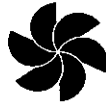


MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



DDRC Building, 11177 W. 8th Ave., Lakewood, CO 80215
June 28, 2023

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

- A. **CALL TO ORDER:** Mrs. Hartley, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for June 28, 2023, to order at 5:30 p.m.

B. **ROLL CALL:**

BOARD MEMBERS PRESENT

Susan Hartley, President
Jean Armour
Joanne Elliott
Chuck English
Mary Margaret Fouse-Bishop
Megan MacHatton
Heidi Markley
Amy Miller
David Pemberton
Doreen Raad
Matt Rotter
Grant Sanders
Tim Schimberg
Jodi Schoemer
Mary Ann Tillman

BOARD MEMBERS ABSENT

Jan Beckett
Pat Bolton

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.
Kristie Braaten
Jane Byron
Gena Colbert
Jamie Haney
Kevin Harding
Kelly Hulstrom
Terri Hulstrom
Steve Jimenez
Susan Johnson
Micki Klawes
Ashley Lee
Michele Majeune
Dorothy Nwoke
Liz Pahr
Annette Rogers
Jeanne Terrell

A quorum was present.

- C. **MINUTES:** Mr. Rotter moved to approve the minutes of the May 24, 2023, meeting as amended. Seconded by Ms. Fouse-Bishop and carried unanimously.

- D. **FINANCIAL STATEMENTS:** Mr. Rotter, Treasurer, presented the April financials, including revenue, expenses, variances, and investments.

Mr. Schimberg moved to approve the financial statements as submitted. Seconded by Mrs. MacHatton and carried unanimously.

II – COMMUNICATIONS

The Board received a thank you note from an individual who received Family Support and Self-Determination funding.

III – PUBLIC COMMENT

None

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Schoemer moved that Board approve the following items under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Case Management Status Report
- VIII-B Community Services Status Report
- VIII-C Status of Waiting List
- VIII-D Human Rights Committee
- IX-C Proposed New HRC Members
- IX-D Finance/HR and Executive Committee Recommendations
 - Approval of the FY 24 DDRC budget.
 - Approval of the EI Evaluations Contract Amendment #3.
 - Approval of three new EI FTEs.
 - Approval of the July Meeting Resolution

Motion seconded by Mr. Pemberton and carried unanimously.

V – COMMENDATIONS

There was one Customer Service Award and one group 20/20 Vision Award given this month.

Ms. Miller moved to approve the Commendations report as submitted. Seconded by Mr. Rotter and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

- Dezirae Gurule and Malik Clark, both Employment Specialists with Adult Vocational Services, received awards from the Colorado Association of People Supporting Employment First.
- The DDRC Early Intervention Assistive Technology Committee was nominated for the TRIAD Early Childhood Council Children's Champion Award.
- Plans are underway for an event to celebrate DDRC's 60th Anniversary in June 2024. Board members are invited to participate in the planning.
- The DDRC/DDF Golf Tournament is set for August 14th. Sponsorships and registration are trending well
- This year's Legislative BBQ is tentatively set for September 12th.

- Staff are looking at doing some strategic planning. Plans are still in development, but we will be sending a doodle poll to Board members in July to gauge availability in October.
- 6&40 Brewery hosted the second annual pint night in support of DDRC on June 14th. The event was a success in raising community awareness. A special thanks to Mary Ann Tillman for making the introduction.

