

MINUTES
of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



DDRC Building, 11177 W. 8th Ave., Lakewood, CO 80215
August 23, 2023

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. CALL TO ORDER: Mrs. Hartley, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for August 23, 2023, to order at 5:30 p.m.

B. ROLL CALL:

BOARD MEMBERS PRESENT

Susan Hartley, President
Jean Armour
Pat Bolton
Joanne Elliott
Mary Margaret Fouse-Bishop
Megan MacHatton
Heidi Markley
Amy Miller
David Pemberton
Doreen Raad
Matt Rotter
Grant Sanders
Tim Schimberg
Jodi Schoemer
Jennifer Thompson
Mary Ann Tillman

BOARD MEMBERS ABSENT

Chuck English

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.
Kristie Braaten
Jane Byron
Gena Colbert
Jamie Haney
Kevin Harding
Kelly Hulstrom
Terri Hulstrom
Steve Jimenez
Susan Johnson
Micki Klawes
Ashley Lee
Michele Majeune
Liz Pahr
Annette Rogers

A quorum was present.

The Communications item (II) was moved up in the agenda. Ms. Schoemer read a letter of resignation from Ms. Beckett effective immediately. Ms. Beckett expressed her thanks for her time on the Board and recognized the work of staff and fellow Board members.

Mr. Pemberton moved that the Board accept Ms. Beckett's resignation. Seconded by Mr. Rotter and carried unanimously.

Business item IX-C was moved up in the agenda. Mrs. Elliott reported that the Governance Committee is recommending that Ms. Thompson be appointed to fill the unexpired term of Ms. Beckett. Ms. Thompson has received services from DDRC for 18 years and is very excited about serving the organization.

Mrs. Elliott moved that Ms. Thompson be approved to fill the unexpired term of Ms. Beckett on the DDRC Board of Directors. Seconded by Mr. Pemberton and carried unanimously.

C. MINUTES: Mr. Rotter moved to approve the minutes of the June 28, 2023, meeting as written. Seconded by Mrs. Tillman and carried unanimously.

D. FINANCIAL STATEMENTS: Mr. Rotter, Treasurer, presented the May financials, including revenue, expenses, variances, and investments.

Mr. Schimberg moved to approve the financial statements as submitted. Seconded by Ms. Miller and carried unanimously.

III – PUBLIC COMMENT

None

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Schoemer moved that Board approve the following items under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Case Management Status Report
- VIII-B Community Services Status Report
- VIII-C Status of Waiting List
- VIII-D Human Rights Committee
- IX-F Finance/HR and Executive Committee Recommendations - None

Motion seconded by Ms. Armour and carried unanimously.

V – COMMENDATIONS

There were seven Customer Service Awards given this month.

Mr. Rotter moved to approve the Commendations report as submitted. Seconded by Mr. Sanders and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

- In recognition of the 33rd anniversary of the Americans with Disabilities Act, the Arvada City Council issued a proclamation designating July 26th as ADA Awareness Day. DDRC was honored to be invited to the Council meeting to receive the proclamation and share comments. Several staff were able to attend and accept the award on DDRC's behalf.
- DDRC recently had our Housing Choice Voucher Program Agency On-Site Monitoring Review and received a five-star A+ rating for program excellence. Thanks go to staff for such a successful review.

- DDRC will be celebrating Direct Support Professionals Recognition Week September 10th-16th. An array of activities and recognitions are planned for both the staff in Quality Living Options and Adult Vocational Services. Mrs. Tillman spoke to the Board participation in the week's recognitions. A Board proclamation is also on the agenda.
- The Golf Tournament was an incredible success. Thank you to Board members who were able to attend either as a volunteer or participant. Thanks also to the DDRC Development team for their hard work. The event raised close to \$82,000, which was \$7,000 above our goal and \$13,000 above last year's result.
- Board members are invited to attend our 23rd Annual Legislative BBQ on Tuesday, September 12th, 5-7:30 pm at Red Rocks Community College. The event is put on jointly with Jefferson Center, Family Tree and Seniors Resource Center. Registration information will be sent to the Board.
- The date for our Board Strategic Planning Session is November 3rd. In preparation, our consultant will be reaching out to each Board member to schedule one-on-one interviews to solicit feedback. Staff will forward the questions to the Board to allow Directors to prepare for the conversations.
- In the budget approved by the Board in June there were salary adjustments for staff that will be reflected in their August 31st paychecks. Staff were notified and many have responded with their incredible thanks and appreciation of the Board.

