IX-C | Finance/HR and Executive Committee Recommendations |

- Approval that DDRC absorb the additional $50,000 in health insurance costs this fiscal year with no plan changes.
- Approval of December 9th for the November/December Board meeting.

Motion seconded by Mr. Rotter and carried unanimously.

## V – COMMENDATIONS

There were no commendations given this month.

## IX – BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

- The September quarterly revenue forecast for the legislature included a structural deficit of between $1.2 billion to $1.6 billion for FY 27-28. The projected deficit is now five times larger than it was just three months ago. Impacts of HR 1, many of which are set to take effect 1/1/27, are still unknown and could further exacerbate the structural budget. This is an important forecast in that it is what the Governor will use when developing the 27-28 state of Colorado budget, which will be submitted on November 1st. Governor Polis is term limited and regardless of who wins the Governor's race, they will have their own budget for FY28. This is the third consecutive year with budget deficits of more than $1 billion.
- The Colorado Commission on Medicaid has been meeting throughout the summer. Their charge is to help evaluate Colorado's Medicaid program, including eligibility, enrollment, benefits and services, providers and rates with the goal to help control the Medicaid spending. At its September meeting, they focused on Long-Term Supports and Services (LTSS), including HCBS waivers and general fund IDD services. At this meeting, the Office of State Planning and Budget provided an update on Medicaid utilization. For FY 25-26, the overspending was $160 million general fund. FY 26-27 is projected to overspend by $443 million general fund with FY 27-28 projected to be a $918 million shortfall. This is very early data, and we'll have to see if the recent cost containment measures get any traction. There was discussion about the Department of

Health Care Policy and Financing (HCPF) forecasting and increased administrative expenditures. Alliance had members testify at the commission meeting and is staying engaged to be part of the solution.

- We have received a grant for nearly $90,000 through Clean Transit Enterprise for a new EV van. Thank you to Steve Jimenez for his work securing this grant.
- The Legislative BBQ brought together over 150 people, including candidates, elected officials and advocates. Thank you to Board members who were able to attend.
- Direct Support Professions Recognition Week was a huge success. Thank you to Board members who were able to stop by any of the week's events. Also, a special thanks to Mrs. Hartley for putting together a video on behalf of the Board that was sent to DSPs.
- We are planning a special unveiling and ribbon cutting of the new Mai Family Wellness Center at Walters on October 3rd from 11 am to 1 pm recognizing the incredible contribution, support and generosity of the Mai Family Trust in making this happen.
- The Annual Celebration will be October 28th at Baldoria on the Water. The Board meeting will be at 5:30 pm immediately followed by the celebratory event at 6 pm. We have a well-deserving group of awardees, including a special Legacy Award for Mr. Pemberton.
- Thank you to the Board for meeting at Walters to see where a significant amount of capital, program and donated dollars have been used over the past few years to update, improve and add wonderful spaces at the facility. A real shout out to Steve Jimenez, Kerrianne Rigney, Terri Hulstrom and their teams for the amount of work they have put in. A brief history of Walters was shared.

B. PROPOSED BYLAWS CHANGE – Last month the Board was given a proposed bylaws revision changing the required number of Board meetings from ten to four. The quarterly cadence will be March, June, September and December. This year we will still have our Annual Board meeting in October to re-elect directors and approve the slate of officers. A meeting will also be held December 9th, which will kick off the quarterly cadence. The Finance/HR and Executive Committees will continue to meet ten times a year and other Board committees will maintain their current schedules.

***Ms. Miller moved to approve the bylaws revision as presented. Seconded by Mrs. Bolton and carried unanimously.***

## X – PUBLIC COMMENT

None

## XI – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

## XII – ADJOURNMENT

Meeting adjourned at 6:10 p.m. The next regular meeting of the Board is on Wednesday, October 28, 2026 at 5:30 pm, at Baldoria on the Water, 146 Van Gordon Street, Lakewood, CO 80228.

## XIII – SPECIAL ITEM

The Board took a tour of all the new and updated spaces at DDRC's Walter facility.