B. CASE MANAGEMENT REDESIGN (CMRD) UPDATE

- Thanks go to the DDRC Team working on CMRD including Jamie Haney, Jane Byron and Liz Pahr.
 - The Notice of Intent (NOI) to award (essentially the RFP results) was announced and Jefferson County Human Services (JCHS) was successfully awarded the Case Management Agency (CMA) for Jefferson and Clear Creek Counties. Two CMA areas in the state had unsuccessful solicitations, which could delay the Department of Health Care Policy and Financing's (HCPF) procurement process, which includes a formal protest period that ended June 27th. Community Centered Boards (CCBs) and Single-Entry Points (SEPs) are allowed to share the NOI information internally but cannot share externally until the process is complete. We have provided updates to staff and provided talking points related to the NOI and CMRD. We have a communication ready to go as soon as we receive permission to share the information externally.
 - The updated timeline has been clarified by HCPF:
 - June 2023- NOI letters went out.
 - July 15, 2023 – All CCB and SEP Change Management Plans due.
 - July 21, 2023 – Tentative transition/cohort phases announced and public announcement of the CMA awards. There are three cohort phases:
 - Phase 1: August-October 2023 with transition complete by November 2023.
 - Phase 2: November 2023-February 2024 with transition complete by March 2024.
 - Phase 3: March-June 2024 with transition complete by July 2024.
- DDRC and JCHS will request to be assigned to the Phase 3 Cohort.
- The Jefferson County Board of County Commissioners had their staff briefing on June 27th where JCHS provided an update on CMRD and the NOI. The BCC unanimously voted to approve accepting the CMA award. They will ratify that decision on July 11th.

X – SPECIAL ITEM

Kristie Braaten, Senior Director of Waiver Services, gave an overview of DDRC's involvement with the National Alliance for Direct Support Professionals (NADSP).

XI – PUBLIC COMMENT

Lori Ropa, Executive Director of the Arc of Jefferson, Clear Creek and Gilpin Counties, spoke in support of the NADSP efforts being made by DDRC. She also emphasized the collaborative relationship our two organizations have as we navigate CMRD.

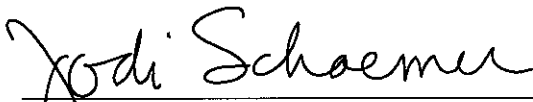
XII – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 7:15 p.m. The next regular meeting of the Board is on Wednesday, August 23, 2023, at 5:30 pm, at DDRC, 11177 W. 8th Avenue, Lakewood, CO 80215.



Jodi Schoemer, Secretary



Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

May 31, 2023

| | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH ACTUAL | Y-T-D BUDGET | Y-T-D ACTUAL | Y-T-D VARIANCE FAV (-UNFAV) DOLLARS | % |
|---|-----------------|-------------------|----------------------------|-----------------|-----------------|---|--------|
| REVENUES | \$ 39,389,534 | \$ 3,282,461 | \$ 3,293,930 | \$ 36,107,073 | \$ 36,373,197 | \$ 266,124 | 0.7% |
| EXPENDITURES | | | | | | | |
| PERSONNEL | \$ 27,432,775 | \$ 2,286,065 | \$ 2,246,115 | \$ 25,146,710 | \$ 24,266,316 | \$ 880,394 | 3.5% |
| OPERATING | \$ 9,292,608 | \$ 774,384 | \$ 974,036 | \$ 8,518,224 | \$ 9,482,210 | \$ (963,986) | -11.3% |
| HOST HOMES | \$ 1,353,911 | \$ 112,826 | \$ 131,776 | \$ 1,241,085 | \$ 1,357,780 | \$ (116,695) | -9.4% |
| PURCHASE OF SERVICES | \$ 315,708 | \$ 26,309 | \$ 30,744 | \$ 289,399 | \$ 284,635 | \$ 4,764 | 1.6% |
| TOTAL EXPENDITURES | \$ 38,395,002 | \$ 3,199,584 | \$ 3,382,671 | \$ 35,195,419 | \$ 35,390,941 | \$ (195,522) | -0.6% |
| REVENUES OVER EXPENSES SURPLUS/(DEFICIT) | \$ 994,532 | \$ 82,878 | \$ (88,741) | \$ 911,654 | \$ 982,252 | \$ 70,602 | |
| UNREALIZED GAIN/(LOSS) ON LT INVESTMENTS | \$ - | \$ - | \$ (77,910) | \$ - | \$ 200,121 | \$ 200,121 | |
| REVENUES OVER EXPENSES NET OF LT INVESTMENTS SURPLUS/(DEFICIT) | \$ 994,532 | \$ 82,878 | \$ (10,831) | \$ 911,654 | \$ 782,131 | \$ (129,519) | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

