

DDRC
General Budget Assumptions
FYE 6/30/2017

General

For State General Fund and Medicaid (Developmental Disabilities Waivers) funded programs and services, there were no provider rate increases or decreases included in the Long Bill.

State Revenue

State Revenue: Based on the preliminary FYE 6/30/2017 State Contract for State Supported Living Services (SLS), Family Support, Case Management and Management Fee.

Early Intervention (EI) and Part C direct service revenue have been budgeted based on direct service utilization projections from the fiscal year ended June 30, 2016. The EI management fee and service coordination include the new funds appropriated by the JBC.

Case Management – State General Fund: Budget includes case management revenue related to CCB Non-Medicaid Functions performed by case management in the amount of \$111,000.

Medicaid Revenue:

Comprehensive Revenue: Revenue is based on rates that were in effect as of 7/1/2016. For comprehensive agencies that bill Medicaid direct neither the revenue nor expense have been included in the budget.

Effective 7/1/2015 dental services for the Home and Community Based Services (HCBS) Developmental Disabilities (DD) and SLS waivers will no longer be billed through DDRC. These services will be provided to individuals through the State Medicaid Plan initially and then waiver. Neither the revenue nor expenses are included in the proposed budget. These dollars were merely a pass through in prior year's budgets.

Case Management: Targeted Case Management (TCM) revenue is based on actual average utilization for Home and Community Based Services – Developmental Disabilities (Comprehensive), Supported Living Services, Children's Extensive Support (CES) and Early Intervention during the 15-16 fiscal year.

SLS and CES: In the proposed budget we have based SLS and CES revenue and expense on the actual utilization of the prior fiscal year.

Other Revenue:

Jefferson County Revenue: Revenue from the mill levy is based on the existing calendar year contract with the County annualized.

Expenses

Workforce: The budget includes a small pool of dollars for workforce adjustments for the later part of the fiscal year.

The proposed budget does not include any dollars associated with the Department of Labor's new rule about exemption status will take effect in December 2016. The financial impact of the new is still being analyzed.

Health Insurance: Includes an increase of 5% for the second six months of the fiscal year and is based on current enrollment.

Purchase of Service: Included in the budget as purchase of service expense is a risk pool that had been used in comprehensive services in the past to match Medicaid dollars, as originally approved by the Board. These items are no longer eligible for the Medicaid match. The current year budget includes just the county portion of these funds, \$25,000 in total, in the residential purchase of service line item.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER
APPROVED BUDGET
YEAR ENDING JUNE 30, 2017

| | FY 15-16 BUDGET | FY 16-17 BUDGET |
|-----------------------------|---------------------|--------------------|
| REVENUE | \$ 36,040,187 | \$ 36,986,391 |
| EXPENSES: | | |
| PERSONNEL | 20,807,374 | 21,776,305 |
| OPERATING | 10,055,639 | 9,771,080 |
| PURCHASE OF SERVICES | 4,084,959 | 3,859,418 |
| HOST HOMES | 1,211,350 | 1,176,809 |
| | <u>36,159,322</u> | <u>36,583,612</u> |
| TOTALS | | |
| OPERATING SURPLUS (DEFICIT) | <u>\$ (119,135)</u> | <u>\$ 402,779</u> |