Jodi Schoemer, Vice Chair

Annette Rogers, Executive Assistant

**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

UNAUDITED SUMMARY OF REVENUES & EXPENSES
July 31, 2026

| | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH ACTUAL | Y-T-D BUDGET | Y-T-D ACTUAL | Y-T-D VARIANCE FAV (-UNFAV) DOLLARS | % |
|---|---|---|---|---|---|---|---|
| **REVENUES** | $ 40,136,898 | $ 3,344,742 | $ 3,372,572 | $ 3,344,742 | $ 3,372,572 | $ 27,830 | 0.8% |
| **EXPENDITURES** | | | | | | | |
| PERSONNEL | $ 23,911,754 | $ 1,992,646 | $ 1,916,363 | $ 1,992,646 | $ 1,916,363 | $ 76,283 | 3.8% |
| OPERATING | $ 9,807,790 | $ 817,316 | $ 779,176 | $ 817,316 | $ 779,176 | $ 38,140 | 4.7% |
| PURCHASE OF SERVICES | $ 4,032,970 | $ 336,081 | $ 358,832 | $ 336,081 | $ 358,832 | $ (22,751) | -6.8% |
| COMMUNITY FUNDED PROGRAMS | $ 2,122,770 | $ 176,898 | $ 368,819 | $ 176,898 | $ 368,819 | $ (191,922) | -108.5% |
| **TOTAL EXPENDITURES** | $ 39,875,284 | $ 3,322,940 | $ 3,423,190 | $ 3,322,940 | $ 3,423,190 | $ (100,250) | -3.0% |
| **REVENUES OVER EXPENSES SURPLUS/(DEFICIET)** | $ 261,613 | $ 21,801 | $ (50,618) | $ 21,801 | $ (50,618) | $ (72,419) | |
| **UNREALIZED GAIN/(LOSS) ON LT INVESTMENTS** | $ - | $ - | $ (28,689) | $ - | $ (28,689) | $ (28,689) | |
| **REVENUES OVER EXPENSES NET OF LT INVESTMENTS SURPLUS/(DEFICIT)** | $ 261,613 | $ 21,801 | $ (21,929) | $ 21,801 | $ (21,929) | $ (43,730) | |

**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

UNAUDITED REVENUES
July 31, 2026

MONTH # 1

| SOURCE | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH REVENUE | Y-T-D BUDGET | Y-T-D REVENUE | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
|---|---|---|---|---|---|---|---|
| MEDICAID REVENUE | $ 13,781,900 | $ 1,148,492 | $ 1,185,866 | $ 1,148,492 | $ 1,185,866 | $ 37,374 | 3.3% |
| JEFFERSON COUNTY | $ 12,357,661 | $ 1,029,805 | $ 1,029,805 | $ 1,029,805 | $ 1,029,805 | $ (0) | 0.0% |
| STATE PROGRAM | $ 10,342,290 | $ 861,858 | $ 873,026 | $ 861,858 | $ 873,026 | $ 11,169 | 1.3% |
| SUPPORTED LIVING SERVICES | $ 772,333 | $ 64,361 | $ 77,360 | $ 64,361 | $ 77,360 | $ 12,999 | 20.2% |
| ROOM AND BOARD | $ 976,224 | $ 81,352 | $ 103,527 | $ 81,352 | $ 103,527 | $ 22,175 | 28.3% |
| DONATIONS/GRANTS | $ 720,397 | $ 60,033 | $ 26,504 | $ 60,033 | $ 26,504 | $ (33,529) | -55.9% |
| RENTAL REVENUE | $ 499,839 | $ 41,653 | $ 38,708 | $ 41,653 | $ 38,708 | $ (2,945) | -7.1% |
| HUD SUBSIDIES | $ 240,604 | $ 20,050 | $ 20,840 | $ 20,050 | $ 20,840 | $ 790 | 2.9% |
| MISCELLANEOUS | $ 20,000 | $ 1,667 | $ 5,544 | $ 1,667 | $ 5,544 | $ 3,877 | 232.6% |
| INTEREST | $ 350,000 | $ 29,167 | $ 28,491 | $ 29,167 | $ 28,491 | $ (676) | -2.3% |
| PRIVATE PAY | $ 7,000 | $ 583 | $ 6,661 | $ 583 | $ 6,661 | $ 6,078 | 1041.9% |
| UNREALIZED GAIN/(LOSS) ON INVESTMENT | $ - | $ - | $ (28,689) | $ - | $ (28,689) | $ (28,689) | - |
| EXTERNAL TOTAL REVENUE | $ 40,068,248 | $ 3,339,021 | $ 3,367,643 | $ 3,339,021 | $ 3,367,643 | $ 28,622 | 0.9% |
| INTERNAL REVENUES | $ 68,650 | $ 5,721 | $ 4,929 | $ 5,721 | $ 4,929 | $ (792) | -11.8% |
| | $ 40,136,898 | $ 3,344,742 | $ 3,372,572 | $ 3,344,742 | $ 3,372,572 | $ 27,830 | 0.8% |

