



MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER

DDRC Building, 11177 W. 8th Ave., Lakewood, CO 80215
April 22, 2026

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. CALL TO ORDER: Mrs. Hartley, Chair of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for April 22, 2026, to order at 5:30 p.m.

B. ROLL CALL:

BOARD MEMBERS ATTENDING

Susan Hartley, Chair
Mary Margaret Fouse-Bishop
Amy Miller
David Pemberton
Doreen Raad
Sharon Sena
Jennifer Thompson
Mary Ann Tillman

BOARD MEMBERS ABSENT

Pat Bolton
Megan MacHatton
Matt Rotter
Jodi Schoemer

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.
Veronica Canto
Patrick Glover
Meghan Horihan
Lambert Hubel
Micki Klawes
Eric Koch
Ashley Lee
Jamie Luark
Kerriane Rigney
Annette Rogers
Theresa Vosberg

A quorum was present.

C. MINUTES: Mrs. Tillman moved to approve the minutes of the March 25, 2026, meeting as written. Seconded by Mr. Pemberton and carried unanimously.

D. FINANCIAL STATEMENTS: Jamie Luark, CFO, presented the January financial statements including revenue, expenses and variances.

Mr. Pemberton moved to approve the financial statements as submitted. Seconded by Mrs. Tillman and carried unanimously.

II – COMMUNICATIONS

Ms. Fouse-Bishop shared a communication from Ms. Thompson asking about a possible reopening of Café Soul. The Community Services Committee will explore the question.

III – PUBLIC COMMENT

None.

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Fouse-Bishop moved that Board approve the following items under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Early Intervention Service Broker Status Report
- VIII-B Community Services Status Report
- IX-B Executive and Finance/HR Committee Recommendations - None

Seconded by Mrs. Tillman and carried unanimously.

V – COMMENDATIONS

There were four Customer Service Awards, two Teamwork Awards and one DUCK Award given this month.

Mrs. Tillman moved to approve the commendations report as presented. Seconded by Mrs. Raad and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

- The Joint Budget Committee (JBC) has finished their initial work on the long bill, and it has made its way through the House and Senate. It still has to go back to the JBC for finishing touches, and we expect it to be completed this week and afterwards make its way to the Governor's desk for signature. After all their work, the JBC did have to make a 2% across the board rate cut for all Case Management, Long Term Supports and Services and Home and Community Based Services. This decrease will impact all Medicaid provider rates and State General Fund services. The JBC did not approve a reduction in the Individual Residential Services and Supports (IRSS) rate to align with the host home rate. Looking ahead, much of the structural budget issues remain, so we still expect the next couple of years to be very challenging.
- Kim Bimester resigned from her role as the Executive Director of HCPF and Governor Polis announced her replacement, Gretchen Hammer, who was Colorado's Medicaid Director from 2015-2018.
- Volunteer Appreciation Week is the week of April 19th, and we want to say thank you to all the Board members for your incredible volunteerism and leadership for DDRC.
- Patrick Glover has joined DDRC as the new Director of Finance and Accounting. He has great experience in both the nonprofit sector and IDD field. He was a DSP for DDRC many years ago, so he is familiar with what we do. We are happy to have him join our team.

- DDRC formally received notice that Employment Specialist Amanda McConnell has been named the 2026 Colorado Direct Support Professional (DSP) of the Year by ANCOR. We are thrilled and incredibly proud of Amanda for this esteemed recognition. She is at the ANCOR conference in Boston this week where she is being recognized.
- Nicole Dawson, a Speech Language Pathologist on our EI team, has been selected by EI Colorado as one of two EI providers statewide to receive the 2026 Outstanding EI Service Provider Award after being nominated by seven families.
- Our Executive Management, Senior Management and their teams held a full-day strategic planning session to share updates about accomplishments and goals. Thanks go to Lindsay Menough for taking the lead on this event that was packed with information, achievements, challenges and forward-looking plans. It was a great team-building event.
- Thank you to all Board members who were able to attend the Donor Appreciation Brunch. It was a very nice, intimate event that was appreciated by all who attended. We want to thank Ashley Lee, Addie Ewalt and Michele Majeune for putting that together.
- Just a reminder that the golf tournament is on August 10th.

X – SPECIAL ITEM

Representatives from BOK Financial gave an overview of the Board’s fiduciary duties and a quarterly investment update.

XI – PUBLIC COMMENT

None

XII – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 6:30 p.m. The next regular meeting of the Board is on Wednesday, May 27, 2026, at 5:30 pm, at DDRC, 11177 W. 8th Avenue, Lakewood, CO 80215.


