

MINUTES

of the **REGULAR MEETING** of the **BOARD OF DIRECTORS of DDRC**

DDRC Building, 11177 W. 8th Ave., Lakewood, CO 80215

August 20, 2025

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

- A. CALL TO ORDER: Mrs. Hartley, Chair, called the regular meeting of the Board of Directors of DDRC for August 20, 2025, to order at 5:30 p.m.
- B. ROLL CALL:

BOARD MEMBERS PRESENT

Susan Hartley, Chair

Jean Armour Pat Bolton

Mary Margaret Fouse-Bishop

Megan MacHatton

Amy Miller

David Pemberton

Doreen Raad

Matt Rotter

Sharon Sena

Jodi Schoemer

Jennifer Thompson

Mary Ann Tillman

A quorum was present.

BOARD MEMBERS ABSENT

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.

Jane Byron

Gena Colbert

Heather Hagen

Jamie Haney

Meghan Horihan

Lambert Hubel

Terri Hulstrom

Jamie Luark

Michele Majeune

Lindsay Menough

Kerrianne Rigney

Annette Rogers

Theresa Vosberg

- C. MINUTES: Ms. Schoemer moved to approve the minutes of the June 25, 2025 meeting as written. Seconded by Mrs. Tillman and carried unanimously.
- D. FINANCIAL STATEMENTS: Mr. Rotter, Treasurer, presented the May financial statements including revenue, expenses, variances and an investment update.

Ms. Armour moved to approve the financial statements as submitted. Seconded by Ms. Miller and carried unanimously.

II - COMMUNICATIONS

The Board received a letter of resignation from Mrs. Elliott who is stepping down due to family obligations. She served on the Board for 28 years.

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Mr. Rotter moved to accept Mrs. Elliott's resignation. Seconded by Mrs. Tillman and carried unanimously.

III – PUBLIC COMMENT

None

IV - ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Schoemer moved that the Board approve the following items under the consent agenda.

VI Human Resources Report VII Development Report

VIII-A Early Intervention Service Broker Status Report

VIII-B Community Services Status Report

Motion seconded by Ms. Fouse-Bishop and carried unanimously.

V – COMMENDATIONS

There were four Customer Service Awards and two D.U.C.K. Awards given this month.

Mr. Rotter moved to approve the commendations report as presented. Seconded by Ms. Fouse-Bishop and carried unanimously.

IX - BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

• The Senate passed the "One Big Beautiful Bill Act" (H.R.1) on July 1st and was signed by the President on July 4th. The bill includes significant cuts to Medicaid, totaling nearly \$1 trillion over the next ten years. These reductions will curtail states' abilities to finance their Medicaid programs and may harm people with IDD and impact how services are provided. The bill includes concerning provisions on Medicaid including a moratorium on implementation of rules relating to eligibility and enrollment, reduced expansion of the Federal Medical Assistance Percentage (FMAP) for certain states, a moratorium on new or increased provider taxes, a requirement for states to establish Medicaid work or volunteering requirements for certain individuals and modifying cost-sharing requirements for certain expansion individuals under the Medicaid program. While these provisions do not target individuals with intellectual and developmental disabilities, reductions in federal Medicaid funding could have a devastating impact on access to services for people with disabilities. Because community-based services (waivers) are not federal entitlements, they are especially vulnerable to Medicaid funding reductions.

In Colorado, the state is dealing with a significant budget crisis. The legislature is faced with a budget shortfall in the current fiscal year (FY26) of \$783 million, on top of the nearly \$1.2 billion they already cut to balance FY26. A special legislative session will start on August 21st to address this dire situation. The most immediate impact for DDRC is related to the 1.6% rate increase we, and all Medicaid providers, received for the current

fiscal year. In the special session the Governor has called on lawmakers to cut spending, raise revenue and tap the reserve to close the budget gap. In addition, the structural budget issues at the state remain.

It was noted that none of the state cuts for FY26 are related to any changes in Medicaid from H.R.1, which will go into effect at the beginning of calendar year 2027. All the immediate cuts from H.R.1 at the federal level that are impacting the state budget are largely related to changes in the federal tax code, which will trickle down to the state.

