

Developmental Disabilities Resource Center

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Dear Reader,


Attached you will find the Developmental Disabilities Resource Center (DDRC) Financial Statement Audit for the fiscal year ended June 30, 2023. DDRC is required to have an annual financial statement audit conducted by independent certified public accountants. Their audit is conducted in accordance with auditing standards generally accepted in the United States of America as established by Auditing Standards Board of the American Institute of Certified Public Accountants.

It is also helpful to review prior year audits as events have occurred over the past few years that have influenced decisions made in subsequent years.

In general, non-profit accounting can be a very complicated subject. If during your review of DDRC's audited financial statements, there are questions please feel free to contact myself for additional clarification.

The audit has been reviewed and approved by the Board of Directors with a partner from Logan, Thomas & Johnson LLC, our independent certified public accounting firm.

Sincerely,



Gena Colbert, CPA, CGMA
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Consolidated Financial Statements and
Independent Auditor's Report

**Developmental Disabilities Resource Center
and Affiliates**

June 30, 2023

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INDEPENDENT AUDITOR'S REPORT

Board of Directors
Developmental Disabilities Resource Center

Opinion

We have audited the accompanying consolidated financial statements of Developmental Disabilities Resource Center and Affiliates (jointly, the Center), which comprise the consolidated statement of financial position as of June 30, 2023, and the related consolidated statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Developmental Disabilities Resource Center and Affiliates as of June 30, 2023, and the changes in its consolidated net assets and its consolidated cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Center and to meet our other ethical responsibilities in accordance with the relevant ethical requirements related to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center's ability to continue as a going concern within one year after the date that the consolidated financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited the Center's 2022 consolidated financial statements, and we expressed an unmodified opinion on those audited consolidated financial statements in our report dated February 6, 2023. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2022, is consistent, in all material respects, with the audited consolidated financial statements from which it has been derived.

Logan, Thomas & Johnson, LLC

Broomfield, Colorado
January 24, 2024

Consolidated Financial Statements

Developmental Disabilities Resource Center and Affiliates
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
June 30, 2023
(With summarized financial information as of June 30, 2022)

	2023	2022
ASSETS		
Current assets		
Cash and cash equivalents	\$ 16,238,946	\$ 14,039,307
Certificates of deposit	392,036	391,175
Accounts receivable		
Fees and grants from governmental agencies, net of allowance for uncollectible receivables of \$25,904	4,159,233	6,183,708
Other, net of allowance for uncollectible receivables of \$4,127	673,755	474,406
Contributions receivable	8,488	623
Prepaid expenses and other	1,074,007	963,505
Total current assets	22,546,465	22,052,724
Certificates of deposit - designated for letter of credit contingencies	166,911	166,112
Restricted cash	469,722	427,234
Investments	4,937,774	4,482,029
Land, buildings and equipment, net	6,505,653	6,830,371
Total assets	\$ 34,626,525	\$ 33,958,470
LIABILITIES AND NET ASSETS		
Current liabilities		
Accounts payable	\$ 1,687,653	\$ 1,833,687
Accrued expenses	2,116,615	2,028,557
Funds held for others	405,396	366,191
Current portion of long-term debt	13,070	12,053
Total current liabilities	4,222,734	4,240,488
Long-term debt, net of current portion	110,698	123,767
Total liabilities	4,333,432	4,364,255
Net assets		
Without donor restrictions		
Board designation for letter of credit contingencies	166,911	166,112
Board designation for program activities I	701,644	689,289
Board designation for program activities II	150,724	254,825
Board designation for program activities III	850,000	-
Reserved for HUD regulation compliance	61,340	58,243
Net investment in land, buildings and equipment	6,381,885	6,694,551
Undesignated	20,265,143	20,069,916
Total without donor restrictions	28,577,647	27,932,936
With donor restrictions	1,715,446	1,661,279
Total net assets	30,293,093	29,594,215
Total liabilities and net assets	\$ 34,626,525	\$ 33,958,470

The accompanying notes are an integral part of this statement.

