



MINUTES

of the **REGULAR MEETING** of the  
**BOARD OF DIRECTORS**  
of the  
**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

DDRC Building, 11177 W. 8<sup>th</sup> Ave., Lakewood, CO 80215  
March 25, 2026

*Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.*

I -- PRELIMINARY

A. CALL TO ORDER: Mrs. Hartley, Chair of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for March 25, 2026, to order at 5:30 p.m.

B. ROLL CALL:

BOARD MEMBERS PRESENT

Susan Hartley, Chair  
Pat Bolton  
Amy Miller  
David Pemberton  
Doreen Raad  
Matt Rotter  
Jodi Schoemer  
Sharon Sena  
Jennifer Thompson  
Mary Ann Tillman

BOARD MEMBERS ABSENT

Mary Margaret Fouse-Bishop  
Megan MacHatton

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.  
Heather Hagen  
Meghan Horihan  
Lambert Hubel  
Terri Hulstrom  
Micki Klawes  
Ashley Lee  
Michele Majeune  
Lindsay Menough  
Kerrienne Rigney  
Annette Rogers  
Theresa Vosberg

A quorum was present.

C. MINUTES: Ms. Sena moved to approve the minutes of the February 25, 2026, meeting as written. Seconded by Mrs. Tillman and carried unanimously.

D. FINANCIAL STATEMENTS: Mr. Rotter, Treasurer, presented the December financial statements including revenue, expenses and variances.

Mr. Pemberton moved to approve the financial statements as submitted. Seconded by Mrs. Tillman and carried unanimously.

II – COMMUNICATIONS

None

III – PUBLIC COMMENT

Lori Ropa, Executive Director of the Arc of Jefferson, Clear Creek and Gilpin Counties, shared that as part of Autism Acceptance Month they will be presenting a film called “In a Different Key” that features the first man ever diagnosed with autism. The screening will take place on April 7<sup>th</sup>, 3-5:30 pm, at Red Rocks Community College.

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Schoemer moved that Board approve the following items under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Early Intervention Service Broker Status Report
- VIII-B Community Services Status Report

Seconded by Mr. Rotter and carried unanimously.

V – COMMENDATIONS

There was one Teamwork Award given this month.

Ms. Miller moved to approve the commendations report as presented. Seconded by Ms. Sena and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR’S REPORT

- The Joint Budget Committee (JBC) held their figure setting meetings with both the Department of Health Care Policy and Financing, Office of Community Living (OCL), and the Department of Early Childhood (DEC). Related to the OCL, the JBC had previously approved a number of cost containment measures but tabled three. They have since reviewed these items. They denied the reduction of the Individual Residential Services and Supports (IRSS) rate to align with the host home rate. They approved establishing a member cost contribution in the DD waiver and denied a long bill reorganization recommended by the OCL.

For the DEC, the JBC approved the reduction of the statewide Early Intervention appropriation by \$7.4 million to align with updated caseload projections. In addition, there was discussion about having an Informational Early Intervention Audit conducted by the Office of the State Auditor. The JBC has since denied this recommendation.

The JBC received their quarterly revenue forecast from both Legislative Council and the Governor’s Office of State Planning and Budget (OSPB). The Legislative Council’s forecast indicated that the deficit is nearly \$1.5 billion while the OSPB forecast came in with a deficit between \$750 million and \$1 billion. The JBC voted to balance the budget to

the OSPB forecast, meaning they have a minimum of \$750 million ahead of them to cut before the budget is balanced. They have already made a number of difficult decisions, particularly within the Department of Health Care Policy and Financing (HCPF). As the JBC works to balance the budget, cuts to areas like Medicaid provider rates will be even more likely and perhaps larger in magnitude. Before the forecast, we were still hearing rumors the across-the-board rate cut would be close to 3.6%, but it may be much more. The JBC plans on closing the budget this week.