May 31, 2023

| | | | | | | MONTH # | 11 |
|--------------------------------------|-----------------|-------------------|-----------------------------|-----------------|------------------|--|---------|
| SOURCE | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH REVENUE | Y-T-D BUDGET | Y-T-D REVENUE | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
| STATE PROGRAM | \$ 8,180,786 | \$ 681,732 | \$ 687,614 | \$ 7,499,054 | \$ 7,251,138 | \$ (247,916) | -3.3% |
| FAMILY SUPPORT SERVICES | \$ 850,000 | \$ 70,833 | \$ 128,497 | \$ 779,167 | \$ 731,409 | \$ (47,758) | -6.1% |
| MEDICAID REVENUE | \$ 15,469,762 | \$ 1,289,147 | \$ 1,362,516 | \$ 14,180,615 | \$ 14,400,049 | \$ 219,434 | 1.5% |
| SUPPORTED LIVING SERVICES | \$ 994,137 | \$ 82,845 | \$ 90,181 | \$ 911,292 | \$ 925,585 | \$ 14,293 | 1.6% |
| CHILDREN'S EXTENSIVE SUPPORT | \$ 236,842 | \$ 19,737 | \$ 12,060 | \$ 217,105 | \$ 251,885 | \$ 34,780 | 16.0% |
| JEFFERSON COUNTY | \$ 11,400,700 | \$ 950,058 | \$ 922,367 | \$ 10,450,642 | \$ 10,312,183 | \$ (138,459) | -1.3% |
| ROOM AND BOARD | \$ 1,027,771 | \$ 85,648 | \$ 74,286 | \$ 942,123 | \$ 876,228 | \$ (65,895) | -7.0% |
| HUD SUBSIDIES | \$ 309,000 | \$ 25,750 | \$ 20,268 | \$ 283,250 | \$ 221,829 | \$ (61,421) | -21.7% |
| INTEREST | \$ 2,500 | \$ 208 | \$ 19,781 | \$ 2,292 | \$ 57,433 | \$ 55,141 | 2406.2% |
| RENTAL REVENUE | \$ 361,422 | \$ 30,119 | \$ 29,588 | \$ 331,304 | \$ 333,638 | \$ 2,335 | 0.7% |
| DONATIONS/GRANTS | \$ 350,000 | \$ 29,167 | \$ 3,557 | \$ 320,833 | \$ 514,846 | \$ 194,013 | 60.5% |
| UNREALIZED GAIN/(LOSS) ON INVESTMENT | \$ - | \$ - | \$ (77,910) | \$ - | \$ 200,121 | \$ 200,121 | 100.0% |
| PRIVATE PAY | \$ 33,468 | \$ 2,789 | \$ 1,292 | \$ 30,679 | \$ 24,993 | \$ (5,686) | -18.5% |
| MISCELLANEOUS | \$ 19,800 | \$ 1,650 | \$ - | \$ 18,150 | \$ 56,046 | \$ 37,896 | 208.8% |
| EXTERNAL TOTAL REVENUE | \$ 39,236,188 | \$ 3,269,682 | \$ 3,274,097 | \$ 35,966,506 | \$ 36,157,383 | \$ 190,877 | 0.5% |
| INTERNAL REVENUES | \$ 153,346 | \$ 12,779 | \$ 19,833 | \$ 140,567 | \$ 215,814 | \$ 75,247 | 53.5% |
| | \$ 39,389,534 | \$ 3,282,461 | \$ 3,293,930 | \$ 36,107,073 | \$ 36,373,197 | \$ 266,124 | 0.7% |
| 1% OF Y-T-D REVENUE | | | | | \$ 361,574 | | |
| 1/2 % OF Y-T-D REVENUE | | | | | \$ 180,787 | | |
| FLUCTUATION THRESHOLD | | | | | \$ 25,000 | & 10% | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$25,000 AND 10%