Developmental Disabilities Resource Center and Affiliates
CONSOLIDATED STATEMENT OF ACTIVITIES
Year ended June 30, 2023
(With summarized financial information for the year ended June 30, 2022)

	Without donor	With donor	Total	
	restrictions	restrictions	2023	2022
Revenues and support				
Fees and grants from governmental agencies				
Fees for services				
State of Colorado				
State General Fund	\$ 7,602,797	\$ -	\$ 7,602,797	\$ 6,636,592
Medicaid	15,873,786	-	15,873,786	16,431,818
Jefferson County	11,234,550	-	11,234,550	10,863,328
Grants and other	1,262,481	-	1,262,481	1,389,635
Total fees and grants from governmental agencies	35,973,614	-	35,973,614	35,321,373
Public support - contributions	370,320	149,699	520,019	464,408
Residential room and board	924,149	-	924,149	1,027,327
Interest	76,871	-	76,871	1,170
Investment return, net	356,604	-	356,604	(756,065)
Other revenue	1,876,593	-	1,876,593	1,597,954
Net assets released from restrictions				
Satisfaction of purpose restrictions	95,532	(95,532)	-	-
Total revenues and support	39,673,683	54,167	39,727,850	37,656,167
Expenses				
Program services				
Residential	11,924,722	-	11,924,722	11,640,424
Day and transportation	5,475,086	-	5,475,086	5,560,928
Personal care	1,447,369	-	1,447,369	1,852,139
Early intervention	5,781,460	-	5,781,460	4,425,946
Family support	1,290,047	-	1,290,047	1,470,812
Case management	6,308,357	-	6,308,357	5,650,465
Other program services	2,245,896	-	2,245,896	2,021,071
Total program services	34,472,937	-	34,472,937	32,621,785
Supporting services				
Management and general	4,350,681	-	4,350,681	4,352,351
Development	205,354	-	205,354	179,435
Total supporting services	4,556,035	-	4,556,035	4,531,786
Total expenses	39,028,972	-	39,028,972	37,153,571
CHANGE IN NET ASSETS	644,711	54,167	698,878	502,596
Net assets, beginning of year	27,932,936	1,661,279	29,594,215	29,091,619
Net assets, end of year	\$ 28,577,647	\$ 1,715,446	\$ 30,293,093	\$ 29,594,215

The accompanying notes are an integral part of this statement.

Developmental Disabilities Resource Center and Affiliates
CONSOLIDATED STATEMENT OF FUNCTIONAL EXPENSES

Year ended June 30, 2023

(With summarized financial information for the year ended June 30, 2022)

Expenses	Program Services			
	Residential	Day and transporta- tion	Personal care	Early interven- tion
Salaries, benefits and taxes	\$ 8,143,797	\$ 3,789,915	\$ 1,044,036	\$ 3,086,789
Professional services	267,653	146,173	121,892	2,364,930
Host home services	1,559,017	-	-	-
Staff development and travel	49,880	23,312	3,267	103,530
Vehicles	50,460	113,382	-	-
Occupancy and equipment	766,859	559,814	181,467	144,978
Supplies	234,929	60,932	1,598	15,997
Other	166,924	137,254	34,857	28,760
Food	188,327	114	-	-
Insurance	163,438	113,647	58,931	25,060
Interest	10,512	-	-	-
Other purchased services	177,376	221,245	-	-
Depreciation	145,550	309,298	1,321	11,416
Total expenses	\$ 11,924,722	\$ 5,475,086	\$ 1,447,369	\$ 5,781,460

The accompanying notes are an integral part of this statement.

Program Services

	Family support	Case management	Other program services	Management and general	Development	Total	
						2023	2022
\$	386,524	\$ 5,765,631	\$ 1,083,025	\$ 3,217,763	\$ 176,216	\$ 26,693,696	\$ 24,755,494
	7,142	113,350	172,206	487,490	665	3,681,501	3,206,089
	-	-	-	-	-	1,559,017	1,482,857
	519	23,189	11,829	45,728	264	261,518	169,360
	-	-	6,965	8,496	-	179,303	212,461
	12,148	205,913	220,218	313,999	15,130	2,420,526	1,924,544
	22,464	13,238	41,040	16,552	763	407,513	405,878
	855,373	82,337	562,697	161,439	6,813	2,036,454	2,402,546
	-	155	-	262	-	188,858	213,030
	5,877	86,914	21,339	59,151	3,024	537,381	551,402
	-	-	-	-	-	10,512	11,446
	-	-	-	-	-	398,621	1,030,955
	-	17,630	126,577	39,801	2,479	654,072	787,509
\$	1,290,047	\$ 6,308,357	\$ 2,245,896	\$ 4,350,681	\$ 205,354	\$ 39,028,972	\$ 37,153,571

The accompanying notes are an integral part of this statement.

