

DDRC  
General Budget Assumptions  
FYE 6/30/2020

**General**

For State General Fund and Medicaid Waiver programs and services, the rates and revenue include provider rate increases approved by the Joint Budget Committee (JBC) and included in the Long Bill.

The revenue and expense directly associated with House Bill 18-1407, the Access to Disability Resources and Stable Workforce bill, has been included in the proposed budget.

**State Revenue**

State Revenue: Based on the FYE 6/30/2020 State Contract for State Supported Living Services (SLS), Family Support, Case Management and Management Fee.

Early Intervention (EI) and Part C revenue have been budgeted based on the prior year contract. DDRC has yet to receive the 19-20 contract.

Case Management – State General Fund: Budget includes case management revenue related to CCB Non-Medicaid Functions/Waitlist Management performed by case management in the amount of \$112,600.

**Medicaid Revenue:**

Comprehensive Revenue: Revenue is based on estimated rates that will be in effect as of 7/1/2019. For agencies that bill Medicaid direct neither the revenue nor expense have been included in the budget.

Case Management: Targeted Case Management (TCM) revenue is based on actual average utilization for Home and Community Based Services – Developmental Disabilities (Comprehensive), Supported Living Services, Children’s Extensive Support (CES) and Early Intervention during the 18-19 fiscal year.

SLS and CES: In the proposed budget we have based SLS and CES revenue and expense on the projected actual utilization of the prior fiscal year.

**Other Revenue:**

Jefferson County Revenue: Revenue from the mill levy is based on the existing calendar year contract with the County annualized.

### **Expenses**

Workforce: The budget includes a small pool of dollars for workforce adjustments for the later part of the fiscal year.

Health Insurance: Includes an increase of 9% for the second six months of the fiscal year and is based on current enrollment.

Purchase of Service: Included in the budget as purchase of service expense is a risk pool that had been used in comprehensive services in the past to match Medicaid dollars, as originally approved by the Board. These items are no longer eligible for the Medicaid match. The current year budget includes just the county portion of these funds, \$25,000 in total, in the residential purchase of service line item.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
APPROVED BUDGET  
YEAR ENDING JUNE 30, 2020

	FY 18-19 BUDGET	FY 19-20 BUDGET
REVENUE	\$ 38,492,791	\$ 40,982,951
EXPENSES:		
PERSONNEL	23,481,939	25,504,674
OPERATING	10,086,427	11,477,291
PURCHASE OF SERVICES	3,182,025	3,295,920
HOST HOMES	1,524,081	1,410,703
TOTALS	38,274,472	41,688,588
OPERATING SURPLUS (DEFICIT)	\$ 218,319	\$ (705,637)

REVENUE SOURCE	FY 18-19 BUDGET	FY 19-20 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
STATE PROGRAM	\$ 5,229,759	\$ 6,432,009	23.0%	1,202,250	1
FAMILY SUPPORT	668,086	688,135	3.0%	20,049	
MEDICAID COMPREHENSIVE	17,030,740	18,389,099	8.0%	1,358,359	
SUPPORTED LIVING SERVICES	3,229,218	3,143,766	-2.6%	(85,452)	
WOMEN'S EXTENSIVE SUPPORT	585,980	621,975	6.1%	35,995	
JEFFERSON COUNTY	9,231,578	9,231,612	0.0%	34	
ROOM AND BOARD	1,187,215	1,172,716	-1.2%	(14,499)	
HUD SUBSIDIES	197,089	208,553	5.8%	11,464	
PRIVATE PAY	54,078	55,646	2.9%	1,568	
WORK CONTRACTS	210,007	201,413	-4.1%	(8,594)	
GRANTS AND DONATIONS	20,000	25,000	25.0%	5,000	
INTEREST	2,166	15,000	592.5%	12,834	2
RENTAL REVENUE	399,597	360,391	-9.8%	(39,206)	
GAIN (LOSS) ON SALE	15,000	20,000	33.3%	5,000	
ELDERLY, BLIND AND DISABLED	220,450	225,245	2.2%	4,795	
MISCELLANEOUS	6,374	5,122	-19.6%	(1,252)	
TOTAL EXTERNAL REVENUE	38,287,337	40,795,682	6.6%	2,508,345	
INTERNAL REVENUE	205,454	187,269	-8.9%	(18,185)	
TOTAL REVENUE	38,492,791	40,982,951	6.5%	2,490,160	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
 APPROVED BUDGET  
 YEAR ENDING JUNE 30, 2020