We are actively monitoring developments very closely with Alliance. There is no formal ask for the Board at this time but wanted everyone to be aware of the current situation and that we will probably be looking at this for the next 2-3 years at minimum.

- Meghan Horihan, the new Director of Residential Services, and Heather Hagen, Director of Employment Services, were welcomed to the Board meeting.
- DDRC will be celebrating Direct Support Professionals (DSPs) Recognition Week September 7th-13th. We have exciting plans to recognize our DSPs, host home providers and family caregivers in all our waiver programs. Mrs. Tillman has once again volunteered to coordinate with staff ways the Board can thank the DSPs.
- Mick Hill-Hunt, an Employment Specialist with Employment Services, was accepted by ANCOR into their inaugural DSP ambassador program, which aims to support professional growth and development by helping deepen their skills as an advocate and spokesperson to further promote inclusion for individuals with IDD. There is an upcoming ANCOR Policy Summit and Hill Day in Washington that will bring together leading advocates from the IDD community. Both Mick and Rob DeHerrera will be attending.
- Thanks go to Mr. Rotter for his hard work with Kerrianne Rigney organizing a volunteer fly fishing event through Boon Fly. The excursion included seven individuals receiving services through our day program and volunteers to participate in a fun-filled day of fly-fishing at Lake Lehow.
- The DDRC/Developmental Disabilities Foundation golf tournament on August 11th at the Hiwan Golf Club brought together 116 golfers and 20 sponsors to raise \$68,000.
- Upcoming events:
 - o Summer Sizzler August 21st at Weiland from 11 am-1 pm.
 - Legislative Barbeque September 4th at the Apex Center in Arvada from 4:30-7 pm.
 - o Annual Celebration -- October 22nd at Baldoria on the Water with the Board meeting starting at 5:30 pm.
- B. DIRECT SUPPORT PROFESSIONAL WEEK PROCLAMATION Direct Support Professional Week is September 7th-13th, 2025. Mrs. Hartley presented a proclamation recognizing DDRC's valuable direct support staff.
 - Ms. Schoemer moved to approve the proclamation. Seconded by Mrs. Tillman and carried unanimously.
- C. GOVERNANCE COMMITTEE UPDATE At the June Board meeting the committee shared that there was an unbalanced cadence of election terms. This meant that 2025 was going to have

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too few Board members coming up for reelection compared to 2026 and 2027. The bylaws allow for rebalancing the terms. The committee asked for volunteers to shift their terms to end in 2025. Both Mrs. Hartley and Ms. Armour volunteered. So, with the addition of Ms. Sena, the 2025 group now has three members which makes the election rotation a little more balanced.

With Mrs. Elliott's resignation, the Vice Chair position is open. We aren't filling it immediately, but the committee will instead bring a slate of officers for Board approval to our Annual Meeting in October. If you are interested is any of the officer positions, let Mrs. Hartley know.

X - SPECIAL ITEM

Julia Panucza, Community Funding Coordinator, presented an overview of DDRC's community funding programs.

XI – PUBLIC COMMENT

None

XII – ITEMS OF GENERAL DISCUSSION

- A. UNFINISHED BUSINESS None
- B. NEW BUSINESS None

XIII – ADJOURNMENT

Meeting adjourned at 6:55 pm. The next regular meeting of the Board will be held on Wednesday, September 24, 2025, at 5:30 pm, at DDRC, 11177 W. 8th Avenue, Lakewood, CO 80215.

