

DDRC  
General Budget Assumptions  
FYE 6/30/2013

**State Revenue**

State Revenue: Based on the base State Contract for State SLS, Family Support, Case Management and Management Fee.

Early Intervention and Part C direct service revenue have been budgeted based on direct service utilization projections from the fiscal year ended June 30, 2012.

Case Management – State General Fund: Budget does include case management revenue related to CCB Non-Medicaid Functions performed by case management in the amount of \$109,000.

**Medicaid Revenue:**

Comprehensive Revenue: Revenue is based on current rates in effect as of June 30, 2012. For comprehensive agencies that bill Medicaid direct neither the revenue nor expense have been included in the budget.

Items that are on a cost reimbursement basis include dental, vision and specialized medical equipment, revenue has been budgeted to equal the expense. For external service agencies the revenue and expenses are based on a summary of all of the individuals' Prior Authorization Requests (PARs).

Case Management: Targeted Case Management (TCM) is a Medicaid State Plan Service. The Medicaid State Plan was amended during the prior fiscal to include caps on TCM. Effective July 1, 2012 there is an annual cap on TCM of 240 units per individual. This changed has been accounted for in the proposed budget.

Supported Living Services (SLS) and Children's Extensive Support (CES): In the proposed budget we have based SLS and CES revenue and expense on the actual utilization of the prior fiscal year.

**Other Revenue:**

Jefferson County Revenue: Revenue from the mill levy for the first six months of the fiscal year is based on the existing calendar year contract with the County. The second six months of the fiscal year mill levy revenue is based on a projections received from the Jefferson County Budget office which includes an estimated reduction of approximately .9%.

## Expenses

Health Insurance: Includes an increase of 7% for the second six months of the fiscal year and is based on current enrollment.

Purchase of Service: Included in the budget as purchase of service expense are four risk pools that had been used in comprehensive services in the past to match Medicaid dollars, as originally approved by the Board. The county funds set aside for these risk pools are: Risk pool comprehensive \$100,000, High needs support \$75,000, Medical needs \$37,500 and Risk pool attrition \$37,500. These items are no longer eligible for the Medicaid match. The current year budget includes just the county portion of these funds, \$183,000 in total, in the residential purchase of service line item. Five years ago the Board approved the use of \$67,000 from these funds for a Behavioral Analyst FTE.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
PROPOSED BUDGET  
YEAR ENDING JUNE 30, 2013

	FY 11-12 BUDGET	FY 12-13 BUDGET
REVENUE	\$ 39,443,524	\$ 38,872,946
EXPENSES:		
PERSONNEL	19,916,920	19,797,275
OPERATING	11,477,472	11,246,744
PURCHASE OF SERVICES	6,852,556	6,904,226
HOST HOMES	1,437,499	1,397,100
TOTALS	<u>39,684,447</u>	<u>39,345,345</u>
OPERATING SURPLUS (DEFICIT)	<u>\$ (240,923)</u>	<u>\$ (472,399)</u>

REVENUE SOURCE	FY 11-12 BUDGET	FY 12-13 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
STATE DAY PROGRAM	\$ 3,487,515	\$ 3,166,270	-9.2%	(321,245)	
FAMILY SUPPORT	225,092	227,180	0.9%	2,088	
MEDICAID COMPREHENSIVE	20,139,041	19,917,298	-1.1%	(221,743)	
SUPPORTED LIVING SERVICES	4,135,119	4,129,270	-0.1%	(5,849)	
CHILDREN'S EXTENSIVE SUPPORT	466,749	560,572	20.1%	93,823	1
JEFFERSON COUNTY	6,839,479	6,648,547	-2.8%	(190,932)	
ROOM AND BOARD	1,322,748	1,330,560	0.6%	7,812	
HUD SUBSIDIES	107,506	109,594	1.9%	2,088	
PRIVATE PAY	68,977	65,907	-4.5%	(3,070)	
WORK CONTRACTS	383,649	410,000	6.9%	26,351	
GRANTS AND DONATIONS	20,000	20,000	0.0%	-	
INTEREST	14,089	11,213	-20.4%	(2,876)	
RENTAL REVENUE	462,604	400,418	-13.4%	(62,186)	2
GAIN (LOSS) ON SALE	15,000	15,000	0.0%	-	
ELDERLY, BLIND AND DISABLED	240,000	288,912	20.4%	48,912	3
MISCELLANEOUS	4,500	4,500	0.0%	-	
TOTAL EXTERNAL REVENUE	<u>37,932,068</u>	<u>37,305,241</u>	<u>-1.7%</u>	<u>(626,827)</u>	
INTERNAL REVENUE	<u>1,511,456</u>	<u>1,567,705</u>	<u>3.7%</u>	<u>56,249</u>	
TOTAL REVENUE	<u>39,443,524</u>	<u>38,872,946</u>	<u>-1.4%</u>	<u>(570,578)</u>	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
 PROPOSED BUDGET  
 YEAR ENDING JUNE 30, 2013