- Several team members from DDRC were able to attend IDD Awareness Day. A special thank you goes to Mrs. Hartley and Mrs. MacHatton for their attendance. We had proudly nominated Rick Lavato from Therapeutic Recreation and Ryan Monroe from Adult Vocational Services for Alliance’s Direct Support Professional of the Year. Rick was a finalist. Although he wasn’t selected, we are very proud of both our nominees.
- Last week we held our Spring into Awareness event in partnership with Fairfield by Marriott and the West Metro Chamber. It was a successful event thanks to the hard work of Michele Majeune, Ashley Lee and Addie Ewalt.
- Our Therapeutic Recreation teams competed in the Special Olympics Colorado Basketball Competition with over 140 teams. We are thrilled to announce that our DDRC teams brought home a second and third place.
- Upcoming events:
  - Donor Appreciation Brunch on March 26<sup>th</sup>.
  - Golf Tournament, August 10<sup>th</sup> at Hiwan Golf Club. We already have our first sponsor, First Bank/PNC Bank.
- This past week the CEO of ANCOR, our national IDD provider organization, testified before the U.S. House Committee on Energy and Commerce’s Subcommittee on Health. She emphasized that we cannot talk about health care affordability, accessibility and sustainability without talking about Medicaid, and specifically Medicaid Home and Community Based Services (HCBS). As part of her testimony, she used DDRC as a shining example of what HCBS can do. She highlighted Mrs. Hartley and her son Cameron’s story in her powerful testimony. A huge thank you to Mrs. Hartley for allowing ANCOR to share her story at the federal level. It was an incredibly proud moment for DDRC and all we do for the individuals and families we serve and our community.

B. EXECUTIVE AND FINANCE/HR COMMITTEE RECOMMENDATIONS – None

X – SPECIAL ITEM

Theresa Vosberg, Director of Excellence, provided an overview of DDRC’s Quality Assurance.

XI – PUBLIC COMMENT

None

XII – ITEMS OF GENERAL DISCUSSION

- A. UNFINISHED BUSINESS – None
- B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 6:50 p.m. The next regular meeting of the Board is on Wednesday, April 22, 2026, at 5:30 pm, at DDRC, 11177 W. 8<sup>th</sup> Avenue, Lakewood, CO 80215.

  
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Mary Margaret Pouse-Bishop, Secretary

  
\_\_\_\_\_  
Annette Rogers, Executive Assistant

**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**

UNAUDITED SUMMARY OF REVENUES & EXPENSES  
January 31, 2026

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
<b>REVENUES</b>	\$ 41,595,952	\$ 3,466,329	\$ 3,442,549	\$ 24,264,305	\$ 24,662,707	\$ 398,402	1.6%
<b>EXPENDITURES</b>							
PERSONNEL	\$ 24,279,369	\$ 2,023,281	\$ 1,988,944	\$ 14,162,965	\$ 14,015,768	\$ 147,197	1.0%
OPERATING	\$ 9,710,059	\$ 809,172	\$ 831,526	\$ 5,664,201	\$ 5,697,343	\$ (33,142)	-0.6%
PURCHASE OF SERVICES	\$ 4,430,810	\$ 369,234	\$ 350,906	\$ 2,584,639	\$ 2,465,028	\$ 119,611	4.6%
COMMUNITY FUNDED PROGRAMS	\$ 3,039,161	\$ 253,263	\$ 75,664	\$ 1,772,844	\$ 844,733	\$ 928,111	52.4%
<b>TOTAL EXPENDITURES</b>	\$ 41,459,399	\$ 3,454,950	\$ 3,247,040	\$ 24,184,649	\$ 23,022,872	\$ 1,161,777	4.8%
<b>REVENUES OVER EXPENSES SURPLUS/(DEFICIET)</b>	\$ 136,552	\$ 11,379	\$ 195,509	\$ 79,656	\$ 1,639,834	\$ 1,560,179	
<b>UNREALIZED GAIN/(LOSS) ON LT INVESTMENTS</b>	\$ -	\$ -	\$ 125,189	\$ -	\$ 538,806	\$ 538,806	
<b>REVENUES OVER EXPENSES NET OF LT INVESTMENTS SURPLUS/(DEFICIT)</b>	\$ 136,552	\$ 11,379	\$ 70,320	\$ 79,656	\$ 1,101,028	\$ 1,021,373	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES  
January 31, 2026