Developmental Disabilities Resource Center and Affiliates

CONSOLIDATED STATEMENT OF CASH FLOWS

Year ended June 30, 2023

(With summarized financial information for the year ended June 30, 2022)

	<u>2023</u>	<u>2022</u>
Cash flows from operating activities		
Change in net assets	\$ 698,878	\$ 502,596
Adjustments to reconcile change in net assets to net cash provided by operating activities		
Depreciation and amortization	654,072	787,509
(Gain) loss on disposition of land, buildings and equipment	(4,200)	8,683
Realized/unrealized (gain) loss on investments	(240,273)	833,533
Change in assets and liabilities		
(Increase) decrease in accounts receivable	1,825,126	(1,137,352)
(Increase) decrease in contributions receivable	(7,865)	76,823
(Increase) decrease in prepaid expenses and other	(110,502)	175,598
Increase (decrease) in accounts payable and accrued expenses	(57,976)	60,003
Increase (decrease) in funds held for others	39,205	(33,810)
Decrease in deferred revenue	-	(277,868)
Net cash provided by operating activities	<u>2,796,465</u>	<u>995,715</u>
Cash flows from investing activities		
Purchase of land, buildings and equipment	(329,354)	(315,671)
Proceeds from sale of land, buildings and equipment	4,200	-
Re-investment of interest in certificates of deposit	(1,660)	(749)
Purchase of investments	(1,098,869)	(1,666,874)
Proceeds from sale of investments	<u>883,397</u>	<u>312,831</u>
Net cash used in investing activities	(542,286)	(1,670,463)
Cash flows from financing activities		
Payments on notes payable	<u>(12,052)</u>	<u>(11,117)</u>
NET INCREASE (DECREASE) IN CASH, CASH EQUIVALENTS AND RESTRICTED CASH	2,242,127	(685,865)
Cash, cash equivalents, and restricted cash at beginning of year	<u>14,466,541</u>	<u>15,152,406</u>
Cash, cash equivalents, and restricted cash at end of year	<u>\$ 16,708,668</u>	<u>\$ 14,466,541</u>
Supplemental data		
Cash paid for interest	\$ 10,512	\$ 11,446

The accompanying notes are an integral part of this statement.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

This description of Developmental Disabilities Resource Center and Affiliates' (the Center) nature of activities and summary of significant accounting policies is presented to assist in understanding the Center's consolidated financial statements.

1. *Summary of Business Activities*

Developmental Disabilities Resource Center, f.k.a. Jefferson County Community Center for Developmental Disabilities, Inc., a Colorado nonprofit corporation, was incorporated under the laws of the State of Colorado in 1964 for the purpose of providing a community center board to coordinate programs through interagency cooperation and local agencies to provide services to persons with intellectual and developmental disabilities in Jefferson, Clear Creek, Summit and Gilpin Counties. The Center's revenue comes primarily from the State of Colorado for services provided and from mill levy revenue from Jefferson County.

2. *Principles of Consolidation*

The consolidated financial statements of Developmental Disabilities Resource Center include its affiliates, Jefferson County Community Center Housing Corporation (HUD I), a Colorado nonprofit corporation, and Jefferson County Community Center Housing Corporation II (HUD II), a Colorado nonprofit corporation. Significant intercompany accounts and transactions have been eliminated.

3. *Description of Services Provided*

The major program services or supports and functional activities directly provided or purchased by the organization are:

Program Services or Supports

Residential offers a variety of residential settings which provide an array of training, learning and experiential, support activities and community access options provided in residential living alternatives designed to meet individual needs. Residential settings include host homes, group homes, apartment settings and family caregivers along with nursing and financial supports.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3. *Description of Services Provided (Continued)*

Program Services or Supports (Continued)

Day and Transportation offers adult day services which provide opportunities for social, vocational and educational growth for individuals to experience and actively participate in valued roles in the community. These services and supports enable individuals to access and participate in typical community activities such as employment, recreation and senior citizen activities. There is an emphasis on attaining and supporting the skills necessary for employment. The transportation activities refer to “Home to Day Program transportation” services relevant to an individual’s work schedule. For these purposes, “work schedule” is defined broadly to include adult and retirement activities such as education, training, community integration and employment.