Mary Margaret Fouse-Bishop, Secretary


Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES
February 28, 2026

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$ 41,595,952	\$ 3,466,329	\$ 3,449,634	\$ 27,730,635	\$ 28,045,353	\$ 314,718	1.1%
EXPENDITURES							
PERSONNEL	\$ 24,279,369	\$ 2,023,281	\$ 2,037,546	\$ 16,186,246	\$ 16,053,313	\$ 132,933	0.8%
OPERATING	\$ 9,710,059	\$ 809,172	\$ 748,606	\$ 6,473,373	\$ 6,445,955	\$ 27,418	0.4%
PURCHASE OF SERVICES	\$ 4,430,810	\$ 369,234	\$ 319,858	\$ 2,953,873	\$ 2,784,886	\$ 168,987	5.7%
COMMUNITY FUNDED PROGRAMS	\$ 3,039,161	\$ 253,263	\$ 205,628	\$ 2,026,107	\$ 1,050,361	\$ 975,746	48.2%
TOTAL EXPENDITURES	\$ 41,459,399	\$ 3,454,950	\$ 3,311,638	\$ 27,639,599	\$ 26,334,515	\$ 1,305,084	4.7%
REVENUES OVER EXPENSES SURPLUS/(DEFICIET)	\$ 136,552	\$ 11,379	\$ 137,996	\$ 91,035	\$ 1,710,837	\$ 1,619,803	
UNREALIZED GAIN/(LOSS) ON LT INVESTMENTS	\$ -	\$ -	\$ 127,357	\$ -	\$ 666,163	\$ 666,163	
REVENUES OVER EXPENSES NET OF LT INVESTMENTS SURPLUS/(DEFICIT)	\$ 136,552	\$ 11,379	\$ 10,639	\$ 91,035	\$ 1,044,674	\$ 953,640	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES
February 28, 2026

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	Y-T-D VARIANCE FAV (UNFAV) DOLLARS	%
MEDICAID REVENUE	\$ 14,353,780	\$ 1,196,148	\$ 1,168,504	\$ 9,569,187	\$ 9,428,933	\$ (140,254)	-1.5%
JEFFERSON COUNTY	\$ 13,274,053	\$ 1,106,171	\$ 1,029,805	\$ 8,849,369	\$ 8,696,637	\$ (152,732)	-1.7%
STATE PROGRAM	\$ 10,241,201	\$ 853,433	\$ 852,002	\$ 6,827,467	\$ 6,897,825	\$ 70,358	1.0%
SUPPORTED LIVING SERVICES	\$ 860,277	\$ 71,690	\$ 78,792	\$ 573,518	\$ 590,488	\$ 16,970	3.0%
ROOM AND BOARD	\$ 1,032,129	\$ 86,011	\$ 83,611	\$ 688,086	\$ 647,313	\$ (40,773)	-4.9%
DONATIONS/GRANTS	\$ 762,130	\$ 63,511	\$ 16,248	\$ 508,087	\$ 335,210	\$ (172,877)	-34.0%
RENTAL REVENUE	\$ 403,372	\$ 33,614	\$ 41,033	\$ 268,915	\$ 317,445	\$ 48,530	18.0%
HUD SUBSIDIES	\$ 283,460	\$ 21,955	\$ 21,049	\$ 175,640	\$ 159,635	\$ (16,005)	-10.1%
MISCELLANEOUS	\$ 20,000	\$ 1,667	\$ 534	\$ 13,333	\$ 5,092	\$ (8,241)	-61.8%
INTEREST	\$ 300,000	\$ 25,000	\$ 25,400	\$ 200,000	\$ 257,283	\$ 57,283	28.6%
PRIVATE PAY	\$ 21,464	\$ 1,789	\$ -	\$ 14,309	\$ 641	\$ (13,668)	-95.5%
UNREALIZED GAIN/(LOSS) ON INVESTMENT	\$ -	\$ -	\$ 127,357	\$ -	\$ 666,163	\$ 666,163	100.0%
EXTERNAL TOTAL REVENUE	\$ 41,531,866	\$ 3,460,989	\$ 3,444,335	\$ 27,687,911	\$ 28,002,665	\$ 314,754	1.1%
INTERNAL REVENUES	\$ 64,086	\$ 5,341	\$ 5,299	\$ 42,724	\$ 42,688	\$ (36)	1.9%
	\$ 41,595,952	\$ 3,466,329	\$ 3,449,634	\$ 27,730,635	\$ 28,045,353	\$ 314,718	1.1%

