

DDRC
General Budget Assumptions
FYE 6/30/2016

General

For State General Fund and Medicaid (Developmental Disabilities Waivers) funded programs and services, the rates and revenue include the 1.7% provider rate increase approved by the Joint Budget Committee (JBC) and included in the Long Bill.

State Revenue

State Revenue: Based on the FYE 6/30/2016 State Contract for State Supported Living Services (SLS), Family Support, Case Management and Management Fee.

Early Intervention (EI) and Part C direct service revenue have been budgeted based on direct service utilization projections from the fiscal year ended June 30, 2015. The EI management fee and service coordination include the new funds appropriated by the JBC.

Case Management – State General Fund: Budget includes case management revenue related to CCB Non-Medicaid Functions performed by case management in the amount of \$111,000.

Medicaid Revenue:

Comprehensive Revenue: Revenue is based on estimated rates that will be in effect as of 7/1/2015. For comprehensive agencies that bill Medicaid direct neither the revenue nor expense have been included in the budget.

Effective 7/1/2015 dental services for the Home and Community Based Services (HCBS) Developmental Disabilities (DD) and SLS waivers will no longer be billed through DDRC. These services will be provided to individuals through the State Medicaid Plan initially and then waiver. Neither the revenue nor expenses are included in the proposed budget. These dollars were merely a pass through in prior year's budgets.

Case Management: Targeted Case Management (TCM) includes revenue associated with the anticipated enrollment in the Supported Living Services and Children's Extensive Support (CES) program during the 15-16 fiscal year. This revenue is based on actual average utilization of TCM.

SLS and CES: In the proposed budget we have based SLS and CES revenue and expense on the actual utilization of the prior fiscal year.

Other Revenue:

Jefferson County Revenue: Revenue from the mill levy is based on the existing calendar year contract with the County annualized.

Expenses

Workforce: The budget includes a small pool of dollars for workforce adjustments for the later part of the fiscal year.

Health Insurance: Includes an increase of 5% for the second six months of the fiscal year and is based on current enrollment.

Facilities: The budget includes a full year of operating costs for the Bruno building. The operating costs incorporated in the budget for Bruno is \$55,000.

Purchase of Service: Included in the budget as purchase of service expense is a risk pool that had been used in comprehensive services in the past to match Medicaid dollars, as originally approved by the Board. These items are no longer eligible for the Medicaid match. The current year budget includes just the county portion of these funds, \$25,000 in total, in the residential purchase of service line item.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER
PROPOSED BUDGET
YEAR ENDING JUNE 30, 2016

	FY 14-15 BUDGET	FY 15-16 BUDGET
REVENUE	\$ 36,503,032	\$ 36,040,187
EXPENSES:		
PERSONNEL	20,235,491	20,807,374
OPERATING	11,063,489	10,055,639
PURCHASE OF SERVICES	4,237,258	4,084,959
HOST HOMES	1,328,099	1,211,350
TOTALS	<u>36,864,337</u>	<u>36,159,322</u>
OPERATING SURPLUS (DEFICIT)	<u>\$ (361,305)</u>	<u>\$ (119,135)</u>

REVENUE SOURCE	FY 14-15 BUDGET	FY 15-16 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
STATE PROGRAM	\$ 3,513,859	\$ 4,092,098	16.5%	578,239	1
FAMILY SUPPORT	641,808	664,039	3.5%	22,231	
MEDICAID COMPREHENSIVE	18,216,313	17,986,060	-1.3%	(230,253)	
SUPPORTED LIVING SERVICES	3,102,633	3,217,941	3.7%	115,308	
CHILDREN'S EXTENSIVE SUPPORT	468,678	550,551	17.5%	81,873	2
JEFFERSON COUNTY	6,689,784	6,819,761	1.9%	129,977	
ROOM AND BOARD	1,292,808	1,227,853	-5.0%	(64,955)	
HUD SUBSIDIES	128,985	132,547	2.8%	3,562	
PRIVATE PAY	53,209	59,911	12.6%	6,702	
WORK CONTRACTS	344,786	306,595	-11.1%	(38,191)	3
GRANTS AND DONATIONS	20,000	20,000	0.0%	-	
INTEREST	5,000	2,500	-50.0%	(2,500)	
RENTAL REVENUE	332,239	376,890	13.4%	44,651	4
GAIN (LOSS) ON SALE	15,000	15,000	0.0%	-	
ELDERLY, BLIND AND DISABLED	297,983	254,732	-14.5%	(43,251)	5
MISCELLANEOUS	4,500	4,374	-2.8%	(126)	
TOTAL EXTERNAL REVENUE	<u>35,127,585</u>	<u>35,730,852</u>	1.7%	603,267	
INTERNAL REVENUE	<u>1,375,447</u>	<u>309,335</u>	-77.5%	(1,066,112)	6
TOTAL REVENUE	<u>36,503,032</u>	<u>36,040,187</u>	-1.3%	(462,845)	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER
PROPOSED BUDGET
YEAR ENDING JUNE 30, 2016