B. CASE MANAGEMENT REDESIGN (CMRD) UPDATE

- In June the Department of Health Care Policy and Financing (HCPF) issued its Notice of Intent (NOI) that Jefferson County Human Services (JCHS) was successfully awarded the RFP to be the Case Management Agency (CMA) for Jefferson and Clear Creek Counties.
- We have met twice with the Jeffco Board of County Commissioners specifically to share information regarding CMRD, including testimony from Rob DeHerrera, Mrs. Hartley, Mr. Pemberton and Lori Ropa from the Arc of Jefferson, Clear Creek and Gilpin Counties in support of the BCC's approval of JCHS accepting the award to be the CMA. The BCC did unanimously give its approval.
- A public communication announcing the formal RFP/NOI results for the state and the transition phase/cohort timeline was released by HCPF in mid-August. DDRC and JCHS are in Phase 3. Our transition will begin March 2024 and be completed by July 1, 2024.
- We are meeting with HCPF and hope to get more clarity on communications to individuals and families we serve. We are working on a joint communication with the county. HCPF will not be sending communication statewide until the end of September.
- We have been doing a lot of work over the summer with the county, including assisting with an American Rescue Plan Act (ARPA) Case Management Agency start-up grant application to seek funding for technology for the new staff and renovating office space at JCHS. There are also ARPA dollars available to secure a project manager to assist both the county and DDRC with the transition.
- Jeffco is working on assembling the CMA leadership, as this will be a new division at the county.

- As part of the transition, we will have four joint subgroups with the county to focus on HR/recruitment, communication, facilities/space and operations.
- Leaders at DDRC and JCHS continue to communicate regularly with the impacted staff.

D. POLICY REVIEW – Three policies were presented to the Board as a study item. They will be up for approval at the September meeting.

E. DIRECT SUPPORT PROFESSIONALS WEEK PROCLAMATION – Direct Support Professionals Week is September 10-16, 2023. Mrs. Hartley presented a proclamation recognizing DDRC's valuable direct care staff.

Mr. Sanders moved to approve the proclamation. Seconded by Mr. Rotter and carried unanimously.

X – SPECIAL ITEM

Rick Granquist, Employee Development Manager, and Heather Schrock, HR Generalist, presented an overview of Person-Centered Thinking.

XI – PUBLIC COMMENT

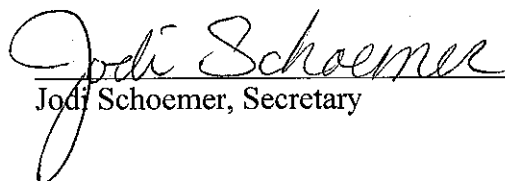
XII – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 7:00 p.m. The next regular meeting of the Board is on Wednesday, September 27, 2023, at 5:30 pm, at DDRC, 11177 W. 8th Avenue, Lakewood, CO 80215.