| | | |
|---|---|---|
| 1% OF Y-T-D REVENUE | $ | 33,676 |
| 1/2 % OF Y-T-D REVENUE | $ | 16,838 |
| FLUCTUATION THRESHOLD | $ | 25,000 & 10% |

**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

UNAUDITED EXPENSES
July 31, 2026

| DEPARTMENT/SECTION/UNIT | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH EXPENSES | Y-T-D BUDGET | Y-T-D EXPENSES | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
|---|---|---|---|---|---|---|---|
| RESIDENTIAL - ALL | | | | | | | |
| PERSONNEL | $ 5,576,221 | $ 464,685 | $ 480,365 | $ 464,685 | $ 480,365 | $ (15,680) | -3.4% |
| OPERATING | $ 1,945,820 | $ 162,152 | $ 155,515 | $ 162,152 | $ 155,515 | $ 6,637 | 4.1% |
| PURCHASE OF SERVICES | $ 4,032,970 | $ 336,081 | $ 358,832 | $ 336,081 | $ 358,832 | $ (22,751) | -6.8% |
| TOTALS | $ 11,555,011 | $ 962,918 | $ 994,712 | $ 962,918 | $ 994,712 | $ (31,794) | -3.3% |
| EARLY INTERVENTION | | | | | | | |
| PERSONNEL | $ 7,428,714 | $ 619,060 | $ 629,903 | $ 619,060 | $ 629,903 | $ (10,844) | -1.8% |
| OPERATING / PURCHASE OF SERVICE | $ 3,532,660 | $ 294,388 | $ 289,029 | $ 294,388 | $ 289,029 | $ 5,359 | 1.8% |
| TOTALS | $ 10,961,374 | $ 913,448 | $ 918,932 | $ 913,448 | $ 918,932 | $ (5,484) | -0.6% |
| ADULT DAY PROGRAM | | | | | | | |
| PERSONNEL | $ 2,789,411 | $ 232,451 | $ 192,631 | $ 232,451 | $ 192,631 | $ 39,820 | 17.1% |
| OPERATING | $ 1,734,818 | $ 144,568 | $ 143,749 | $ 144,568 | $ 143,749 | $ 819 | 0.6% |
| TOTALS | $ 4,524,229 | $ 377,019 | $ 336,380 | $ 377,019 | $ 336,380 | $ 40,639 | 10.8% |
| EMPLOYMENT SERVICES | | | | | | | |
| PERSONNEL | $ 895,175 | $ 74,598 | $ 68,547 | $ 74,598 | $ 68,547 | $ - | 0.0% |
| OPERATING | $ 82,118 | $ 6,843 | $ 3,637 | $ 6,843 | $ 3,637 | $ 3,206 | 46.9% |
| TOTALS | $ 977,293 | $ 81,441 | $ 72,184 | $ 81,441 | $ 72,184 | $ 3,206 | 3.9% |
| ADMINISTRATION & DEVELOPMENT | | | | | | | |
| PERSONNEL | $ 3,497,206 | $ 291,434 | $ 249,396 | $ 291,434 | $ 249,396 | $ 42,038 | 14.4% |
| OPERATING | $ 1,780,191 | $ 148,349 | $ 138,811 | $ 148,349 | $ 138,811 | $ 9,538 | 6.4% |
| TOTALS | $ 5,277,397 | $ 439,783 | $ 388,207 | $ 439,783 | $ 388,207 | $ 51,576 | 11.7% |
| QUALITY ASSURANCE/NURSING | | | | | | | |
| PERSONNEL | $ 936,886 | $ 78,074 | $ 81,677 | $ 78,074 | $ 81,677 | $ (3,603) | -4.6% |
| OPERATING | $ 49,468 | $ 4,122 | $ 2,359 | $ 4,122 | $ 2,359 | $ 1,763 | 42.8% |
| TOTALS | $ 986,354 | $ 82,196 | $ 84,036 | $ 82,196 | $ 84,036 | $ (1,840) | -2.2% |