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	Y-T-D VARIANCE FAV (UNFAV) DOLLARS	%
MEDICAID REVENUE	\$ 14,353,780	\$ 1,196,148	\$ 1,168,002	\$ 8,373,038	\$ 8,277,546	\$ (95,492)	-1.1%
JEFFERSON COUNTY	\$ 13,274,053	\$ 1,106,171	\$ 1,029,805	\$ 7,743,198	\$ 7,666,832	\$ (76,366)	-1.0%
STATE PROGRAM	\$ 10,241,201	\$ 853,433	\$ 816,815	\$ 5,974,034	\$ 6,045,824	\$ 71,790	1.2%
SUPPORTED LIVING SERVICES	\$ 860,277	\$ 71,690	\$ 78,792	\$ 501,828	\$ 511,696	\$ 9,868	2.0%
ROOM AND BOARD	\$ 1,032,129	\$ 86,011	\$ 82,380	\$ 602,075	\$ 563,701	\$ (38,374)	-5.4%
DONATIONS/GRANTS	\$ 762,130	\$ 63,511	\$ 36,551	\$ 444,576	\$ 321,674	\$ (122,902)	-27.6%
RENTAL REVENUE	\$ 403,372	\$ 33,614	\$ 49,889	\$ 235,300	\$ 318,694	\$ 83,394	35.4%
HUD SUBSIDIES	\$ 263,460	\$ 21,955	\$ 21,060	\$ 153,685	\$ 138,949	\$ (14,736)	-10.6%
MISCELLANEOUS	\$ 20,000	\$ 1,667	\$ 250	\$ 11,667	\$ 4,558	\$ (7,109)	-60.9%
INTEREST	\$ 300,000	\$ 25,000	\$ 27,549	\$ 175,000	\$ 231,883	\$ 56,883	32.5%
PRIVATE PAY	\$ 21,464	\$ 1,789	\$ 245	\$ 12,521	\$ 5,155	\$ (7,366)	-58.8%
UNREALIZED GAIN/(LOSS) ON INVESTMENT	\$ -	\$ -	\$ 125,189	\$ -	\$ 538,806	\$ 538,806	100.0%
EXTERNAL TOTAL REVENUE	\$ 41,531,866	\$ 3,460,989	\$ 3,436,527	\$ 24,226,922	\$ 24,625,318	\$ 398,396	1.6%
INTERNAL REVENUES	\$ 64,086	\$ 5,341	\$ 6,022	\$ 37,384	\$ 37,389	\$ 6	2.0%
	\$ 41,595,952	\$ 3,466,329	\$ 3,442,549	\$ 24,264,305	\$ 24,662,707	\$ 398,402	1.6%
1% OF Y-T-D REVENUE					\$ 246,253		
1/2 % OF Y-T-D REVENUE					\$ 123,127		
FLUCTUATION THRESHOLD					\$ 25,000	& 10%	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES  
January 31, 2026