May 31, 2023

| | |
|-----------------------------------|--|
| CHILDREN EXTENSIVE SUPPORT | OVER BUDGET PRIMARILY DUE TO VEHICLE MODIFICATIONS FOR APPROXIMATELY \$95K. SEE CORRESPONDING VARIANCE IN EXPENSE. |
| HUD SUBSIDIES | UNDER BUDGET DUE TO THE CURRENT NUMBER OF ACTIVE VOUCHERS VERSES WHAT WAS BUDGETED. |
| INTEREST | OVER BUDGET DUE TO INCREASED INTEREST RATES ON DDRC CASH ACCOUNTS. |
| DONATIONS/GRANTS | OVER BUDGET DUE TO COLORADO GIVES DAY, THE ANNUAL APPEAL, AND A \$250,000 DONATION IN JANUARY 2023. |
| MISCELLANEOUS | OVER BUDGET IN A VARIETY OF ITEMS INCLUDING THE FUNDING FROM COLORADO COMMUNITY HEALTH ALLIANCE THAT WAS NOT INCLUDED IN THE BUDGET. |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

May 31, 2023

| DEPARTMENT/SECTION/UNIT | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH EXPENSES | Y-T-D BUDGET | Y-T-D EXPENSES | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
|---|-----------------|-------------------|------------------------------|-----------------|-------------------|--|---------|
| EARLY INTERVENTION | | | | | | | |
| PERSONNEL | \$ 3,323,183 | \$ 276,932 | \$ 286,695 | \$ 3,046,251 | \$ 2,745,418 | \$ 300,833 | 9.9% |
| OPERATING / PURCHASE OF SERVICE | \$ 2,166,671 | \$ 180,556 | \$ 253,785 | \$ 1,986,115 | \$ 2,411,192 | \$ (425,077) | -21.4% |
| TOTALS | \$ 5,489,854 | \$ 457,488 | \$ 540,480 | \$ 5,032,366 | \$ 5,156,610 | \$ (124,244) | -2.5% |
| ADULT DAY PROGRAM | | | | | | | |
| PERSONNEL | \$ 3,710,437 | \$ 309,203 | \$ 247,484 | \$ 3,401,234 | \$ 2,902,009 | \$ 499,225 | 14.7% |
| OPERATING | \$ 1,434,861 | \$ 119,572 | \$ 100,987 | \$ 1,315,289 | \$ 1,267,071 | \$ 48,218 | 3.7% |
| TOTALS | \$ 5,145,298 | \$ 428,775 | \$ 348,471 | \$ 4,716,523 | \$ 4,169,080 | \$ 547,443 | 11.6% |
| ADMINISTRATION | | | | | | | |
| PERSONNEL | \$ 3,712,060 | \$ 309,338 | \$ 285,177 | \$ 3,402,722 | \$ 3,163,263 | \$ 239,459 | 7.0% |
| OPERATING | \$ 1,177,435 | \$ 98,120 | \$ 105,950 | \$ 1,079,315 | \$ 1,380,283 | \$ (300,968) | -27.9% |
| TOTALS | \$ 4,889,495 | \$ 407,458 | \$ 391,127 | \$ 4,482,037 | \$ 4,543,546 | \$ (61,509) | -1.4% |
| THERAPEUTIC LEARNING CONNECTIONS | | | | | | | |
| PERSONNEL | \$ 500,559 | \$ 41,713 | \$ 43,253 | \$ 458,846 | \$ 446,622 | \$ 12,224 | 2.7% |
| OPERATING | \$ 94,655 | \$ 7,888 | \$ 5,649 | \$ 86,767 | \$ 73,066 | \$ 13,701 | 15.8% |
| TOTALS | \$ 595,214 | \$ 49,601 | \$ 48,902 | \$ 545,613 | \$ 519,688 | \$ 25,925 | 4.8% |
| TERMINAL | | | | | | | |