Jodi Schoemer, Secretary

Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES June 30, 2025

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	A-L-D BODGEL	Y-T-D ACTUAL	Y=T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$ 41,999,070	\$ 3,499,923	\$ 3,580,267	\$ 41,999,070	\$ 41,397,541	\$ (601,529)	-1.4%
EXPENDITURES PERSONNEL OPERATING HOST HOMES PURCHASE OF SERVICES	\$ 25,599,723 \$ 13,161,218 \$ 1,806,086 \$ 107,586	\$ 2,133,310 \$ 1,096,768 \$ 150,507 \$ 8,966	\$ 1,424,882 \$ 171,345	\$ 25,599,723 \$ 13,161,218 \$ 1,806,086 \$ 107,686	\$ 11,180,812 \$ 1,875,097	\$ 1,980,408 \$ (69,011)	-0.2% 15.0% -3.8% -8.6%
TOTAL EXPENDITURES	\$ 40,674,613	\$ 3,389,551	\$ 4,168,149	\$ 40,674,613	\$ 38,828,977	\$1,845,636	4.8%
REVENUES OVER EXPENSES SURPLUS/(DEFICIET)	\$ 1,324,457	\$ 110,371	\$ (587,882	\$ 1,324,457	\$ 2,568,565	\$ 1,244,107	
unrealized Gain/(LOSS) on LT Investments	\$ -	\$ -	\$ 188,934	\$ 4	\$ 601,148	\$ 601,146	
REVENUES OVER EXPENSES NET OF LT INVESTMENTS SURPLUS/(DEFICIT)	\$ 1,324,457	\$ 110,371	\$ (756,816) \$ 1,324,467	\$ 1,987,419	\$, 642,981	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES June 30, 2025

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SOURCE		TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET		Y-T-D REVENUE		T-D VARIANCE FAV (UNFAV) DOLLARS	%
MEDICAID REVENUE	\$	14,135,170	\$ 1,177,931	\$ 1,089,884	\$ 14,135,170	\$	13,730,977	\$	(404,193)	-2.9%
JEFFERSON COUNTY	\$	14,058,147	\$ 1,171,512	\$ 1,106,171	\$ 14,058,147	\$	13,314,121	\$	(744,026)	-6.3%
STATE PROGRAM	\$	10,234,583	\$ 852,882	\$ 942,968	\$ 10,234,583	\$	9,866,850	\$	(347,733)	-3.4%
SUPPORTED LIVING SERVICES	\$	831,773	\$ 69,314	\$ 66,021	\$ 831,773	\$	876,870	\$	44,797	6,4%
ROOM AND BOARD	\$	962,045	\$ 80,170	\$ 81,219	\$ 962,045	\$	939,186	\$	(22,869)	-1,4%
DONATIONS/GRANTS	\$	765,750	\$ 63,813	\$ 19,827	\$ 765,750	\$	636,792	\$	(128,968)	-18.8%
RENTAL REVENUE	\$	344,794	\$ 28,733	\$ 30,561	\$ 344,794	\$	366,890	\$	22,098	6.4%
HUD SUBSIDIES	\$	238,009	\$ 19,834	\$ 20,544	\$ 238,009	\$	246,102	\$	7,093	2.0%
CHILDREN'S EXTENSIVE SUPPORT	\$	46,340	\$ 3,862	\$ _	\$ 48,340	\$	6,343	\$	(39,997)	-86.3%
MISCELLANEOUS	\$	20,000	\$ 1,667	\$ 2,992	\$ 20,000	\$	341,214	\$	321,214	1808.1%
INTEREST	\$	249,449	\$ 20,787	\$ 40,123	\$ 249,449	\$	362,812	\$	113,383	45.4%
PRIVATE PAY	\$	41,800	\$ 3,483	\$ 5,000	\$ 41,800	\$	20,375	\$	(21,426)	-51.3%
UNREALIZED GAIN/(LOSS) ON INVESTMENT	\$	•	\$ u.	\$ 168,934	\$ <u> </u>	\$	601,146	\$	601,146	100.0%
EXTERNAL TOTAL REVENUE	\$	41,927,860	\$ 3,493,988	\$ 3,574,244	\$ 41,927,860	\$	41,328,378	\$	(599,482)	-1.4%
INTERNAL REVENUES	\$	71,210	\$ 6 ,934	\$ 6,027	\$ 71,210	\$	69,163	\$	(2,047)	-0.9%
	.\$	41,999,070	\$ 3,499,923	\$ 3,580,267	\$ 41,999,070	\$	41,397,541	. \$	(601,529)	-1.4%
1% OF Y-T-D REVENUE 1/2 % OF Y-T-D REVENUE FILICITIATION THRESHOLD						\$ \$	413,284 206,642 25,000		10%	