**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

UNAUDITED EXPENSES
July 31, 2026

| DEPARTMENT/SECTION/UNIT | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH EXPENSES | Y-T-D BUDGET | Y-T-D EXPENSES | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
|---|---|---|---|---|---|---|---|
| SUPPORTED LIVING SERVICES | | | | | | | |
| PERSONNEL | $ 1,126,188 | $ 93,849 | $ 96,676 | $ 93,849 | $ 96,676 | $ (2,827) | -3.0% |
| OPERATING | $ 215,344 | $ 17,945 | $ 13,703 | $ 17,945 | $ 13,703 | $ 4,242 | 24.6% |
| TOTALS | $ 1,341,532 | $ 111,794 | $ 110,379 | $ 111,794 | $ 110,379 | $ 1,415 | 1.3% |
| BEHAVIORAL HEALTH | | | | | | | |
| PERSONNEL | $ 781,551 | $ 65,129 | $ 49,625 | $ 65,129 | $ 49,625 | $ 15,504 | 23.8% |
| OPERATING | $ 254,877 | $ 21,240 | $ 19,282 | $ 21,240 | $ 19,282 | $ 1,958 | 9.2% |
| TOTALS | $ 1,036,428 | $ 86,369 | $ 68,907 | $ 86,369 | $ 68,907 | $ 17,462 | 20.2% |
| THERAPEUTIC RECREATION | | | | | | | |
| PERSONNEL | $ 583,751 | $ 48,646 | $ 44,640 | $ 48,646 | $ 44,640 | $ 4,006 | 8.2% |
| OPERATING | $ 142,520 | $ 11,877 | $ 9,430 | $ 11,877 | $ 9,430 | $ 2,447 | 20.6% |
| TOTALS | $ 726,271 | $ 60,523 | $ 54,070 | $ 60,523 | $ 54,070 | $ 6,453 | 10.7% |
| TERMINAL | | | | | | | |
| PERSONNEL | $ 189,784 | $ 15,815 | $ 14,501 | $ 15,815 | $ 14,501 | $ 1,314 | 8.3% |
| OPERATING / PURCHASE OF SERVICE | $ 64,376 | $ 5,365 | $ 3,405 | $ 5,365 | $ 3,405 | $ 1,960 | 36.5% |
| TOTALS | $ 254,160 | $ 21,180 | $ 17,906 | $ 21,180 | $ 17,906 | $ 3,274 | 15.5% |
| COMMUNITY PROGRAMS | | | | | | | |
| PERSONNEL | $ 106,868 | $ 8,906 | $ 8,402 | $ 8,906 | $ 8,402 | $ 504 | 5.7% |
| OPERATING | $ 5,598 | $ 467 | $ 256 | $ 467 | $ 256 | $ 211 | 45.1% |
| COMMUNITY FUNDED PROGRAMS | $ 2,122,770 | $ 176,898 | $ 368,819 | $ 176,898 | $ 368,819 | $ (191,922) | -108.5% |
| | $ 2,235,236 | $ 186,270 | $ 377,477 | $ 186,270 | $ 377,477 | $ (191,207) | -102.7% |
| | $ - | | | | | | |
| SUMMARY | | | | | | | |
| PERSONNEL | $ 23,911,754 | $ 1,992,646 | $ 1,916,363 | $ 1,992,646 | $ 1,916,363 | $ 76,283 | 3.8% |
| OPERATING | $ 9,807,790 | $ 817,316 | $ 779,176 | $ 817,316 | $ 779,176 | $ 38,140 | 4.7% |
| PURCHASE OF SERVICES | $ 4,032,970 | $ 336,081 | $ 358,832 | $ 336,081 | $ 358,832 | $ (22,751) | -6.8% |
| COMMUNITY FUNDED PROGRAMS | $ 2,122,770 | $ 176,898 | $ 368,819 | $ 176,898 | $ 368,819 | $ (191,922) | -108.5% |
| TOTALS | $ 39,875,284 | $ 3,322,940 | $ 3,423,190 | $ 3,322,940 | $ 3,423,190 | $ (100,250) | -3.0% |
| 1% OF Y-T-D EXPENSE | | | | | $ 34,232 | | |
| 1/2 % OF Y-T-D EXPENSE | | | | | $ 17,116 | | |
| FLUCTUATION THRESHOLD | | | | | $ 25,000 | & 10% | |