| PERSONNEL | \$ 279,054 | \$ 23,255 | \$ 14,511 | \$ 255,800 | \$ 156,276 | \$ 99,524 | 38.9% |
| OPERATING / PURCHASE OF SERVICE | \$ 127,543 | \$ 10,629 | \$ 10,311 | \$ 116,914 | \$ 94,187 | \$ 22,727 | 19.4% |
| TOTALS | \$ 406,597 | \$ 33,883 | \$ 24,822 | \$ 372,714 | \$ 250,463 | \$ 122,251 | 32.8% |
| RESOURCE COORDINATION | | | | | | | |
| PERSONNEL | \$ 3,630,698 | \$ 302,558 | \$ 331,381 | \$ 3,328,140 | \$ 3,460,242 | \$ (132,102) | -4.0% |
| OPERATING | \$ 266,316 | \$ 22,193 | \$ 27,239 | \$ 244,123 | \$ 280,981 | \$ (36,858) | -15.1% |
| TOTALS | \$ 3,897,014 | \$ 324,751 | \$ 358,620 | \$ 3,572,263 | \$ 3,741,223 | \$ (168,960) | -4.7% |
| CHILDREN AND FAMILY SERVICES | | | | | | | |
| PERSONNEL | \$ 2,102,868 | \$ 175,239 | \$ 202,671 | \$ 1,927,629 | \$ 2,093,572 | \$ (165,943) | -8.6% |
| OPERATING | \$ 309,803 | \$ 25,817 | \$ 19,814 | \$ 283,986 | \$ 227,521 | \$ 56,465 | 19.9% |
| DIRECT FAMILY | \$ 850,000 | \$ 70,833 | \$ 128,497 | \$ 779,167 | \$ 731,409 | \$ 47,758 | 6.1% |
| JEFFCO CFS FUND | \$ 100,000 | \$ 8,333 | \$ 44,470 | \$ 91,667 | \$ 259,234 | \$ (167,567) | -182.8% |
| TOTALS | \$ 3,362,671 | \$ 280,223 | \$ 395,451 | \$ 3,082,448 | \$ 3,311,736 | \$ (229,288) | -7.4% |
| RESIDENTIAL - ALL | | | | | | | |
| PERSONNEL | \$ 7,984,718 | \$ 665,393 | \$ 664,061 | \$ 7,319,325 | \$ 7,576,302 | \$ (256,977) | -3.5% |
| OPERATING | \$ 1,879,170 | \$ 156,598 | \$ 178,987 | \$ 1,722,573 | \$ 1,696,106 | \$ 26,467 | 1.5% |
| HOST HOMES | \$ 1,353,911 | \$ 112,826 | \$ 131,776 | \$ 1,241,085 | \$ 1,357,780 | \$ (116,695) | -9.4% |
| PURCHASE OF SERVICES | \$ 315,708 | \$ 26,309 | \$ 30,744 | \$ 289,399 | \$ 284,635 | \$ 4,764 | 1.6% |
| TOTALS | \$ 11,533,507 | \$ 961,126 | \$ 1,005,568 | \$ 10,572,381 | \$ 10,914,823 | \$ (342,442) | -3.2% |
| SUPPORTED LIVING SERVICES/CES | | | | | | | |
| PERSONNEL | \$ 1,581,435 | \$ 131,786 | \$ 122,420 | \$ 1,449,649 | \$ 1,305,079 | \$ 144,570 | 9.0% |
| OPERATING / PURCHASE OF SERVICE | \$ 470,833 | \$ 39,236 | \$ 61,747 | \$ 431,597 | \$ 711,018 | \$ (279,421) | -64.7% |
| TOTALS | \$ 2,052,268 | \$ 171,022 | \$ 184,167 | \$ 1,881,246 | \$ 2,016,097 | \$ (134,851) | -7.2% |
| BEHAVIORAL HEALTH | | | | | | | |
| PERSONNEL | \$ 607,763 | \$ 50,647 | \$ 48,462 | \$ 557,116 | \$ 417,533 | \$ 139,583 | 25.1% |
| OPERATING | \$ 215,321 | \$ 17,943 | \$ 16,965 | \$ 197,378 | \$ 190,695 | \$ 6,683 | 3.4% |
| TOTALS | \$ 823,084 | \$ 68,590 | \$ 65,427 | \$ 754,494 | \$ 608,228 | \$ 146,266 | 19.4% |