EXPENSES DEPARTMENT/SECTION/UNIT	FY 14-15 BUDGET	FY 15-16 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
EARLY INTERVENTION / PART C					
PERSONNEL	1,113,244	1,231,936	10.7%	118,692	1
OPERATING	1,427,138	970,249	-32.0%	(456,889)	2
TOTALS	2,540,382	2,202,185	-13.3%	(338,197)	
ADULT DAY PROGRAM					
PERSONNEL	4,295,979	4,325,854	0.7%	29,875	
OPERATING	818,418	1,234,023	50.8%	415,605	3
PURCHASE OF SERVICES	712,988	716,575	0.5%	3,587	
TOTALS	5,827,385	6,276,452	7.7%	449,067	
ADMINISTRATION & DEVELOPMENT					
PERSONNEL	2,896,045	2,953,707	2.0%	57,662	
OPERATING	1,019,834	1,033,096	1.3%	13,262	
TOTALS	3,915,879	3,986,803	1.8%	70,924	
RECREATION					
PERSONNEL	410,570	410,005	-0.1%	(565)	
OPERATING	94,663	88,626	-6.4%	(6,037)	
TOTALS	505,233	498,631	-1.3%	(6,602)	
TRANSPORTATION					
PERSONNEL	425,909	459,513	7.9%	33,604	
OPERATING	506,764	451,053	-11.0%	(55,711)	4
TOTALS	932,673	910,566	-2.4%	(22,107)	
RESOURCE COORDINATION					
PERSONNEL	2,193,365	2,181,985	-0.5%	(11,380)	
OPERATING	215,265	212,970	-1.1%	(2,295)	
TOTALS	2,408,630	2,394,955	-0.6%	(13,675)	
CHILDREN AND FAMILY SERVICES					
PERSONNEL	1,278,456	1,334,092	4.4%	55,636	
OPERATING	160,164	178,226	11.3%	18,062	5
DIRECT FAMILY	641,808	664,039	3.5%	22,231	
JEFFCO CFS FUND	0	0	-	-	
TOTALS	2,080,428	2,176,357	4.6%	95,929	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER
PROPOSED BUDGET
YEAR ENDING JUNE 30, 2016

EXPENSES (CONTINUED) DEPARTMENT/SECTION/UNIT	FY 14-15 BUDGET	FY 15-16 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
RESIDENTIAL - ALL					
PERSONNEL	6,185,508	6,350,491	2.7%	164,983	
OPERATING	2,048,962	2,138,206	4.4%	89,244	
PURCHASE OF SERVICES	3,524,270	3,368,384	-4.4%	(155,886)	
HOST HOME EXPENSE	1,328,099	1,211,350	-8.8%	(116,749)	
TOTALS	13,086,839	13,068,431	-0.1%	(18,408)	
SUPPORTED LIVING SERVICES					
PERSONNEL	1,130,677	1,227,132	8.5%	96,455	
OPERATING & POS	3,671,022	2,625,869	-28.5%	(1,045,153)	6
TOTALS	4,801,699	3,853,001	-19.8%	(948,698)	
GRANTS					
PERSONNEL	51,212	52,688	2.9%	1,476	
OPERATING	4,807	1,331	-72.3%	(3,476)	
TOTALS	56,019	54,019	-3.6%	(2,000)	
BEHAVIORAL HEALTH					
PERSONNEL	254,526	279,971	10.0%	25,445	7
OPERATING	154,644	157,951	2.1%	3,307	
	409,170	437,922	7.0%	28,752	
SELF DETERMINATION					
OPERATING	300,000	300,000	0.0%	-	
SUMMARY					
PERSONNEL	\$ 20,235,491	\$ 20,807,374	2.8%	571,883	
OPERATING	11,063,489	10,055,639	-9.1%	(1,007,850)	
PURCHASE OF SERVICES	4,237,258	4,084,959	-3.6%	(152,299)	
HOST HOMES	1,328,099	1,211,350	-8.8%	(116,749)	
				-	
TOTALS	<u>\$ 36,864,337</u>	<u>\$ 36,159,322</u>	<u>-1.9%</u>	<u>(705,015)</u>	

DDRC
BUDGET VARIANCE EXPLANATIONS
6/30/2016

Revenue

1. State Program: Early Intervention (EI) and Part C direct service revenue have been budgeted based on direct service utilization from the fiscal year ended June 30, 2015. These projections include the growth in EI services. Also the EI management fee and service coordination include the new funds appropriated by the Joint Budget Committee (JBC).
2. Children's Extensive Support (CES): In the proposed budget we have based CES revenue and expense on the actual utilization of the prior fiscal year which includes additional enrollments and increased utilization.
3. Work Contracts: The decrease in contract income relates to the combination of two outdoor maintenance crews and continued changes in pre-vocational services.
4. Rental Income: The proposed budget includes an increase in revenue for the work DDRC does for external agencies on vehicle repairs at the terminal.
5. Elderly, Blind and Disabled (EBD): The proposed budget for EBD has been adjusted to account for slightly lower enrollment in the EBD program.
6. Internal Revenue: In the past services that were rendered by Adult Vocational Services (AVS) to Supported Living Services (SLS) were treated as internal revenue for AVS and as an internal expense for SLS (see variance in SLS operating and purchase of service in the current year budget). It was a methodology to account for the "internally services purchased" and transferred between departments. In the current year those revenues earned by AVS for services rendered in SLS will be directly credited to their budget. This change has no bottom line impact for DDRC.

Expenses

EI/Part C

1. Personnel: During the fiscal year ended June 30, 2015 the Board approved two new EI positions to help with the continued growth in the EI program. See explanation number one under the revenue section.
2. Operating: In the current year proposed budget the operating costs related to the Walters and Weiland facilities have been moved to the AVS program budget.

Adult Day Program

3. Operating: See explanation number two under the expense section.

Transportation

4. Operating: The decrease in the current year budget is for a service provider who elected to bill Medicaid directly for transportation services.

Children and Family Services

5. Operating: The proposed budget includes minor increases to various operating items, including staff mileage reimbursement, with the addition of three new FTEs as approved by the Board within the last eighteen months.

Supported Living Services

6. Operating & Purchase of Service: See explanation number six under the revenue section.

Behavioral Health

7. Personnel: The Behavioral Health Team has one approved FTE that was only budgeted as part time in the prior fiscal year. This position is back to full time and the proposed budget has been adjusted accordingly.

Scope +/- 10% +/- \$10,000