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (UNFAV) DOLLARS	%
RESIDENTIAL - ALL							
PERSONNEL	\$ 6,678,817	\$ 556,568	\$ 551,217	\$ 3,895,977	\$ 3,888,097	\$ 7,880	0.2%
OPERATING	\$ 1,931,662	\$ 160,972	\$ 138,629	\$ 1,126,803	\$ 1,100,592	\$ 26,211	2.3%
PURCHASE OF SERVICES	\$ 4,430,810	\$ 369,234	\$ 350,906	\$ 2,584,639	\$ 2,465,028	\$ 119,611	4.6%
TOTALS	\$ 13,041,289	\$ 1,086,774	\$ 1,040,752	\$ 7,607,419	\$ 7,453,717	\$ 153,702	2.0%
EARLY INTERVENTION							
PERSONNEL	\$ 7,336,875	\$ 611,406	\$ 591,126	\$ 4,279,844	\$ 4,170,522	\$ 109,322	2.6%
OPERATING / PURCHASE OF SERVICE	\$ 3,346,321	\$ 278,860	\$ 290,266	\$ 1,952,021	\$ 2,012,503	\$ (60,482)	-3.1%
TOTALS	\$ 10,683,196	\$ 890,266	\$ 881,392	\$ 6,231,864	\$ 6,183,025	\$ 48,839	0.8%
ADULT DAY PROGRAM							
PERSONNEL	\$ 3,693,146	\$ 307,762	\$ 317,582	\$ 2,154,335	\$ 2,174,845	\$ (20,510)	-1.0%
OPERATING	\$ 1,926,979	\$ 160,582	\$ 131,483	\$ 1,124,071	\$ 1,022,477	\$ 101,594	9.0%
TOTALS	\$ 5,620,125	\$ 468,344	\$ 449,065	\$ 3,278,406	\$ 3,197,322	\$ 81,084	2.5%
ADMINISTRATION							
PERSONNEL	\$ 3,427,286	\$ 285,607	\$ 286,261	\$ 1,999,250	\$ 2,098,655	\$ (99,405)	-5.0%
OPERATING	\$ 1,743,782	\$ 145,315	\$ 174,881	\$ 1,017,206	\$ 1,109,033	\$ (91,827)	-9.0%
TOTALS	\$ 5,171,068	\$ 430,922	\$ 461,142	\$ 3,016,456	\$ 3,207,688	\$ (191,232)	-6.3%
SUPPORTED LIVING SERVICES							
PERSONNEL	\$ 1,472,816	\$ 122,735	\$ 112,934	\$ 859,143	\$ 696,401	\$ 162,742	18.9%
OPERATING	\$ 207,525	\$ 17,294	\$ 16,264	\$ 121,056	\$ 129,953	\$ (8,897)	-6.3%
TOTALS	\$ 1,680,341	\$ 140,028	\$ 129,198	\$ 980,199	\$ 826,354	\$ 153,845	15.7%
BEHAVIORAL HEALTH							
PERSONNEL	\$ 746,595	\$ 62,216	\$ 58,984	\$ 435,514	\$ 436,797	\$ (1,283)	-0.3%
OPERATING	\$ 288,317	\$ 24,026	\$ 21,483	\$ 168,185	\$ 154,000	\$ 14,185	8.4%
TOTALS	\$ 1,034,912	\$ 86,243	\$ 80,467	\$ 603,699	\$ 590,797	\$ 12,902	2.1%
THERAPEUTIC RECREATION							
PERSONNEL	\$ 605,743	\$ 50,479	\$ 48,019	\$ 353,350	\$ 361,676	\$ (8,326)	-2.4%
OPERATING	\$ 184,128	\$ 15,344	\$ 52,052	\$ 107,408	\$ 128,426	\$ (21,018)	-19.6%
TOTALS	\$ 789,871	\$ 65,823	\$ 100,071	\$ 460,758	\$ 490,102	\$ (29,344)	-6.4%
TERMINAL							
PERSONNEL	\$ 191,985	\$ 15,999	\$ 14,487	\$ 111,991	\$ 109,300	\$ 2,691	2.4%
OPERATING / PURCHASE OF SERVICE	\$ 77,063	\$ 6,422	\$ 6,241	\$ 44,953	\$ 38,732	\$ 6,221	13.8%
TOTALS	\$ 269,048	\$ 22,421	\$ 20,728	\$ 156,945	\$ 148,032	\$ 8,913	5.7%
COMMUNITY PROGRAMS							
PERSONNEL	\$ 126,107	\$ 10,509	\$ 8,334	\$ 73,562	\$ 79,475	\$ (5,913)	-8.0%
OPERATING	\$ 4,282	\$ 357	\$ 227	\$ 2,498	\$ 1,627	\$ 871	34.9%
COMMUNITY FUNDED PROGRAMS	\$ 3,039,161	\$ 253,263	\$ 75,664	\$ 1,772,844	\$ 844,733	\$ 928,111	52.4%
TOTALS	\$ 3,169,550	\$ 264,129	\$ 84,225	\$ 1,848,904	\$ 925,835	\$ 923,069	49.9%
SUMMARY							
PERSONNEL	\$ 24,279,369	\$ 2,023,281	\$ 1,988,944	\$ 14,162,965	\$ 14,015,768	\$ 147,197	1.0%
OPERATING	\$ 9,710,059	\$ 809,172	\$ 831,526	\$ 5,664,201	\$ 5,697,343	\$ (33,142)	-0.6%
PURCHASE OF SERVICES	\$ 4,430,810	\$ 369,234	\$ 350,906	\$ 2,584,639	\$ 2,465,028	\$ 119,611	4.6%
COMMUNITY FUNDED PROGRAMS	\$ 3,039,161	\$ 253,263	\$ 75,664	\$ 1,772,844	\$ 844,733	\$ 928,111	52.4%
TOTALS	\$ 41,459,399	\$ 3,454,950	\$ 3,247,040	\$ 24,184,649	\$ 23,022,872	\$ 1,161,777	4.8%
1% OF Y-T-D EXPENSE					\$ 230,229		
1/2 % OF Y-T-D EXPENSE					\$ 115,114		
FLUCTUATION THRESHOLD					\$ 25,000	& 10%	