Personal Care offers individualized living services for adults who are living in the community as well as needed services and supports to eligible children under the age of 18 years who live in the family home. Services for both adult and children include personal care, home modification, specialized medical equipment and supplies, professional services, community connections and respite.

Early Intervention is for children from birth through age two which offer infants and toddlers and their families services and supports to enhance child development in the areas of cognition, speech, communication, physical, motor, vision, hearing, social-emotional development, and self-help skills; parent-child or family interaction; and early identification, screening and assessment services.

Family Support provides an array of supportive services to the person with a developmental disability and his/her family when the person remains within the family home, thereby preventing or delaying the need for out-of-home placement, which is unwanted by the person or the family.

Case Management is the determination of eligibility for services and supports, service and support coordination, and the monitoring of all services and supports delivered pursuant to the Service Plan (SP), and the evaluation of results identified in the SP.

Other Program Services include Therapeutic Learning Connections, Behavioral Health Team, Self Determination, Volunteers and Jefferson County Children and Family Services Unmet Need Fund.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

3. *Description of Services Provided (Continued)*

Supporting Services

Management and General includes those activities necessary for planning, coordination and overall direction of the Center, financial administration, general board activities and other related activities indispensable to the Center's corporate existence.

Development helps diversify the resources available to the Center and to people with intellectual and developmental disabilities by writing grants, encouraging contributions, supporting fund-raising efforts and building a variety of opportunities through connections in the communities.

4. *Basis of Accounting*

Financial statements of the Center have been prepared on the accrual basis, whereby revenues are recorded when services are performed and expenses are recognized when incurred.

5. *Use of Estimates*

In preparing financial statements in conformity with accounting principles generally accepted in the United States of America, management is required to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues, support and expenses during the reporting period. Actual results could differ from those estimates.

6. *Subsequent Events*

The Center has evaluated events and transactions occurring subsequent to the end of the fiscal year for potential recognition or disclosure through January 24, 2024, the date on which the financial statements were issued, and the Center did not identify any events or transactions that would have a material impact on the financial statements, except as noted in Note M.

7. *Cash and Cash Equivalents and Restricted Cash*

The Center considers cash to be cash on hand and cash on deposit, subject to immediate withdrawal, and considers cash equivalents to be money market funds, and certificates of deposit with an original maturity of three months or less. Restricted cash consists of monies held for individuals receiving the Center's services in the amount of \$405,396.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

7. *Cash and Cash Equivalents and Restricted Cash (Continued)*

These monies are required to be held in a separate account and specifically titled as monies held for individuals enrolled in the Center's Residential Program. The Center also has restricted cash in the amount of \$61,340 in accordance with HUD regulations and in the amount of \$2,986 for tenant deposits. The Center maintains some of its cash balances in several different financial institutions located in the Denver, Colorado metropolitan area, which at times, may exceed federally insured limits. The Center has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on cash and cash equivalents.

8. *Accounts Receivable*

The majority of the Center's accounts receivable are due from the State of Colorado. Accounts receivable are stated at the amounts management expects to collect from outstanding balances. The Center determines its allowance for uncollectible receivables by considering a number of factors, including the length of time accounts receivable are past due and the Center's previous collection history. The Center writes off accounts receivable to bad debt expense when they become uncollectible. Payments subsequently received on such receivables, if any, are recorded as other revenue.

9. *Certificates of Deposit*

Certificates of deposit consist of three individual certificates with interest rates between 0.11% and 0.37% and maturity dates between June 2024 and September 2024.

Certificates of deposit – designated for letter of credit contingencies consist of two individual certificates (Note J), with interest rates between 0.20% and 0.90% with maturity dates between July 2024 and August 2024, respectively.

The Center maintains its certificates of deposit in two different financial institutions located in the Denver, Colorado metropolitan area, which at times, may exceed federally insured limits. The Center has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on certificates of deposit.