| | | | | | | | | | | | | | |
|------------------------|----|------------|----|-----------|----|-----------|----|------------|----|------------|-------|-----------|--------|
| SELF DETERMINATION | | | | | | | | | | | | | |
| OPERATING | \$ | 200,000 | \$ | 16,667 | \$ | 19,636 | \$ | 183,333 | \$ | 159,447 | \$ | 23,886 | 13.0% |
| SUMMARY | | | | | | | | | | | | | |
| PERSONNEL | \$ | 27,432,775 | \$ | 2,286,065 | \$ | 2,246,115 | \$ | 25,146,710 | \$ | 24,266,316 | \$ | 880,394 | 3.5% |
| OPERATING | \$ | 9,292,608 | \$ | 774,384 | \$ | 974,036 | \$ | 8,518,224 | \$ | 9,482,210 | \$ | (963,986) | -11.3% |
| HOST HOMES | \$ | 1,353,911 | \$ | 112,826 | \$ | 131,776 | \$ | 1,241,085 | \$ | 1,357,780 | \$ | (116,695) | -9.4% |
| PURCHASE OF SERVICES | \$ | 315,708 | \$ | 26,309 | \$ | 30,744 | \$ | 289,399 | \$ | 284,635 | \$ | 4,764 | 1.6% |
| TOTALS | \$ | 38,395,002 | \$ | 3,199,584 | \$ | 3,382,671 | \$ | 35,195,419 | \$ | 35,390,941 | \$ | (195,522) | -0.6% |
| 1% OF Y-T-D EXPENSE | | | | | | | | | \$ | 353,909 | | | |
| 1/2 % OF Y-T-D EXPENSE | | | | | | | | | \$ | 176,955 | | | |
| FLUCTUATION THRESHOLD | | | | | | | | | \$ | 25,000 | & 10% | | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$25,000 AND 10%

May 31, 2023

**EARLY INTERVENTION
OPERATING**

OVER BUDGET DUE TO THE INCREASE USE OF CONTRACTORS. THE USE OF CONTRATORS IS OFFSETTING A PORTION OF THE VARIANCE IN PERSONNEL. IN ADDITION, INCREASED COSTS FOR INFORMATIONAL TECHNOLOGY EQUIPMENT AND SYSTEMS.

**ADULT DAY PROGRAM
PERSONNEL**

UNDER BUDGET DUE TO VACANCY SAVINGS.

**ADMINISTRATION
OPERATING**

OVER BUDGET IN A VARIETY OF ITEMS PRIMARILY INFORMATION TECHNOLOGY EQUIPMENT, CONTRACTED SERVICES, AND MAINTENANCE.

**TERMINAL
PERSONNEL**

UNDER BUDGET DUE TO VACANCY SAVINGS.

**RESOURCE COORDINATION
OPERATING**

SLIGHTLY OVER BUDGET DUE TO COMPUTER EQUIPMENT AND MAINTENANCE COSTS.

**CHILDREN AND FAMILY SERVICES
OPERATING**

NET UNDER BUDGET PRIMARILY DUE TO THE END OF SUMMIT COUNTY CONTRACT FOR SERVICE COORDINATION SERVICES.

JEFFCO CFS

OVER BUDGET AS THE BUDGET IS DISTRIBUTED BY 1/12 THROUGHOUT THE YEAR AS WELL AS THE ADDITIONAL JEFFCO CFS FUNDING AS APPROVED BY THE BOARD.