| REVENUE SOURCE | FY 15-16 BUDGET | FY 16-17 BUDGET | PERCENT CHANGE | DOLLAR CHANGE |
|------------------------------|--------------------------|--------------------------|--------------------|-----------------------|
| STATE PROGRAM | \$ 4,092,098 | \$ 4,420,063 | 8.0% | 327,965 |
| FAMILY SUPPORT | 664,039 | 664,039 | 0.0% | - |
| MEDICAID COMPREHENSIVE | 17,986,060 | 17,610,320 | -2.1% | (375,740) |
| SUPPORTED LIVING SERVICES | 3,217,941 | 3,130,889 | -2.7% | (87,052) |
| CHILDREN'S EXTENSIVE SUPPORT | 550,551 | 536,648 | -2.5% | (13,903) |
| JEFFERSON COUNTY | 6,819,761 | 7,914,908 | 16.1% | 1,095,147 1 |
| ROOM AND BOARD | 1,227,853 | 1,240,260 | 1.0% | 12,407 |
| HUD SUBSIDIES | 132,547 | 157,706 | 19.0% | 25,159 2 |
| PRIVATE PAY | 59,911 | 57,074 | -4.7% | (2,837) |
| WORK CONTRACTS | 306,595 | 278,718 | -9.1% | (27,877) |
| GRANTS AND DONATIONS | 20,000 | 20,000 | 0.0% | - |
| INTEREST | 2,500 | 3,000 | 20.0% | 500 |
| RENTAL REVENUE | 376,890 | 365,032 | -3.1% | (11,858) |
| GAIN (LOSS) ON SALE | 15,000 | 15,000 | 0.0% | - |
| ELDERLY, BLIND AND DISABLED | 254,732 | 251,610 | -1.2% | (3,122) |
| MISCELLANEOUS | 4,374 | 6,500 | 48.6% | 2,126 |
| TOTAL EXTERNAL REVENUE | <u>35,730,852</u> | <u>36,671,767</u> | <u>2.6%</u> | <u>940,915</u> |
| INTERNAL REVENUE | <u>309,335</u> | <u>314,624</u> | <u>1.7%</u> | <u>5,289</u> |
| TOTAL REVENUE | <u><u>36,040,187</u></u> | <u><u>36,986,391</u></u> | <u><u>2.6%</u></u> | <u><u>946,204</u></u> |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER
 APPROVED BUDGET
 YEAR ENDING JUNE 30, 2017

| EXPENSES DEPARTMENT/SECTION/UNIT | FY 15-16 BUDGET | FY 16-17 BUDGET | PERCENT CHANGE | DOLLAR CHANGE | |
|-------------------------------------|--------------------|--------------------|-------------------|------------------|---|
| EARLY INTERVENTION / PART C | | | | | |
| PERSONNEL | 1,231,936 | 1,301,275 | 5.6% | 69,339 | |
| OPERATING | 970,249 | 1,097,480 | 13.1% | 127,231 | 1 |
| TOTALS | 2,202,185 | 2,398,755 | 8.9% | 196,570 | |
| ADULT DAY PROGRAM | | | | | |
| PERSONNEL | 4,325,854 | 4,402,684 | 1.8% | 76,830 | |
| OPERATING | 1,234,023 | 1,114,324 | -9.7% | (119,699) | |
| PURCHASE OF SERVICES | 716,575 | 721,342 | 0.7% | 4,767 | |
| TOTALS | 6,276,452 | 6,238,350 | -0.6% | (38,102) | |
| ADMINISTRATION & DEVELOPMENT | | | | | |
| PERSONNEL | 2,953,707 | 3,150,335 | 6.7% | 196,628 | |
| OPERATING | 1,033,096 | 1,027,755 | -0.5% | (5,341) | |
| TOTALS | 3,986,803 | 4,178,090 | 4.8% | 191,287 | |
| RECREATION | | | | | |
| PERSONNEL | 410,005 | 423,600 | 3.3% | 13,595 | |
| OPERATING | 88,626 | 86,600 | -2.3% | (2,026) | |
| TOTALS | 498,631 | 510,200 | 2.3% | 11,569 | |
| TRANSPORTATION | | | | | |
| PERSONNEL | 459,513 | 410,489 | -10.7% | (49,024) | 2 |
| OPERATING | 451,053 | 466,491 | 3.4% | 15,438 | |
| TOTALS | 910,566 | 876,980 | -3.7% | (33,586) | |
| RESOURCE COORDINATION | | | | | |
| PERSONNEL | 2,181,985 | 2,312,108 | 6.0% | 130,123 | |
| OPERATING | 212,970 | 212,141 | -0.4% | (829) | |
| TOTALS | 2,394,955 | 2,524,249 | 5.4% | 129,294 | |
| CHILDREN AND FAMILY SERVICES | | | | | |
| PERSONNEL | 1,334,092 | 1,587,853 | 19.0% | 253,761 | 3 |
| OPERATING | 178,226 | 189,306 | 6.2% | 11,080 | |
| DIRECT FAMILY | 664,039 | 664,039 | 0.0% | - | |
| JEFFCO CFS FUND | 0 | 0 | - | - | |
| TOTALS | 2,176,357 | 2,441,198 | 12.2% | 264,841 | |