10. *Investments*

The Center records investments in mutual funds, equity and debt securities at fair value in the statement of financial position as determined by quoted market prices. Investment securities are exposed to various risks such as interest rate, market, and credit risks. Due to the level of risk associated with certain investment securities, it is at least reasonably

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

10. *Investments (Continued)*

possible that changes in the value of investment securities will occur in the near term and that such changes could materially affect the amounts reported in the statement of financial position.

11. *Land, Buildings and Equipment*

Land, buildings and equipment are reported at cost for purchased assets and estimated fair value, at the date of receipt, for contributed property. Buildings and equipment items are capitalized if the cost or estimated fair value exceeds \$5,000. Depreciation and amortization are provided on the straight-line method over the following estimated useful lives:

	<u>Years</u>
Buildings and improvements	10 – 40
Administrative and program equipment	3 – 20
Transportation equipment	3 – 10

12. *Revenue Recognition*

Revenue is reported at the amount that reflects the consideration to which the Center expects to be entitled in exchange for providing services. Program revenue consists primarily of funds received from the State of Colorado for Medicaid and other services, miscellaneous smaller grants and awards from federal, state, county and municipal sources. Billings for services are billed after the services are performed. As performance obligations are satisfied, revenue is recognized.

Performance obligations are determined based on the nature of the services provided. As performance obligations are satisfied over time, revenue is recognized based on when related services are performed. This method provides for the transfer of services over the term of the performance obligation based on the inputs needed to satisfy the obligations. Revenue received in advance is deferred to the applicable period in which the related program services are performed and at which time will be recognized in the period in which the related services are performed. Transaction price is based on standard charges for services provided, which is set by the State of Colorado. Rent income is recognized in the month in which it is earned rather than received.

Program revenue received in advance is deferred to the applicable period in which the related services are performed at which time the deferred revenue will be recognized in that period.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

13. *Accounting for Contributions*

Contributions receivable represent unconditional contributions that are due from funding sources and are recognized as a receivable and revenue, at fair value, when the contribution commitment is received. Contribution receivables that are expected to be collected in less than one year are measured at net realizable value. Contribution receivables expected to be collected over periods in excess of one year from the time of the contribution commitment is received are measured using a risk-adjusted discount rate. In subsequent periods, accruals of the interest element are accounted for as contribution revenue. As of June 30, 2023, the Center had \$8,488 of contributions receivable which will be received within one year.

All contributions are considered to be without donor restrictions unless specifically restricted by the donor. Amounts received that are designated for future periods, or are restricted by the donor for specific purposes are reported as increase in net assets with donor restrictions. Unconditional contributions to give, which do not state a due date, are presumed to be time-restricted by the donor until received and are reported as net assets with donor restrictions.

A donor restriction expires when a stipulated time restriction ends, when an unconditional contribution with an implied time restriction is collected, or when a purpose restriction is accomplished. Upon expiration, net assets with donor restrictions are reclassified to net assets without donor restrictions and are reported in the statement of activities as net assets released from restrictions. Restricted contributions received in the same year in which the restrictions are met are recorded as an increase to restricted support at the time of receipt and as net assets released from restrictions.

14. *In-kind Contributions*

Contributions of property, materials and personal services are known as in-kind contributions and are recorded at estimated fair value at the date of receipt. The amount recorded for these contributions (other than contributions of land, buildings and equipment) is also included as program costs to properly reflect the total cost of the particular program. The Center did not have any in-kind contributions during the year ended June 30, 2023.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

15. *Income Taxes*

The Center is operated as a nonprofit organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. The Center recognizes tax liabilities when, despite the Center's belief that its tax return positions are supportable, the Center believes that certain positions may not be fully sustained upon review by tax authorities. Benefits from tax positions are measured at the largest amount of benefit that is greater than fifty percent likely of being realized upon settlement. The Center has concluded there is no tax liability or benefit required to be recorded as of June 30, 2023. The Center is subject to routine audits by taxing jurisdictions; however, there are currently no audits in progress for any tax periods. The Center believes it is no longer subject to income tax examinations for the years prior to the year ended June 30, 2020.

16. *Functional Allocation of Expenses*

The costs of supporting various programs and other activities have been summarized on a functional basis in the statement of activities. The statement of functional expenses presents the natural classification detail of expenses by function. Certain costs have been allocated to program and management and general based on estimates of number of employees, utilization percentages or square-footage.