EXPENSES DEPARTMENT/SECTION/UNIT	FY 11-12 BUDGET	FY 12-13 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
<b>EARLY INTERVENTION / PART C / CENTERS</b>					
PERSONNEL	1,391,113	1,380,063	-0.8%	(11,050)	
OPERATING	1,548,583	1,267,123	-18.2%	(281,460)	1
PURCHASE OF SERVICES	105,783	96,428	-8.8%	(9,355)	
TOTALS	3,045,479	2,743,614	-9.9%	(301,865)	
<b>ADULT DAY PROGRAM</b>					
PERSONNEL	4,353,381	4,246,828	-2.4%	(106,553)	
OPERATING	908,269	911,254	0.3%	2,985	
PURCHASE OF SERVICES	1,297,819	1,029,251	-20.7%	(268,568)	2
TOTALS	6,559,469	6,187,333	-5.7%	(372,136)	
<b>ADMINISTRATION &amp; DEVELOPMENT</b>					
PERSONNEL	2,845,055	2,760,964	-3.0%	(84,091)	
OPERATING	1,059,221	1,062,684	0.3%	3,463	
TOTALS	3,904,276	3,823,648	-2.1%	(80,628)	
<b>RECREATION</b>					
PERSONNEL	373,514	381,396	2.1%	7,882	
OPERATING	82,662	90,775	9.8%	8,113	
TOTALS	456,176	472,171	3.5%	15,995	
<b>TRANSPORTATION</b>					
PERSONNEL	446,868	432,773	-3.2%	(14,095)	
OPERATING	327,642	314,368	-4.1%	(13,274)	
PURCHASE OF SERVICES	203,497	205,000	0.7%	1,503	
TOTALS	978,007	952,141	-2.6%	(25,866)	
<b>RESOURCE COORDINATION</b>					
PERSONNEL	2,041,625	1,982,255	-2.9%	(59,370)	
OPERATING	192,544	228,968	18.9%	36,424	3
TOTALS	2,234,169	2,211,223	-1.0%	(22,946)	
<b>CHILDREN AND FAMILY SERVICES</b>					
PERSONNEL	776,271	811,515	4.5%	35,244	
OPERATING	77,574	75,458	-2.7%	(2,116)	
DIRECT FAMILY PAYMENTS - STATE	225,092	227,180	0.9%	2,088	
JEFFCO CFS FUND	0	0	-	-	
TOTALS	1,078,937	1,114,153	3.3%	35,216	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
PROPOSED BUDGET  
YEAR ENDING JUNE 30, 2013

EXPENSES (CONTINUED) DEPARTMENT/SECTION/UNIT	FY 11-12 BUDGET	FY 12-13 BUDGET	PERCENT CHANGE	DOLLAR CHANGE
RESIDENTIAL - ALL				
PERSONNEL	6,080,801	6,079,737	0.0%	(1,064)
OPERATING	2,126,218	2,099,697	-1.2%	(26,521)
PURCHASE OF SERVICES	5,245,457	5,573,547	6.3%	328,090
HOST HOME EXPENSE	1,437,499	1,397,100	-2.8%	(40,399)
TOTALS	14,889,975	15,150,081	1.7%	260,106
SUPPORTED LIVING SERVICES				
PERSONNEL	1,240,614	1,307,895	5.4%	67,281
OPERATING & POS	4,470,658	4,505,482	0.8%	34,824
TOTALS	5,711,272	5,813,377	1.8%	102,105
GRANTS				
PERSONNEL	139,874	144,180	3.1%	4,306
OPERATING	7,607	7,021	-7.7%	(586)
TOTALS	147,481	151,201	2.5%	3,720
BEHAVIORAL HEALTH				
PERSONNEL	227,804	269,669	18.4%	41,865
OPERATING	151,402	156,734	3.5%	5,332
	379,206	426,403	12.4%	47,197
SELF DETERMINATION				
OPERATING	300,000	300,000	0.0%	-
SUMMARY				
PERSONNEL	\$ 19,916,920	\$ 19,797,275	-0.6%	(119,645)
OPERATING	11,477,472	11,246,744	-2.0%	(230,728)
PURCHASE OF SERVICES	6,852,556	6,904,226	0.8%	51,670
HOST HOMES	1,437,499	1,397,100	-2.8%	(40,399)
TOTALS	<u>\$ 39,684,447</u>	<u>\$ 39,345,345</u>	<u>-0.9%</u>	<u>(339,102)</u>

DDRC  
BUDGET VARIANCE EXPLANATIONS  
6/30/2013

**Revenue**

1. Children's Extensive Support (CES): In the proposed budget we have based the CES revenue and expense on utilization from the 2011-2012 fiscal year. In 2011-2012 there was a significant increase in CES utilization.
2. Rental Revenue: Rental revenue is based on current tenants. As of July 31, 2012 one tenant will be vacating their space at the Weiland facility. The rental income for this tenant was approximately \$39,000.
3. Elderly, Blind and Disabled (EBD): There was an increase in enrollment in EBD in the 2011-2012 fiscal year over what was budgeted. This increase in enrollment has been accounted for in the proposed budget.

**Expenses**

Early Intervention / Part C / Centers

1. Operating: Early Intervention and Part C direct service revenue have been budgeted based on direct service utilization projections from the fiscal year ended June 30, 2012.

Adult Day Program

2. Purchase of Service: During the fiscal year ended June 30, 2012, we were notified by a Program Approved Service Agency that provides day program to approximately 10 individuals, effective 7/1/2012 they would begin billing the state directly.

Resource Coordination

3. Operating: The increase operating costs for Resource Coordination relates to a change in the technology budget. The change in the RC technology budget is due to an upcoming change in DDRC's support agreement for our case management system, CaseTrakker. A number of years ago DDRC, along with three other CCB's purchased a case management system for the 4 agencies to use. All agencies using the system, shared the development costs as well as the annual support costs. The annual support costs for the system have been approximately, \$58,000. Over the last few years, two CCBs have dropped out of the cost sharing, leaving DDRC and one remaining CCB. The remaining CCB informed DDRC that they will be upgrading to a replacement system for CaseTrakker and would not be sharing the support costs as of the end of this support contract (November 2012). Beginning in November, we have budgeted the full maintenance cost of the system, along with a minimal support increase for a replacement system.

Behavioral Health

4. Personnel: The increase in the personnel costs associated with the Behavioral Health program relates to the approval of an FTE during the fiscal year ended June 30, 2012 by the Board.

**Scope +/- 10% +/- \$10,000**