Jodi Schoemer, Secretary


Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

June 30, 2023

| | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH ACTUAL | Y-T-D BUDGET | Y-T-D ACTUAL | Y-T-D VARIANCE FAV (-UNFAV) DOLLARS | % |
|---|-----------------|-------------------|----------------------------|-----------------|-----------------|---|--------|
| REVENUES | \$ 39,389,534 | \$ 3,282,461 | \$ 3,509,638 | \$ 39,389,534 | \$ 39,882,832 | \$ 493,298 | 1.3% |
| EXPENDITURES | | | | | | | |
| PERSONNEL | \$ 27,432,775 | \$ 2,286,065 | \$ 2,213,892 | \$ 27,432,775 | \$ 26,470,201 | \$ 962,574 | 3.5% |
| OPERATING | \$ 9,292,608 | \$ 774,384 | \$ 1,187,498 | \$ 9,292,608 | \$ 10,701,309 | \$ (1,408,701) | -15.2% |
| HOST HOMES | \$ 1,353,911 | \$ 112,826 | \$ 126,237 | \$ 1,353,911 | \$ 1,449,017 | \$ (95,106) | -7.0% |
| PURCHASE OF SERVICES | \$ 315,708 | \$ 26,309 | \$ 20,398 | \$ 315,708 | \$ 305,032 | \$ 10,676 | 3.4% |
| TOTAL EXPENDITURES | \$ 38,395,002 | \$ 3,199,584 | \$ 3,548,025 | \$ 38,395,002 | \$ 38,925,559 | \$ (530,557) | -1.4% |
| REVENUES OVER EXPENSES SURPLUS/(DEFICIT) | \$ 994,532 | \$ 82,878 | \$ (38,388) | \$ 994,532 | \$ 957,269 | \$ (37,259) | |
| UNREALIZED GAIN/(LOSS) ON LT INVESTMENTS | \$ - | \$ - | \$ 156,482 | \$ - | \$ 356,603 | \$ 356,603 | |
| REVENUES OVER EXPENSES NET OF LT INVESTMENTS SURPLUS/(DEFICIT) | \$ 994,532 | \$ 82,878 | \$ (194,870) | \$ 994,532 | \$ 600,666 | \$ (393,862) | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

June 30, 2023

| SOURCE | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH REVENUE | Y-T-D BUDGET | Y-T-D REVENUE | MONTH # | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
|--------------------------------------|-----------------|-------------------|-----------------------------|-----------------|------------------|---------|--|---------|
| | | | | | | 12 | | |
| STATE PROGRAM | \$ 8,180,786 | \$ 681,732 | \$ 780,259 | \$ 8,180,786 | \$ 8,031,397 | \$ | (149,389) | -1.8% |
| FAMILY SUPPORT SERVICES | \$ 850,000 | \$ 70,833 | \$ 116,362 | \$ 850,000 | \$ 850,000 | \$ | - | 0.0% |
| MEDICAID REVENUE | \$ 15,469,762 | \$ 1,289,147 | \$ 1,278,678 | \$ 15,469,762 | \$ 15,676,497 | \$ | 206,735 | 1.3% |
| SUPPORTED LIVING SERVICES | \$ 994,137 | \$ 82,845 | \$ 69,672 | \$ 994,137 | \$ 995,257 | \$ | 1,120 | 0.1% |
| CHILDREN'S EXTENSIVE SUPPORT | \$ 236,842 | \$ 19,737 | \$ 17,872 | \$ 236,842 | \$ 269,758 | \$ | 32,916 | 13.9% |
| JEFFERSON COUNTY | \$ 11,400,700 | \$ 950,058 | \$ 922,367 | \$ 11,400,700 | \$ 11,234,550 | \$ | (166,150) | -1.5% |
| ROOM AND BOARD | \$ 1,027,771 | \$ 85,648 | \$ 46,467 | \$ 1,027,771 | \$ 922,694 | \$ | (105,077) | -9.9% |
| HUD SUBSIDIES | \$ 309,000 | \$ 25,750 | \$ 19,244 | \$ 309,000 | \$ 241,073 | \$ | (67,927) | -22.0% |
| INTEREST | \$ 2,500 | \$ 208 | \$ 19,439 | \$ 2,500 | \$ 76,871 | \$ | 74,371 | 2974.8% |
| RENTAL REVENUE | \$ 361,422 | \$ 30,119 | \$ 29,828 | \$ 361,422 | \$ 363,465 | \$ | 2,043 | 0.6% |
| DONATIONS/GRANTS | \$ 350,000 | \$ 29,167 | \$ 4,742 | \$ 350,000 | \$ 519,588 | \$ | 169,588 | 48.5% |
| UNREALIZED GAIN/(LOSS) ON INVESTMENT | \$ - | \$ - | \$ 156,482 | \$ - | \$ 356,603 | \$ | 356,603 | 100.0% |
| PRIVATE PAY | \$ 33,468 | \$ 2,789 | \$ 2,579 | \$ 33,468 | \$ 27,572 | \$ | (5,896) | -17.6% |
| MISCELLANEOUS | \$ 19,800 | \$ 1,650 | \$ 24,827 | \$ 19,800 | \$ 80,873 | \$ | 61,073 | 308.4% |
| EXTERNAL TOTAL REVENUE | \$ 39,236,188 | \$ 3,269,682 | \$ 3,488,818 | \$ 39,236,188 | \$ 39,646,198 | \$ | 410,010 | 1.0% |
| INTERNAL REVENUES | \$ 153,346 | \$ 12,779 | \$ 20,820 | \$ 153,346 | \$ 236,634 | \$ | 83,288 | 54.3% |
| | \$ 39,389,534 | \$ 3,282,461 | \$ 3,509,638 | \$ 39,389,534 | \$ 39,882,832 | \$ | 493,298 | 1.3% |
| 1% OF Y-T-D REVENUE | | | | | \$ 396,462 | | | |
| 1/2 % OF Y-T-D REVENUE | | | | | \$ 198,231 | | | |
| FLUCTUATION THRESHOLD | | | | | \$ 25,000 | & 10% | | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$25,000 AND 10%