FLUCTUATION THRESHOLD

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES June 30, 2025

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DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANGE FAV (UNFAV) DOLLARS	%
RESIDENTIAL - ALL PERSONNEL OPERATING HOST HOMES PURCHASE OF SERVICES TOTALS	\$ 8,851,362 \$ 2,044,640 \$ 1,806,086 \$ 107,586 \$ 12,509,674	\$ 712,614 \$ 170,387 \$ 150,507 \$ 8,968 \$ 1,042,473	\$ 182,967 \$ 171,345 \$ 8,793	\$ 2,044,640 \$ 1,806,086 \$ 107,686	\$ 1,922,618 \$ 1,875,097 \$ 113,663	\$ 122,022 \$ (69,011) \$ (6,077)	-6,1% 6,0% -3,8% -5,8% -3,8%
EARLY INTERVENTION PERSONNEL OPERATING / PURCHASE OF SERVICE TOTALS	\$ 4,371,602 \$ 3,042,926 \$ 7,414,528	\$ 364,300 \$ 253,577 \$ 617,877	\$ 292,803	\$ 3,042,926	\$ 3,127,924	\$ (84,998)	-2,2% -2,6% -2,4%
SERVICE COORDINATION PERSONNEL OPERATING TOTALS	\$ 2,641,664 \$ 295,270 \$ 2,936,934	\$ 220,139 \$ 24,608 \$ 244,745	\$ 19,939	\$ 295,270	\$ 208,280	\$ 86,990	9.1% 29.5% 11.2%
ADULT DAY PROGRAM PERSONNEL OPERATING TOTALS	\$ 3,560,597 \$ 1,559,916 \$ 5,120,513	\$ 129,993	\$ 170,759	\$ 1,559,916	\$ 1,651,583	\$ (91,667)	1,2% -5.9% -1.0%
ADMINISTRATION PERSONNEL OPERATING TOTALS	\$ 3,190,846 \$ 1,724,730 \$ 4,915,576	\$ 143,728	\$ 165,920	\$ 1,724,730	\$ 1,632,352	\$ 92,378	-6.9% 6.4% -1.9%
RESOURCE COORDINATION PERSONNEL OPERATING TOTALS	\$ 34,138 \$ - \$ 34,138	\$ -	\$ -	\$ 34,138 \$ - \$ 34,138	\$ 49,814	\$ (49,814)	-80.8% 100.0% -176.8%
SUPPORTED LIVING SERVICES/CES PERSONNEL OPERATING / PURCHASE OF SERVICE TOTALS	\$ 1,671,253 \$ 258,218 \$ 1,929,471	\$ 21,518	\$ 21,688	\$ 258,218	\$ 184,592	\$ 73,626	26.3% 29.5% 26.7%
BEHAVIORAL HEALTH PERSONNEL OPERATING TOTALS	\$ 698,354 \$ 251,779 \$ 950,133	\$ 20,982	\$ 25,511	\$ 251,779	\$ 248,743	\$ 3,038	9.5% 1.2% 7.3%
THERAPEUTIC RECREATION PERSONNEL OPERATING TOTALS	\$ 581,477 \$ 160,031 \$ 741,508	\$ 13,336	\$ 11,039	\$ 160,031	\$ 153,467	\$ 6,564	0.4% 4.1% 1.2%
TERMINAL PERSONNEL OPERATING / PURCHASE OF SERVICE TOTALS	\$ 185,735 \$ 113,128 \$ 298,863	\$ 9,427	\$ 7,154	\$ 113,128	\$ 80,601	\$ 32,527	-0.8% 28.8% 10.6%
UNMET NEEDS PERSONNEL OPERATING SELF DETERMINATION JEFFCO GFS FUND PROVIDER SUPPORT FUNDING PRG	\$ 112,695 \$ 10,580 \$ 200,000 \$ 500,000 \$ 3,000,000 \$ 3,823,275	\$ 882 \$ 16,667 \$ 41,667 \$ 250,000	\$ 236 \$ 45,138 \$ 172,900 \$ 308,828	\$ 10,580 \$ 200,000 \$ 500,000 \$ 3,000,000	3,861 5 166,408 6 8 626,395 6 8 1,124,174	\$ 6,719 \$ 33,592 \$ (126,395) \$ 1,876,826	-16.6% 63.6% 16.8% -26.3% 62.6% 46.4%