Developmental Disabilities Resource Center  
Unaudited Statement of Financial Position

	Unaudited January 31, 2026	Audited June 30, 2025
<b>ASSETS</b>		
Current Assets		
Cash		
Cash and cash equivalents	\$17,762,660	\$19,491,130
<b>Including capital reserve of \$6,783,650</b>		
Certificates of deposit	412,391	407,442
Receivables		
Fees and grants from governmental agencies	5,372,131	3,929,454
Other	425,212	507,003
Prepaid expenses and other	1,452,287	1,269,443
Total Current Assets	25,424,681	25,604,472
Land, building and equipment	27,189,991	26,422,301
Less: Accumulated Depreciation	(20,357,438)	(19,893,084)
Net Fixed Assets	6,832,553	6,529,217
Restricted certificates of deposit	176,453	173,403
Investments	6,867,231	5,919,049
Restricted cash	136,608	136,608
Total Assets	\$39,437,526	\$38,362,749
<b>LIABILITIES AND NET ASSETS</b>		
Liabilities		
Accounts payable	2,230,857	\$2,696,153
Notes payable	96,525	96,525
Accrued expenses	1,761,063	1,898,243
Deferred revenue	41,849	4,430
Total liabilities	4,130,294	4,695,351
Net assets		
Net assets	35,307,232	33,667,398
Total net assets	35,307,232	33,667,398
Total liabilities and net assets	\$39,437,526	\$38,362,749

Developmental Disabilities Resource Center  
Unaudited Statement of Cash Flows

	Unaudited January 31, 2026	Audited June 30, 2025
Cash flows from operating activities:		
Change in net assets	\$1,639,834	\$2,488,197
Adjustment for non cash items:		
In-Kind Donation		
Depreciation	464,313	689,397
(Gain)/loss on asset disposition	(1,610)	36,577
Unrealized (Gain)/Loss on Investment	(948,182)	(395,982)
Change in assets and liabilities:		
Accounts receivable	(1,360,886)	1,904,103
Other assets	(182,844)	(157,893)
Accounts payable and accrued expense	(602,476)	650,781
Deferred Revenue	37,419	162
Cash provided by operations	(954,432)	5,215,342
Cash flows from investing activities:		
Change in CDs	(7,999)	(15,745)
Proceeds from redemption of investments	-	1,772,298
Proceeds from sale of fixed assets	1,610	20,699
Purchase of investments	-	(1,830,511)
Purchase of fixed assets	(767,649)	(1,224,422)
Cash provided by investing activity	(774,038)	(1,277,681)
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	-	(14,172)
	-	(14,172)
NET INCREASE (DECREASE) IN CASH	(1,728,470)	3,923,489
Cash balance, beginning of period	19,627,734	15,704,249
Cash balance, end of period	\$17,899,264	\$19,627,734