June 30, 2023

CHILDREN EXTENSIVE SUPPORT

OVER BUDGET PRIMARILY DUE TO VEHICLE MODIFICATIONS OFFSET AS THERE ARE FEWER PROVIDERS BILLING THROUGH DDRC. SEE CORRESPONDING VARIANCE IN EXPENSE.

HUD SUBSIDIES

UNDER BUDGET DUE TO THE CURRENT NUMBER OF ACTIVE VOUCHERS VERSES WHAT WAS BUDGETED.

INTEREST

OVER BUDGET DUE TO INCREASED INTEREST RATES ON DDRC CASH ACCOUNTS.

DONATIONS/GRANTS

OVER BUDGET DUE TO COLORADO GIVES DAY, THE ANNUAL APPEAL, AND A \$250,000 DONATION IN JANUARY 2023.

MISCELLANEOUS

OVER BUDGET IN A VARIETY OF ITEMS INCLUDING THE FUNDING FROM COLORADO COMMUNITY HEALTH ALLIANCE THAT WAS NOT INCLUDED IN THE BUDGET.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

June 30, 2023

| DEPARTMENT/SECTION/UNIT | TOTAL BUDGET | MONTHLY BUDGET | CURRENT MONTH EXPENSES | Y-T-D BUDGET | Y-T-D EXPENSES | Y-T-D VARIANCE FAV (UNFAV) DOLLARS | % |
|---|-----------------|-------------------|------------------------------|-----------------|-------------------|--|---------|
| EARLY INTERVENTION | | | | | | | |
| PERSONNEL | \$ 3,323,183 | \$ 276,932 | \$ 309,970 | \$ 3,323,183 | \$ 3,055,389 | \$ 267,794 | 8.1% |
| OPERATING / PURCHASE OF SERVICE | \$ 2,166,671 | \$ 180,556 | \$ 273,187 | \$ 2,166,671 | \$ 2,683,885 | \$ (517,214) | -23.9% |
| TOTALS | \$ 5,489,854 | \$ 457,488 | \$ 583,157 | \$ 5,489,854 | \$ 5,739,274 | \$ (249,420) | -4.5% |
| ADULT DAY PROGRAM | | | | | | | |
| PERSONNEL | \$ 3,710,437 | \$ 309,203 | \$ 230,075 | \$ 3,710,437 | \$ 3,132,083 | \$ 578,354 | 15.6% |
| OPERATING | \$ 1,434,861 | \$ 119,572 | \$ 107,292 | \$ 1,434,861 | \$ 1,363,720 | \$ 71,141 | 5.0% |
| TOTALS | \$ 5,145,298 | \$ 428,775 | \$ 337,367 | \$ 5,145,298 | \$ 4,495,803 | \$ 649,495 | 12.6% |
| ADMINISTRATION | | | | | | | |
| PERSONNEL | \$ 3,712,060 | \$ 309,338 | \$ 256,346 | \$ 3,712,060 | \$ 3,419,608 | \$ 292,452 | 7.9% |
| OPERATING | \$ 1,177,435 | \$ 98,120 | \$ 120,173 | \$ 1,177,435 | \$ 1,503,239 | \$ (325,804) | -27.7% |
| TOTALS | \$ 4,889,495 | \$ 407,458 | \$ 376,519 | \$ 4,889,495 | \$ 4,922,847 | \$ (33,352) | -0.7% |
| THERAPEUTIC LEARNING CONNECTIONS | | | | | | | |
| PERSONNEL | \$ 500,559 | \$ 41,713 | \$ 42,916 | \$ 500,559 | \$ 489,539 | \$ 11,020 | 2.2% |
| OPERATING | \$ 94,655 | \$ 7,888 | \$ 7,323 | \$ 94,655 | \$ 80,389 | \$ 14,266 | 15.1% |
| TOTALS | \$ 595,214 | \$ 49,601 | \$ 50,239 | \$ 595,214 | \$ 569,928 | \$ 25,286 | 4.2% |
| TERMINAL | | | | | | | |