**SUPPORTED LIVING SERVICES/CES
OPERATING**

OVER BUDGET PRIMARILY DUE TO VEHICLE MODIFICATIONS FOR APPROXIMATELY \$95K. SEE CORRESPONDING VARIANCE IN REVENUE.

**BEHAVIORAL HEALTH
PERSONNEL**

UNDER BUDGET DUE TO VACANCY SAVINGS AND PROGRAM EXPANSION.

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

| | Unaudited May 31, 2023 | Audited June 30, 2022 |
|---|---------------------------|--------------------------|
| ASSETS | | |
| Current Assets | | |
| Cash | | |
| Cash and cash equivalents | \$15,836,939 | \$14,039,307 |
| Including capital reserve of \$6,579,264 | | |
| Certificates of deposit | 391,627 | 391,175 |
| Receivables | | |
| Fees and grants from governmental agencies | 4,053,643 | 6,183,708 |
| Workshop contracts | - | - |
| Other | 753,773 | 475,029 |
| Prepaid expenses and other | 947,788 | 963,505 |
| Total Current Assets | 21,983,770 | 22,052,724 |
| Land, building and equipment | 25,238,148 | 24,917,625 |
| Less: Accumulated Depreciation | 18,675,251 | 18,087,254 |
| Net Fixed Assets | 6,562,897 | 6,830,371 |
| Restricted certificates of deposit | 166,697 | 166,112 |
| Investments | 5,106,343 | 4,482,029 |
| Restricted cash | 424,434 | 427,234 |
| Total Assets | \$34,244,141 | \$33,958,470 |

LIABILITIES AND NET ASSETS

| | | |
|---|---------------------|---------------------|
| Liabilities | | |
| Accounts payable | 1,513,822 | \$2,199,878 |
| Notes payable | 135,820 | 135,820 |
| Accrued expenses | 2,018,032 | 2,028,557 |
| Deferred Revenue | 0 | 0 |
| Total liabilities | 3,667,674 | 4,364,255 |
| Net assets | | |
| Net assets | 30,576,467 | 29,594,215 |
| Total net assets | 30,576,467 | 29,594,215 |
| Total liabilities and net assets | \$34,244,141 | \$33,958,470 |

Developmental Disabilities Resource Center
Unaudited Statement of Cash Flows

| | Unaudited May 31, 2023 | Audited June 30, 2022 |
|---|----------------------------|----------------------------|
| Cash flows from operating activities: | | |
| Change in net assets | \$982,252 | \$502,596 |
| Adjustment for non cash items: | | |
| In-Kind Donation | | - |
| Depreciation | 587,999 | 787,509 |
| (Gain)/loss on asset disposition | | 8,683 |
| Unrealized (Gain)/Loss on Investment | (200,121) | 833,533 |
| Change in assets and liabilities: | | |
| Accounts receivable | 1,851,321 | (1,060,529) |
| Other assets | 15,717 | 141,788 |
| Accounts payable and accrued expense | (696,581) | 60,003 |
| Deferred Revenue | - | (277,868) |
| Cash provided by operations | <u>2,540,587</u> | <u>995,715</u> |
| Cash flows from investing activities: | | |
| Change in CDs | (1,037) | (749) |
| Proceeds from redemption of investments | | 312,831 |
| Proceeds from sale of fixed assets | - | 0 |
| Purchase of investments | - | (1,666,874) |
| Purchase of fixed assets | (320,519) | (315,671) |
| Cash provided by investing activity | <u>(321,556)</u> | <u>(1,670,463)</u> |
| Cash flows from financing activities: | | |
| Issuance of notes payable | - | - |
| Payments on notes payable | - | (11,117) |
| | <u>-</u> | <u>(11,117)</u> |
| NET INCREASE (DECREASE) IN CASH | 2,219,031 | (685,865) |
| Cash balance, beginning of period | <u>14,466,541</u> | <u>15,152,406</u> |
| Cash balance, end of period | <u><u>\$16,685,572</u></u> | <u><u>\$14,466,541</u></u> |