1% OF Y-T-D REVENUE
1/2 % OF Y-T-D REVENUE
FLUCTUATION THRESHOLD

\$ 280,027
\$ 140,013
\$ 25,000 & 10%

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES
February 28, 2026

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (UNFAV) DOLLARS	%
RESIDENTIAL - ALL							
PERSONNEL	\$ 6,678,817	\$ 556,568	\$ 559,463	\$ 4,452,545	\$ 4,447,561	\$ 4,984	0.1%
OPERATING	\$ 1,931,662	\$ 160,972	\$ 137,668	\$ 1,287,775	\$ 1,238,709	\$ 49,066	3.8%
PURCHASE OF SERVICES	\$ 4,430,810	\$ 369,234	\$ 319,858	\$ 2,953,873	\$ 2,784,886	\$ 168,987	5.7%
TOTALS	\$ 13,041,289	\$ 1,086,774	\$ 1,016,989	\$ 8,694,193	\$ 8,471,156	\$ 223,037	2.6%
EARLY INTERVENTION							
PERSONNEL	\$ 7,336,875	\$ 611,406	\$ 613,784	\$ 4,891,250	\$ 4,784,305	\$ 106,945	2.2%
OPERATING / PURCHASE OF SERVICE	\$ 3,346,321	\$ 278,860	\$ 282,681	\$ 2,230,881	\$ 2,295,186	\$ (64,305)	-2.9%
TOTALS	\$ 10,683,196	\$ 890,266	\$ 896,465	\$ 7,122,131	\$ 7,079,491	\$ 42,640	0.6%
ADULT DAY PROGRAM							
PERSONNEL	\$ 3,693,146	\$ 307,762	\$ 301,603	\$ 2,462,097	\$ 2,476,448	\$ (14,351)	-0.6%
OPERATING	\$ 1,926,979	\$ 160,582	\$ 129,198	\$ 1,284,653	\$ 1,150,040	\$ 134,613	10.5%
TOTALS	\$ 5,620,125	\$ 468,344	\$ 430,801	\$ 3,746,750	\$ 3,626,488	\$ 120,262	3.2%
ADMINISTRATION							
PERSONNEL	\$ 3,427,286	\$ 285,607	\$ 337,407	\$ 2,284,857	\$ 2,436,060	\$ (151,203)	-6.6%
OPERATING	\$ 1,743,782	\$ 145,315	\$ 142,137	\$ 1,162,521	\$ 1,252,364	\$ (89,843)	-7.7%
TOTALS	\$ 5,171,068	\$ 430,922	\$ 479,544	\$ 3,447,379	\$ 3,688,424	\$ (241,045)	-7.0%
SUPPORTED LIVING SERVICES							
PERSONNEL	\$ 1,472,816	\$ 122,735	\$ 98,283	\$ 981,877	\$ 794,685	\$ 187,192	19.1%
OPERATING	\$ 207,525	\$ 17,294	\$ 17,655	\$ 138,350	\$ 147,605	\$ (9,255)	-5.7%
TOTALS	\$ 1,680,341	\$ 140,028	\$ 115,938	\$ 1,120,227	\$ 942,290	\$ 177,937	15.9%
BEHAVIORAL HEALTH							
PERSONNEL	\$ 746,595	\$ 62,216	\$ 52,263	\$ 497,730	\$ 489,060	\$ 8,670	1.7%
OPERATING	\$ 288,317	\$ 24,026	\$ 21,026	\$ 192,211	\$ 175,029	\$ 17,182	8.9%
TOTALS	\$ 1,034,912	\$ 86,243	\$ 73,289	\$ 689,941	\$ 664,089	\$ 25,852	3.7%
THERAPEUTIC RECREATION							
PERSONNEL	\$ 605,743	\$ 50,479	\$ 48,810	\$ 403,829	\$ 410,485	\$ (6,656)	-1.6%
OPERATING	\$ 184,128	\$ 15,344	\$ 10,383	\$ 122,752	\$ 138,807	\$ (16,055)	-13.1%
TOTALS	\$ 789,871	\$ 65,823	\$ 59,193	\$ 526,581	\$ 549,292	\$ (22,711)	-4.3%
TERMINAL							
PERSONNEL	\$ 191,985	\$ 15,999	\$ 16,569	\$ 127,990	\$ 125,868	\$ 2,122	1.7%
OPERATING / PURCHASE OF SERVICE	\$ 77,063	\$ 6,422	\$ 7,648	\$ 51,375	\$ 46,376	\$ 4,999	9.7%
TOTALS	\$ 269,048	\$ 22,421	\$ 24,217	\$ 179,365	\$ 172,244	\$ 7,121	4.0%
COMMUNITY PROGRAMS							
PERSONNEL	\$ 126,107	\$ 10,509	\$ 9,364	\$ 84,071	\$ 88,841	\$ (4,770)	-5.7%
OPERATING	\$ 4,282	\$ 357	\$ 210	\$ 2,855	\$ 1,839	\$ 1,016	35.6%
COMMUNITY FUNDED PROGRAMS	\$ 3,039,161	\$ 253,263	\$ 205,628	\$ 2,026,107	\$ 1,050,361	\$ 975,746	48.2%
TOTALS	\$ 3,169,550	\$ 264,129	\$ 215,202	\$ 2,113,033	\$ 1,141,041	\$ 971,992	46.0%
SUMMARY							
PERSONNEL	\$ 24,279,369	\$ 2,023,281	\$ 2,037,546	\$ 16,186,246	\$ 16,053,313	\$ 132,933	0.8%
OPERATING	\$ 9,710,059	\$ 809,172	\$ 748,606	\$ 6,473,373	\$ 6,445,955	\$ 27,418	0.4%
PURCHASE OF SERVICES	\$ 4,430,810	\$ 369,234	\$ 319,858	\$ 2,953,873	\$ 2,784,886	\$ 168,987	5.7%
COMMUNITY FUNDED PROGRAMS	\$ 3,039,161	\$ 253,263	\$ 205,628	\$ 2,026,107	\$ 1,050,361	\$ 975,746	48.2%
TOTALS	\$ 41,459,399	\$ 3,454,950	\$ 3,311,638	\$ 27,639,599	\$ 26,334,515	\$ 1,305,084	4.7%
1% OF Y-T-D EXPENSE					\$ 263,345		
1/2 % OF Y-T-D EXPENSE					\$ 131,673		
FLUCTUATION THRESHOLD					\$ 25,000	& 10%	