| PERSONNEL | \$ 279,054 | \$ 23,255 | \$ 12,868 | \$ 279,054 | \$ 159,142 | \$ 119,912 | 43.0% |
| OPERATING / PURCHASE OF SERVICE | \$ 127,543 | \$ 10,629 | \$ 3,495 | \$ 127,543 | \$ 107,678 | \$ 19,865 | 15.6% |
| TOTALS | \$ 406,597 | \$ 33,883 | \$ 16,363 | \$ 406,597 | \$ 266,820 | \$ 139,777 | 34.4% |
| RESOURCE COORDINATION | | | | | | | |
| PERSONNEL | \$ 3,630,698 | \$ 302,558 | \$ 313,458 | \$ 3,630,698 | \$ 3,773,700 | \$ (143,002) | -3.9% |
| OPERATING | \$ 266,316 | \$ 22,193 | \$ 35,799 | \$ 266,316 | \$ 315,912 | \$ (49,596) | -18.6% |
| TOTALS | \$ 3,897,014 | \$ 324,751 | \$ 349,257 | \$ 3,897,014 | \$ 4,089,612 | \$ (192,598) | -4.9% |
| CHILDREN AND FAMILY SERVICES | | | | | | | |
| PERSONNEL | \$ 2,102,868 | \$ 175,239 | \$ 202,426 | \$ 2,102,868 | \$ 2,295,997 | \$ (193,129) | -9.2% |
| OPERATING | \$ 309,803 | \$ 25,817 | \$ 17,332 | \$ 309,803 | \$ 243,806 | \$ 65,997 | 21.3% |
| DIRECT FAMILY | \$ 850,000 | \$ 70,833 | \$ 118,591 | \$ 850,000 | \$ 850,000 | \$ - | 0.0% |
| JEFFCO CFS FUND | \$ 100,000 | \$ 8,333 | \$ 190,766 | \$ 100,000 | \$ 450,000 | \$ (350,000) | -350.0% |
| TOTALS | \$ 3,362,671 | \$ 280,223 | \$ 529,115 | \$ 3,362,671 | \$ 3,839,803 | \$ (477,132) | -14.2% |
| RESIDENTIAL - ALL | | | | | | | |
| PERSONNEL | \$ 7,984,718 | \$ 665,393 | \$ 675,569 | \$ 7,984,718 | \$ 8,251,866 | \$ (267,148) | -3.3% |
| OPERATING | \$ 1,879,170 | \$ 156,598 | \$ 193,822 | \$ 1,879,170 | \$ 1,923,000 | \$ (43,830) | -2.3% |
| HOST HOMES | \$ 1,353,911 | \$ 112,826 | \$ 126,237 | \$ 1,353,911 | \$ 1,449,017 | \$ (95,106) | -7.0% |
| PURCHASE OF SERVICES | \$ 315,708 | \$ 26,309 | \$ 20,398 | \$ 315,708 | \$ 305,032 | \$ 10,676 | 3.4% |
| TOTALS | \$ 11,533,507 | \$ 961,126 | \$ 1,016,026 | \$ 11,533,507 | \$ 11,928,915 | \$ (395,408) | -3.4% |
| SUPPORTED LIVING SERVICES/CES | | | | | | | |
| PERSONNEL | \$ 1,581,435 | \$ 131,786 | \$ 123,083 | \$ 1,581,435 | \$ 1,428,162 | \$ 153,273 | 8.7% |
| OPERATING / PURCHASE OF SERVICE | \$ 470,833 | \$ 39,236 | \$ 84,456 | \$ 470,833 | \$ 794,323 | \$ (323,490) | -68.7% |
| TOTALS | \$ 2,052,268 | \$ 171,022 | \$ 207,539 | \$ 2,052,268 | \$ 2,222,485 | \$ (170,217) | -8.3% |
| BEHAVIORAL HEALTH | | | | | | | |
| PERSONNEL | \$ 607,763 | \$ 50,647 | \$ 47,181 | \$ 607,763 | \$ 464,715 | \$ 143,048 | 23.5% |
| OPERATING | \$ 215,321 | \$ 17,943 | \$ 18,437 | \$ 215,321 | \$ 209,085 | \$ 6,236 | 2.9% |
| TOTALS | \$ 823,084 | \$ 68,590 | \$ 65,618 | \$ 823,084 | \$ 673,800 | \$ 149,284 | 18.1% |