EXPENSES DEPARTMENT/SECTION/UNIT	FY 18-19 BUDGET	FY 19-20 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
EARLY INTERVENTION / PART C					
PERSONNEL	1,767,846	2,056,376	16.3%	288,530	1
OPERATING	1,443,388	2,035,106	41.0%	591,718	2
TOTALS	3,211,234	4,091,482	27.4%	880,248	
ADULT DAY PROGRAM					
PERSONNEL	4,632,725	4,998,270	7.9%	365,545	
OPERATING	1,152,138	1,622,639	40.8%	470,501	3
PURCHASE OF SERVICES	612,046	672,204	9.8%	60,158	
TOTALS	6,396,909	7,293,113	14.0%	896,204	
ADMINISTRATION & DEVELOPMENT					
PERSONNEL	3,351,795	3,484,832	4.0%	133,037	
OPERATING	950,853	1,165,832	22.6%	214,979	4
TOTALS	4,302,648	4,650,664	8.1%	348,016	
THERAPEUTIC LEARNING CONNECTIONS					
PERSONNEL	454,710	460,233	1.2%	5,523	
OPERATING	89,540	79,103	-11.7%	(10,437)	5
TOTALS	544,250	539,336	-0.9%	(4,914)	
TERMINAL					
PERSONNEL	417,626	245,685	-41.2%	(171,941)	6
OPERATING	460,974	141,474	-69.3%	(319,500)	7
TOTALS	878,600	387,159	-55.9%	(491,441)	
RESOURCE COORDINATION					
PERSONNEL	3,110,553	3,315,704	6.6%	205,151	
OPERATING	248,541	293,409	18.1%	44,868	8
TOTALS	3,359,094	3,609,113	7.4%	250,019	
CHILDREN AND FAMILY SERVICES					
PERSONNEL	1,455,292	1,829,897	25.7%	374,605	9
OPERATING	195,245	272,270	39.5%	77,025	10
DIRECT FAMILY	668,086	688,135	3.0%	20,049	
JEFFCO CFS FUND	0	0	-	-	
TOTALS	2,318,623	2,790,302	20.3%	471,679	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
 APPROVED BUDGET  
 YEAR ENDING JUNE 30, 2020

EXPENSES (CONTINUED) DEPARTMENT/SECTION/UNIT	FY 18-19 BUDGET	FY 19-20 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
RESIDENTIAL - ALL					
PERSONNEL	6,372,389	7,151,282	12.2%	778,893	11
OPERATING	2,000,565	2,267,312	13.3%	266,747	12
PURCHASE OF SERVICES	2,569,979	2,623,716	2.1%	53,737	
HOST HOME EXPENSE	1,524,081	1,410,703	-7.4%	(113,378)	
TOTALS	12,467,014	13,453,013	7.9%	985,999	
SUPPORTED LIVING SERVICES					
PERSONNEL	1,509,456	1,514,495	0.3%	5,039	
OPERATING & POS	2,397,935	2,429,941	1.3%	32,006	
TOTALS	3,907,391	3,944,436	0.9%	37,045	
VOLUNTEERS					
PERSONNEL	60,501	63,328	4.7%	2,827	
OPERATING	5,400	2,644	-51.0%	(2,756)	
TOTALS	65,901	65,972	0.1%	71	
BEHAVIORAL HEALTH					
PERSONNEL	349,046	384,572	10.2%	35,526	
OPERATING	173,762	179,426	3.3%	5,664	
TOTALS	522,808	563,998	7.9%	41,190	
SELF DETERMINATION					
OPERATING	300,000	300,000	0.0%	-	
SUMMARY					
PERSONNEL	\$ 23,481,939	\$ 25,504,674	8.6%	2,022,735	
OPERATING	10,086,427	11,477,291	13.8%	1,390,864	
PURCHASE OF SERVICES	3,182,025	3,295,920	3.6%	113,895	
HOST HOMES	1,524,081	1,410,703	-7.4%	(113,378)	
TOTALS	<u>\$ 38,274,472</u>	<u>\$ 41,688,588</u>	<u>8.9%</u>	<u>3,414,116</u>	

DDRC  
BUDGET VARIANCE EXPLANATIONS  
6/30/2020

**Revenue**

1. State Program: State Program revenue for Early Intervention is based on the FYE 18-19 contract which is funded on a cost reimbursement methodology.
2. Interest: The proposed budget is based on the FYE 18-19 interest earnings.

**Expenses**

Early Intervention/Part C

1. Personnel: The FYE 19-20 budget includes one new Early Interventions (EI) FTE approved by the Board and salary adjustments for EI Therapists.
2. Operating: The 19-20 budget includes an increase in contracted therapists to accommodate the growth in EI services.

Adult Day Program

3. Operating: In the FYE 19-20 budget the costs associated with Adult Vocational Services (AVS) transportation services has been reclassified from the transportation line items within the budget to AVS. See variance in Transportation personnel and operating.

Administration & Development:

4. Operating: The increase in the Administration budget for 19-20 are various IT related costs associated with the implementation of a new company wide telephone system.

Therapeutic Learning Connections

5. Operating: The 19-20 budget includes a decrease in depreciation expense for Therapeutic Learning Connections as their vehicle fully depreciated in FYE 18-19.

Transportation

6. Personnel: See explanation under Adult Day Program Operating.
7. Operating: See explanation under Adult Day Program Operating.

Resource Coordination

8. Operating: The increase in the Resource Coordination budget for 19-20 are costs related to their case management system, Dynamo. As Therap as begun to be used by the Program group, their cost allocation has decreased and the overall cost allocation to the Resource Coordination group has increased. This is expected to be a temporary increase as our license usage is reviewed and reevaluated under our Dynamo contract.

Children and Family Services

9. Personnel: During the FYE 18-19 the Board approved five new service coordinator FTE's to accommodate the growth in EI Service Coordination.

10. Operating: DDRC contracts with Summit County Nursing for EI Service Coordination in Summit County. The 19-20 budget includes an increase to their contract to accommodate the growth in EI in Summit County.

Residential

11. Personnel: The increase in the residential personnel budget in FY E19-20 is a direct result of compensation increases associated with HB- 1407.
12. Operating: The 19-20 budget includes and increase in repairs and maintenance for deferred maintenance projects for this fiscal year.

**Scope +/- 10% +/- \$10,000**