17. *Fair Value Measurements*

Fair value is defined as the exchange price that would be received for an asset or paid to transfer a liability (an exit price) in the principal or most advantageous market for the asset or liability in an orderly transaction between market participants on the measurement date. A fair value hierarchy has been established under generally accepted accounting principles, which requires an entity to maximize the use of observable inputs and minimize the use of unobservable inputs when measuring fair value:

Level 1 – Quoted prices in active markets for identical assets or liabilities. Level 1 assets and liabilities include debt and equity securities and mutual funds that are traded in an active exchange market.

Level 2 – Observable inputs other than Level 1 prices such as quoted prices for similar assets or liabilities; quoted prices in markets that are not active; or other inputs that are observable or can be corroborated by observable market data for substantially the full term of the assets or liabilities. This category generally includes corporate debt securities.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

17. *Fair Value Measurements (Continued)*

Level 3 – Unobservable inputs that are supported by little or no market activity and that are significant to the fair value of the asset or liabilities. Level 3 assets and liabilities include financial instruments whose value is determined using pricing models, discounted cash flow methodologies, or similar techniques, as well as instruments for which the determination of fair value requires significant management judgment or estimation.

Fair value estimates are made at a specific point in time, based on available market information and judgments about the financial asset, including estimates of timing, amount of expected future cash flows, and the credit standing of the issuer. In some cases, the fair value estimates cannot be substantiated by comparison to independent markets. In addition, the disclosed fair value may not be realized in the immediate settlement of the financial asset. The disclosed fair values do not reflect any premium or discount that could result from offering for sale at one time an entire holding of a particular financial asset. Potential taxes and other expenses that would be incurred in an actual sale or settlement are not reflected in amounts disclosed.

18. *Prior Year Summarized Information*

The consolidated financial statements include certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Center's consolidated financial statements for the year ended June 30, 2022, from which the summarized information was derived.

19. *Recent Accounting Pronouncements*

In February 2016, the FASB issued ASU 2016-02, *Leases (Topic 842)*, which sets out the principles for the recognition, measurement, presentation and disclosure of leases for both parties to a contract (i.e. lessees and lessors). The most significant change for lessees is the requirement under the new guidance to recognize right-of-use assets and lease liabilities for all leases not considered short-term leases. Changes to the lessor accounting model include: (a) synchronizing key aspects of the model with the new revenue recognition guidance, such as basing whether a lease is similar to a sale or whether control of the underlying asset has transferred to the lessee and (b) prospectively eliminating the specialized accounting for leveraged leases. The new

Developmental Disabilities Resource Center and Affiliates
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
 June 30, 2023

NOTE A – NATURE OF ACTIVITIES AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

19. *Recent Accounting Pronouncements (Continued)*

standard requires lessors to account for leases using an approach that is substantially equivalent to existing guidance for sales-type leases, direct financing leases and operating leases. The ASU became effective for the fiscal year ended June 30, 2023 and was adopted by the Center. The adoption of the ASU had no impact on the financial statements of the Center.

NOTE B – CASH

The following table provides a reconciliation of cash, cash equivalents, and restricted cash reported within the statement of financial position that sum to the total of the same such amounts shown in the statement of cash flows.

Cash and cash equivalents		\$ 16,238,946
Restricted cash		<u>469,722</u>
		\$ <u>16,708,668</u>

NOTE C – LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

Cash and cash equivalents		\$ 16,708,668
Accounts receivable		4,832,988
Contributions receivable		<u>8,488</u>
Total financial assets		21,550,144
Less:		
Donor restricted net assets time restricted		(8,488)
Donor restricted net assets purpose restricted		(1,706,958)
Amounts unavailable without Board approval		<u>(228,251)</u>
Total amounts restricted		<u>(1,943,697)</u>
Amount available for general expenditures		\$ <u>19,606,447</u>

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE C – LIQUIDITY AND AVAILABILITY (CONTINUED)

As a part of the Center’s liquidity management, it has a policy to structure its financial assets to be available as its general expenditures, liabilities, and other obligations come due.