| | | | | | | | | | | | | | |
|------------------------|----|------------|----|-----------|----|-----------|----|------------|----|------------|-------|-------------|--------|
| SELF DETERMINATION | | | | | | | | | | | | | |
| OPERATING | \$ | 200,000 | \$ | 16,667 | \$ | 16,825 | \$ | 200,000 | \$ | 176,272 | \$ | 23,728 | 11.9% |
| SUMMARY | | | | | | | | | | | | | |
| PERSONNEL | \$ | 27,432,775 | \$ | 2,286,065 | \$ | 2,213,892 | \$ | 27,432,775 | \$ | 26,470,201 | \$ | 962,574 | 3.5% |
| OPERATING | \$ | 9,292,608 | \$ | 774,384 | \$ | 1,187,498 | \$ | 9,292,608 | \$ | 10,701,309 | \$ | (1,408,701) | -15.2% |
| HOST HOMES | \$ | 1,353,911 | \$ | 112,826 | \$ | 126,237 | \$ | 1,353,911 | \$ | 1,449,017 | \$ | (95,106) | -7.0% |
| PURCHASE OF SERVICES | \$ | 315,708 | \$ | 26,309 | \$ | 20,398 | \$ | 315,708 | \$ | 305,032 | \$ | 10,676 | 3.4% |
| TOTALS | \$ | 38,395,002 | \$ | 3,199,584 | \$ | 3,548,025 | \$ | 38,395,002 | \$ | 38,925,559 | \$ | (530,557) | -1.4% |
| 1% OF Y-T-D EXPENSE | | | | | | | | | \$ | 389,256 | | | |
| 1/2 % OF Y-T-D EXPENSE | | | | | | | | | \$ | 194,628 | | | |
| FLUCTUATION THRESHOLD | | | | | | | | | \$ | 25,000 | & 10% | | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$25,000 AND 10%

June 30, 2023

EARLY INTERVENTION

OPERATING OVER BUDGET DUE TO THE INCREASE USE OF CONTRACTORS. THE USE OF CONTRATORS IS OFFSETTING A PORTION OF THE VARIANCE IN PERSONNEL. IN ADDITION, INCREASED COSTS FOR INFORMATIONAL TECHNOLOGY EQUIPMENT AND MILEAGE.

ADULT DAY PROGRAM

PERSONNEL UNDER BUDGET DUE TO VACANCY SAVINGS.

ADMINISTRATION

OPERATING OVER BUDGET IN A VARIETY OF ITEMS PRIMARILY INFORMATION TECHNOLOGY EQUIPMENT, CONTRACTED SERVICES, AND BUILDING REPAIR AND MAINTENANCE.

TERMINAL

PERSONNEL UNDER BUDGET DUE TO VACANCY SAVINGS.

RESOURCE COORDINATION

OPERATING SLIGHTLY OVER BUDGET DUE TO INFORMATION TECHNOLOGY EQUIPMENT AND ADVERTISING COSTS.

CHILDREN AND FAMILY SERVICES

OPERATING NET UNDER BUDGET PRIMARILY DUE TO THE END OF SUMMIT COUNTY CONTRACT FOR SERVICE COORDINATION SERVICES.

JEFFCO CFS OVER BUDGET DUE TO ADDITIONAL FUNDING AS APPROVED BY THE BOARD.