SUMMARY PERSONNEL	\$ 25,599,723	\$ 2,133,310	\$ 2,5	63,129	\$ 25,599,723	\$	25,659,405	\$	(59,682)	-0.2%
OPERATING HOST HOMES PURCHASE OF SERVICES	\$ 13,161,218 \$ 1,806,086 \$ 107,586	\$ 1,096,768 \$ 150,507 \$ 8,966	\$ 1,4 \$ 1	24,882 71,345	\$ 13,161,218 \$ 1,806,086 \$ 107,586	\$	11,180,812 1,875,097 113,663	\$ \$ \$	1,980,408 (89,011) (6,077)	15.0% -3.8% -5.6%
TOTALS	\$ 40,674,613	\$ 3,389,551	\$ 4,1	68,149	\$ 40,674,613	\$	38,828,977	\$	1,845,636	4.5%
1% OF Y-T-D EXPENSE 1/2 % OF Y-T-D EXPENSE FLUCTUATION THRESHOLD						\$ \$	388,290 194,145 25,000	& 10%		

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Developmental Disabilities Resource Center Unaudited Statement of Financial Position

ASSETS	Unaudited June 30, 2025	Audited June 30, 2024
Current Assets		,
Cash		
Cash and cash equivalents	\$18,762,095	\$15,040,017
Including capital reserve of \$6,614,812		
Certificates of deposit	407,205	\$397,324
Receivables		
Fees and grants from governmental agencies	3,821,843	\$5,461,284
Workshop contracts	, ·	: #4
Other	1,060,102	\$879,276
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Prepaid expenses and other	1,013,272	\$1,111,550
Total Current Assets	25,064,517	22,889,451
Land, building and equipment	26,625,032	\$25,360,405
Less: Accumulated Depreciation	(19,941,147)	(\$19 <u>,308,937)</u>
Net Fixed Assets	6,683,885	6,051,468
Restricted certificates of deposit	173,403	167,776
Investments	6,328,425	5,727,279
Restricted cash	401,807	401,807
Total Assets	\$38,652,037	\$35,237,781
Total Floorio		
LIABILITIES AND NET ASSETS		
Liabilities	2 002 440	\$2,202,167
Accounts payable	3,092,119	φ2,202,107 110,697
Notes payable	110,697	1,741,448
Accrued expenses	1,697,023 4,430	4,268
Deferred Revenue	The second secon	4,058,580
Total liabilities	4,904,269	4,000,000
Net assets		ر ا المحقوقة بندان معتود الرايدي
Net assets	33,747,768	31,179,201
	33 7 <i>17 70</i> 0	31,179,201
Total net assets	33,747,768 \$38,652,037	\$35,237,781
Total liabilities and net assets	\$30,002 <u>,037</u>	Ψυσιδοιίτοι

Developmental Disabilities Resource Center Unaudited Statement of Cash Flows

	Unaudited June 30, 2025	Audited June 30, 2024
Cash flows from operating activities:	\$2,568,565	\$886,108
Change in net assets Adjustment for non cash items: In-Kind Donation	φ2,506,505	Ψοσο, 100
Depreciation Depreciation	632,212	698,183
(Gain)/loss on asset disposition	(20,699)	38,195
Unrealized (Gain)/Loss on Investment Change in assets and liabilities:	(601,146)	(313,404)
Accounts receivable	1,458,615	(1,499,084)
Other assets	98,278	(37,543)
Accounts payable and accrued expense	845,529	(266,049)
Deferred Revenue	162	4,268
Cash provided by operations	4,981,516	(489,326)
Cash flows from investing activities:	(15,508)	(6,153)
Change in CDs Proceeds from redemption of investments	(10,000)	1,916,301
Proceeds from sale of fixed assets	20,699	31,765
Purchase of investments	=======================================	(2,392,402)
Purchase of fixed assets	(1,264,625)	(313,958)
Cash provided by investing activity	(1,259,434)	(764,447)
Cash flows from financing activities:		
Issuance of notes payable	· •	.
Payments on notes payable		<u>(13,071)</u>
Taymonto on notes payers		(13,071)
NET INCREASE (DECREASE) IN CASH	3,722,082	(1,266,844)
Cash balance, beginning of period	15,441,824	16,70 <u>8,66</u> 8
Cash balance, end of period	\$19,16 <u>3,902</u>	\$15,441,824