NOTE D – INVESTMENTS

The following table presents the Center’s fair value hierarchy for those assets measured at fair value as of June 30, 2023:

	<u>Fair value</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Financial assets:				
Mutual funds – Equity				
Domestic	\$ 1,953,625	\$ 1,953,625	\$ -	\$ -
International	285,566	285,566	-	-
Mutual funds - Alternative	501,972	501,972	-	-
Short-term investments				
U.S. Treasury Bills	389,660	389,660	-	-
U.S. Government agency				
Securities	146,150	146,150	-	-
Corporate bonds				
Domestic	1,658,630	-	1,658,630	-
International	<u>2,171</u>	<u>-</u>	<u>2,171</u>	<u>-</u>
	<u>\$ 4,937,774</u>	<u>\$ 3,276,973</u>	<u>\$ 1,660,801</u>	<u>\$ -</u>

NOTE E – LAND, BUILDINGS AND EQUIPMENT

Land, buildings and equipment consists of the following at June 30, 2023:

Buildings and improvements	\$ 17,392,536
Administrative and program equipment	3,434,274
Transportation equipment	<u>2,752,857</u>
	23,579,667
Less accumulated depreciation and amortization	<u>18,716,579</u>
	4,863,088
Construction in progress	20,288
Land	<u>1,622,277</u>
	<u>\$ 6,505,653</u>

Depreciation expense was \$654,072 for the year ended June 30, 2023.

Developmental Disabilities Resource Center and Affiliates
 NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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NOTE F – LONG-TERM DEBT

Long-term debt consists of the following notes payable at June 30, 2023:

8.125% mortgage note payable to the Department of Housing and Urban Development, payable in monthly installments of \$1,887 including principal and interest, due at maturity on September 1, 2030, collateralized by a residential facility	\$ 123,768
Less current portion	<u>13,070</u>
	\$ <u>110,698</u>

Interest expense for the year ended June 30, 2023 was \$10,512.

Future maturities of notes payable at June 30, 2023, are as follows:

Year ending June 30,	
2024	\$ 13,070
2025	14,172
2026	15,368
2027	16,664
2028	18,070
Thereafter	<u>46,424</u>
	\$ <u>123,768</u>

NOTE G – NET ASSETS

Board Designated

The Center has designated part of its net assets without donor restrictions in the amount of \$1,702,368 for the purpose of DDRC’s Home and Community Based Service living environments and Case Management Redesign (CMRD). An additional \$166,911 is designated for the purpose of an unemployment reserve and personal needs reserve. While the board currently has no intent to do so, it can remove or change designations of net assets at any time.

Net Investment in Land, Buildings and Equipment

Net investment in land, buildings and equipment is comprised of net land, buildings and equipment, less loans payable.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE G – NET ASSETS (CONTINUED)

Net Assets with Donor Restrictions

As of June 30, 2023, net assets with donor restrictions consist of the following:

	<u>Time restricted</u>	<u>Purpose restricted</u>	<u>Total</u>
Administration	\$ -	\$ 344,582	\$ 344,582
Adult	-	646,558	646,558
Grants	-	6,403	6,403
Other	8,488	456,120	464,608
Recreation	-	219,320	219,320
Resource Coordination	<u>-</u>	<u>33,975</u>	<u>33,975</u>
	\$ <u>8,488</u>	\$ <u>1,706,958</u>	\$ <u>1,715,446</u>

NOTE H – LEASES

Lessee

The Center conducts a portion of its operations from leased facilities under short-term lease arrangements. The leases expire over the next year. The Center has made the accounting policy election to account for a short-term lease by recognizing the lease payments in the change in net assets on a straight-line basis over the term of the lease and variable lease payments in the period in which the obligation for the payments is incurred. As of June 30, 2023, future minimum rental payments for noncancelable operating leases for the year ended June 30, 2024 are \$83,184 as of June 30, 2023.

Rental expense for the year ended June 30, 2023 was \$179,632, which includes expenses related to several residential operating leases with terms on a month-to-month basis.

Lessor

The Center leases a piece of land to a commercial enterprise. The lease was effective in August of 1994 for a 20 year term. The Center has subsequently amended the lease through March 2026.