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

| ASSETS | Unaudited July 31, 2026 | Unaudited June 30, 2026 |
|---|---|---|
| Current Assets | | |
| Cash | | |
| Cash and cash equivalents | $17,034,138 | $16,811,855 |
| Certificates of deposit | 976,403 | 976,403 |
| Receivables | | |
| Fees and grants from governmental agencies | 4,335,510 | 4,396,311 |
| Other | 1,679,198 | 2,266,248 |
| Prepaid expenses and other | 1,471,579 | 1,361,872 |
| Total Current Assets | 25,496,828 | 25,812,689 |
| Land, building and equipment | 27,718,633 | 27,700,113 |
| Less: Accumulated Depreciation | (20,762,658) | (20,689,090) |
| Net Fixed Assets | 6,955,975 | 7,011,023 |
| Restricted certificates of deposit | 179,471 | 179,471 |
| Investments | 7,104,189 | 7,132,878 |
| Restricted cash | 136,608 | 136,608 |
| Total Assets | $39,873,071 | $40,272,669 |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Accounts payable | 2,275,698 | 2,627,814 |
| Notes payable | 96,525 | 96,525 |
| Accrued expenses | 1,761,063 | 1,761,063 |
| Deferred revenue | 71,507 | 68,371 |
| Total liabilities | 4,204,793 | 4,553,773 |
| Net assets | | |
| Net assets | 35,668,278 | 35,718,896 |
| Total net assets | 35,668,278 | 35,718,896 |
| Total liabilities and net assets | $39,873,071 | $40,272,669 |

Developmental Disabilities Resource Center
Unaudited Statement of Cash Flows

| | Unaudited July 31, 2026 | Unaudited June 30, 2026 |
|---|---|---|
| Cash flows from operating activities: | | |
| Change in net assets | ($50,618) | $2,051,498 |
| Adjustment for non cash items: | | |
| In-Kind Donation | | |
| Depreciation | 73,568 | 795,965 |
| (Gain)/loss on asset disposition | (4,500) | (5,741) |
| Unrealized (Gain)/Loss on Investment | 28,689 | (1,213,829) |
| Change in assets and liabilities: | | |
| Accounts receivable | 647,851 | (2,226,102) |
| Other assets | (109,707) | (92,429) |
| Accounts payable and accrued expense | (352,116) | (205,519) |
| Deferred Revenue | 3,136 | 63,941 |
| Cash provided by operations | 236,303 | (832,216) |
| Cash flows from investing activities: | | |
| Change in CDs | - | (575,029) |
| Proceeds from redemption of investments | - | - |
| Proceeds from sale of fixed assets | 4,500 | 5,741 |
| Purchase of investments | - | - |
| Purchase of fixed assets | (18,520) | (1,277,771) |
| Cash provided by investing activity | (14,020) | (1,847,059) |
| Cash flows from financing activities: | | |
| Issuance of notes payable | - | - |
| Payments on notes payable | - | - |
| | - | - |
| NET INCREASE (DECREASE) IN CASH | 222,283 | (2,679,275) |
| Cash balance, beginning of period | 16,948,455 | 19,627,734 |
| Cash balance, end of period | $17,170,738 | $16,948,455 |