SUPPORTED LIVING SERVICES/CES

OPERATING OVER BUDGET PRIMARILY DUE TO VEHICLE MODIFICATIONS OFFSET AS THERE ARE FEWER PROVIDERS BILLING THROUGH DDRC. SEE CORRESPONDING VARIANCE IN REVENUE.

BEHAVIORAL HEALTH

PERSONNEL UNDER BUDGET DUE TO VACANCY SAVINGS AND PROGRAM EXPANSION.

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

| | Unaudited June 30, 2023 | Audited June 30, 2022 |
|---|----------------------------|----------------------------|
| ASSETS | | |
| Current Assets | | |
| Cash | | |
| Cash and cash equivalents | \$15,899,716 | \$14,039,307 |
| Including capital reserve of \$6,579,264 | | |
| Certificates of deposit | 392,035 | 391,175 |
| Receivables | | |
| Fees and grants from governmental agencies | 3,938,949 | 6,183,708 |
| Workshop contracts | - | - |
| Other | 823,858 | 475,029 |
| Prepaid expenses and other | 949,620 | 963,505 |
| Total Current Assets | <u>22,004,178</u> | <u>22,052,724</u> |
| Land, building and equipment | 25,268,350 | 24,917,625 |
| Less: Accumulated Depreciation | <u>18,712,200</u> | <u>18,087,254</u> |
| Net Fixed Assets | 6,556,150 | 6,830,371 |
| Restricted certificates of deposit | 166,912 | 166,112 |
| Investments | 5,262,826 | 4,482,029 |
| Restricted cash | 424,434 | 427,234 |
| Total Assets | <u><u>\$34,414,500</u></u> | <u><u>\$33,958,470</u></u> |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Accounts payable | 1,709,164 | \$2,199,878 |
| Notes payable | 135,820 | 135,820 |
| Accrued expenses | 2,018,032 | 2,028,557 |
| Deferred Revenue | 0 | 0 |
| Total liabilities | <u>3,863,016</u> | <u>4,364,255</u> |
| Net assets | | |
| Net assets | <u>30,551,484</u> | <u>29,594,215</u> |
| Total net assets | <u>30,551,484</u> | <u>29,594,215</u> |
| Total liabilities and net assets | <u><u>\$34,414,500</u></u> | <u><u>\$33,958,470</u></u> |

Developmental Disabilities Resource Center
Unaudited Statement of Cash Flows

| | Unaudited June 30, 2023 | Audited June 30, 2022 |
|---|----------------------------|----------------------------|
| Cash flows from operating activities: | | |
| Change in net assets | \$957,269 | \$502,596 |
| Adjustment for non cash items: | | |
| In-Kind Donation | | - |
| Depreciation | 624,948 | 787,509 |
| (Gain)/loss on asset disposition | | 8,683 |
| Unrealized (Gain)/Loss on Investment | (356,603) | 833,533 |
| Change in assets and liabilities: | | |
| Accounts receivable | 1,895,930 | (1,060,529) |
| Other assets | 13,885 | 141,788 |
| Accounts payable and accrued expense | (501,239) | 60,003 |
| Deferred Revenue | - | (277,868) |
| Cash provided by operations | <u>2,634,190</u> | <u>995,715</u> |
| Cash flows from investing activities: | | |
| Change in CDs | (1,660) | (749) |
| Proceeds from redemption of investments | | 312,831 |
| Proceeds from sale of fixed assets | - | 0 |
| Purchase of investments | - | (1,666,874) |
| Purchase of fixed assets | (350,721) | (315,671) |
| Cash provided by investing activity | <u>(352,381)</u> | <u>(1,670,463)</u> |
| Cash flows from financing activities: | | |
| Issuance of notes payable | - | - |
| Payments on notes payable | - | (11,117) |
| | <u>-</u> | <u>(11,117)</u> |
| NET INCREASE (DECREASE) IN CASH | 2,281,809 | (685,865) |
| Cash balance, beginning of period | <u>14,466,541</u> | <u>15,152,406</u> |
| Cash balance, end of period | <u><u>\$16,748,350</u></u> | <u><u>\$14,466,541</u></u> |