The Center also leases a portion of the administration building to various tenants.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
June 30, 2023

NOTE H – LEASES (CONTINUED)

Future minimum rental receipts at June 30, 2023, are as follows:

Year ending June 30,	
2024	\$ 178,531
2025	72,081
2026	<u>54,061</u>
	\$ <u>304,673</u>

Rental income for the year ended June 30, 2023 totaled \$319,901.

NOTE I – RETIREMENT PLAN

Defined Contribution Plan

The Center has adopted a defined contribution cash or deferred profit-sharing 401(k) Retirement Plan (the Plan) covering employees of the Center. Employees are eligible to participate in the Plan after completion of 1,000 hours and 12 months of eligible service and are 21 years of age. The Plan provides normal retirement benefits at the age of 65. The Center may make a discretionary match to each eligible Participant's account. The Center determines the match percentage prior to the end of the Plan year. For the year ended June 30, 2023, the Center elected to match up to 3% of the participant's compensation. Participants may contribute from 1% to 75% of their compensation not to exceed the dollar limit which is set by law. Participants become fully vested after two years of eligible service. The Center's matching contributions were \$342,573 for the year ended June 30, 2023.

Deferred Compensation Plan

The Center has a deferred compensation plan for a select group of management and highly compensated employees. Participants contribute a certain percentage of their salary to the Plan and the Center can make contributions to the Plan.

The Center may distribute the balance of the participant's account following the first day of the third calendar month following the month in which the participant separates employment with the Center. The Center maintains accounts for the participants. The total amount in these accounts was \$724,623 as of June 30, 2023. Deferred compensation contributions for the year ended June 30, 2023 were \$21,500.

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NOTE J – CONTINGENCIES

The Center is contingently liable under the following letters of credit:

Letter of credit with an interest rate of 6.00% with a bank, dated June 2022, expiring June 2024, collateralized by a certificate of deposit, for unemployment reserve.	\$ 95,000
Letter of credit with an interest rate of 6.00%, dated August 2022, expiring August 2024, collateralized by a certificate of deposit, in lieu of surety bond for the handling of personal needs funds.	\$ 60,000

U.S. Department of Housing and Urban Development Capital Advance

The Center is contingently liable to the Department of Housing and Urban Development (HUD) for funds received on the HUD II residential facility. The HUD funds in the amount of \$306,200 were used for the construction of the HUD II residential facility. Provided that the facility remains available until March 1, 2034 for occupancy by very low-income elderly persons or very low-income persons with disabilities, the funds do not have to be repaid. If any default occurs, such funds bear interest at 7.75% since inception of September 1, 1993, and become immediately payable.

Jefferson County School District R-1

In June 1990, the Board of Education for Jefferson County School District R-1 transferred titles for the Margaret Walters and Robert Weiland Schools to the Center. The titles could revert back to the district if the Center discontinues using the facilities for the education of individuals with intellectual and developmental disabilities, or if for any reason the Center is dissolved. The net book value of the properties for the year ended June 30, 2023, is \$2,051,595.

NOTE K – FUNCTIONALIZED EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated included computer equipment, software, data processing and some insurance expenses are allocated based on number of employees per program. Property insurance, supplies, repairs and maintenance, utilities, telephone and depreciation are allocated based on square-footage used.

Developmental Disabilities Resource Center and Affiliates
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
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NOTE L – RELATED PARTY TRANSACTIONS

The Center receives a substantial amount of revenue and related cash flows from the State of Colorado. The net receivables the Center has from the State of Colorado is \$4,306,354. These transactions are considered to be transactions with a related party by virtue of the significant management influence, including timing of payments, exercised by the State of Colorado through contract provisions.

NOTE M – SUBSEQUENT EVENTS

The Center has evaluated events and transactions occurring subsequent to the end of the fiscal year for potential recognition or disclosure through January 24, 2024, the date on which the financial statements were issued. The Center has identified the following event and associated transactions that will have a material impact on the financial statements. The State of Colorado is undertaking a major initiative called CMRD that will create a new Case Management Agency (CMA). CMRD will impact all individuals accessing long term supports and services including case management for Home Community and Based Services, the Family Support and Services Program, State Supported Living Services, and Quality Assurance. Jefferson County Human Services received the Notice of Award to become the CMA for Jefferson and Clear Creek counties as of July 1, 2024. Consequently, the Center will no longer be providing these services as of July 1, 2024.