DEVELOPMENTAL DISABILITIES RESOURCE CENTER
APPROVED BUDGET
YEAR ENDING JUNE 30, 2017

| EXPENSES (CONTINUED) DEPARTMENT/SECTION/UNIT | FY 15-16 BUDGET | FY 16-17 BUDGET | PERCENT CHANGE | DOLLAR CHANGE | |
|---|----------------------|----------------------|-------------------|------------------|---|
| RESIDENTIAL - ALL | | | | | |
| PERSONNEL | 6,350,491 | 6,505,426 | 2.4% | 154,935 | |
| OPERATING | 2,138,206 | 2,144,806 | 0.3% | 6,600 | |
| PURCHASE OF SERVICES | 3,368,384 | 3,138,076 | -6.8% | (230,308) | |
| HOST HOME EXPENSE | 1,211,350 | 1,176,809 | -2.9% | (34,541) | |
| TOTALS | 13,068,431 | 12,965,117 | -0.8% | (103,314) | |
| SUPPORTED LIVING SERVICES | | | | | |
| PERSONNEL | 1,227,132 | 1,308,178 | 6.6% | 81,046 | |
| OPERATING & POS | 2,625,869 | 2,293,597 | -12.7% | (332,272) | 4 |
| TOTALS | 3,853,001 | 3,601,775 | -6.5% | (251,226) | |
| GRANTS | | | | | |
| PERSONNEL | 52,688 | 54,445 | 3.3% | 1,757 | |
| OPERATING | 1,331 | 1,549 | 16.4% | 218 | |
| TOTALS | 54,019 | 55,994 | 3.7% | 1,975 | |
| BEHAVIORAL HEALTH | | | | | |
| PERSONNEL | 279,971 | 319,912 | 14.3% | 39,941 | 5 |
| OPERATING | 157,951 | 172,992 | 9.5% | 15,041 | |
| | 437,922 | 492,904 | 12.6% | 54,982 | |
| SELF DETERMINATION | | | | | |
| OPERATING | 300,000 | 300,000 | 0.0% | - | |
| SUMMARY | | | | | |
| PERSONNEL | \$ 20,807,374 | \$ 21,776,305 | 4.7% | 968,931 | |
| OPERATING | 10,055,639 | 9,771,080 | -2.8% | (284,559) | |
| PURCHASE OF SERVICES | 4,084,959 | 3,859,418 | -5.5% | (225,541) | |
| HOST HOMES | 1,211,350 | 1,176,809 | -2.9% | (34,541) | |
| TOTALS | <u>\$ 36,159,322</u> | <u>\$ 36,583,612</u> | <u>1.2%</u> | <u>424,290</u> | |

DDRC
BUDGET VARIANCE EXPLANATIONS
6/30/2017

Revenue

1. Jefferson County - The proposed budget is based on the current calendar year contract with Jefferson County which saw an increase in mill levy based on the increased property valuations.
2. HUD Subsidies - During the fiscal year ended June 30, 2016, DDRC began providing section 8 coordination to individuals who were previously served by another organization.

Expenses

Early Intervention/Part C

1. Operating: Early Intervention continues to see an increase in the growth of number of children served. EI operating expenses have been increased to reflect projected contracted therapies purchased to accommodate the growth.

Transportation

2. Personnel: A portion of Adult Vocational Services direct care staff time is providing transportation. The current year budget reflects current amount of time spent by staff performing those duties.

Children and Family Services

3. Personnel: During the fiscal year ended June 30, 2016 the Board approved 5 new FTE's for the Children and Family Services program.

Supported Living Services (SLS)

4. Operating & Purchase of Service: In the fiscal year ended June 30, 2016, Adult Dental Services are now a State Plan Benefit. Operating expenses have been reduced since those services will no longer be billed to SLS

Behavioral Health

5. Personnel: In the fiscal year ended June 30, 2016 the Board approved the reclassification of one behavioral full time equivalent to Master's level behavioral analyst.

Scope +/- 10% +/- \$10,000