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

	Unaudited February 28, 2026	Audited June 30, 2025
ASSETS		
Current Assets		
Cash		
Cash and cash equivalents	\$16,512,123	\$19,491,130
Including capital reserve of \$6,813,782		
Certificates of deposit	412,391	407,442
Receivables		
Fees and grants from governmental agencies	6,498,854	3,929,454
Other	438,580	507,003
Prepaid expenses and other	1,409,028	1,269,443
Total Current Assets	25,270,976	25,604,472
Land, building and equipment	27,226,190	26,422,301
Less: Accumulated Depreciation	(20,423,769)	(19,893,084)
Net Fixed Assets	6,802,421	6,529,217
Restricted certificates of deposit	176,453	173,403
Investments	6,994,588	5,919,049
Restricted cash	136,608	136,608
Total Assets	\$39,381,046	\$38,362,749
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	2,108,227	\$2,696,153
Notes payable	96,525	96,525
Accrued expenses	1,761,063	1,898,243
Deferred revenue	36,996	4,430
Total liabilities	4,002,811	4,695,351
Net assets		
Net assets	35,378,235	33,667,398
Total net assets	35,378,235	33,667,398
Total liabilities and net assets	\$39,381,046	\$38,362,749

Developmental Disabilities Resource Center
Unaudited Statement of Cash Flows

	Unaudited February 28, 2026	Audited June 30, 2025
Cash flows from operating activities:		
Change in net assets	\$1,710,837	\$2,488,197
Adjustment for non cash items:		
In-Kind Donation		
Depreciation	530,643	689,397
(Gain)/loss on asset disposition	(1,610)	36,577
Unrealized (Gain)/Loss on Investment	(1,075,539)	(395,982)
Change in assets and liabilities:		
Accounts receivable	(2,500,977)	1,904,103
Other assets	(139,585)	(157,893)
Accounts payable and accrued expense	(725,106)	650,781
Deferred Revenue	32,566	162
Cash provided by operations	(2,168,771)	5,215,342
Cash flows from investing activities:		
Change in CDs	(7,999)	(15,745)
Proceeds from redemption of investments	-	1,772,298
Proceeds from sale of fixed assets	1,610	20,699
Purchase of investments	-	(1,830,511)
Purchase of fixed assets	(803,847)	(1,224,422)
Cash provided by investing activity	(810,236)	(1,277,681)
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	-	(14,172)
	-	(14,172)
NET INCREASE (DECREASE) IN CASH	(2,979,007)	3,923,489
Cash balance, beginning of period	19,627,734	15,704,249
Cash balance, end of period	\$16,648,727	\$19,627,734