

DDRC  
General Budget Assumptions  
FYE 6/30/2010

**State Revenue**

State Revenue: Based on the base State Contract with the addition of the proposed American Recovery and Reinvestment Act of 2009 dollars and the Insurance Trust billing for Early Intervention and Part C Services.

Case Management – State General Fund: Budget does not include case management revenue related to CCB Non-Medicaid Functions performed by case management. This was originally approved as a supplemental by the JBC for the FYE 6/30/2007 and made “permanent” in 2008. This amounts to \$102,000 that was not included in the base State Contract in the current year.

**Medicaid Revenue:**

Comprehensive Revenue: Revenue is based on the final rates that took effect January 1, 2009 for services that are fee for service including, residential, day program, transportation, and behavioral. For all the individuals that we bill for, we have built in a vacancy factor of approximately 2%. The revenue is based on a summary of all of the individuals prior authorization requests (PAR).

Items that are on a cost reimbursement basis include dental, vision and specialized medical equipment, revenue has been budgeted to equal the expense. For external service agencies the revenue and expenses are based on a summary of all of the individuals PARs.

Case Management: – In the prior year DDRC enrolled 124 new resources in Comprehensive services and Supported Living Services (SLS) who receive Targeted Case Management (TCM) services. Effective July 1, 2009, the TCM billing changed the way it is to be billed. In the prior fiscal year we received TCM funding on a per person per month basis for every individual enrolled in a Medicaid program who received a TCM activity. Now we are required to bill all TCM activities on a 15 minute per unit basis. With this change we have built the budget based on the July billing for TCM. We are also monitoring this very closely. Based on July’s billing, DDRC will receive approximately 78% percent or \$500,000 less than we received under the standard per person per month reimbursement. In addition the budget includes the TCM revenue associated with the Wheat Ridge Regional Center transition.

Supported Living Services: The proposed budget includes the newly enrolled resources from the prior fiscal year. SLS revenue was built on the base number of resources in the

contract times the annual resource amount. Adjustments have been made for new rates for internal agencies (primarily AVS and transportation services).

SLS is in the midst of several changes that include use of the SIS, standardized rates, individual service caps, overall service plan authorization limits and discontinued services under the waiver. In addition we have the "phase in" in the current fiscal year. With the "phase in" individuals who receive services will not be impacted by the individual service caps or service plan authorization limits until their annual service planning meeting. However, they will be subject to the new rates and discontinued services. Lastly, it is unknown what services individuals will choose to receive when they are subject to the overall service plan authorization limits. Because of all the factors mentioned above the budget was built using the average standard resource. We will continue to analyze the impacts of the above changes throughout the year.

**Children's Extensive Support:** Children's Extensive Support (CES) revenue was built on the base number of resources in our contract times the annual resource amount. See general assumptions under SLS.

**Jefferson County Revenue:** Revenue for the entire fiscal year is based on the current contract amount of \$6,968,405, which is for the calendar year 12/31/2009.

## **Expenses**

**Salaries:** Staff salary adjustments are not included. The amount of a 1% salary increase is estimated at \$155,000 for a full fiscal year.

**Health Insurance:** Includes an increase of 6% in health insurance for the fiscal year with and expected increase of 12% for the 2010 calendar year.

**Purchase of Service:** Included in the budget as purchase of service expense are four risk pools that had been used in comprehensive service in the past to match Medicaid dollars, as originally approved by the Board. The county funds set aside for these risk pools are: Risk pool comprehensive \$100,000, High needs support \$75,000, Medical needs \$37,500 and Risk pool attrition \$37,500. As of the prior fiscal year these items are no longer eligible for the Medicaid match. The current year budget includes just the county portion of these funds, \$183,000 in total, in the residential purchase of service line item. Two years ago the Board approved the use of \$67,000 from these funds for a Behavioral Analyst FTE.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
PRELIMINARY BUDGET  
YEAR ENDING JUNE 30, 2009

	FY 08-09 BUDGET	FY 09-10 BUDGET
REVENUE	\$ 44,835,620	\$ 47,520,514
EXPENSES:		
PERSONNEL	18,950,557	19,031,571
OPERATING	13,073,371	14,321,382
PURCHASE OF SERVICES	10,332,814	12,355,436
HOST HOMES	1,466,206	1,500,816
TOTALS	43,822,948	47,209,205
OPERATING SURPLUS (DEFICIT)	\$ 1,012,672	\$ 311,309

REVENUE SOURCE	FY 08-09 BUDGET	FY 09-10 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
STATE COMPREHENSIVE	154,532	132,456	-14.3%	(22,076)	1
STATE SUPPORT					
EARLY INTERVENTION / PART C	1,094,599	1,552,634	41.8%	458,035	2
FAMILY SUPPORT	667,855	679,772	1.8%	11,917	
ADULT SUPPORT LIVING	622,829	636,575	2.2%	13,746	
AID COMPREHENSIVE	21,624,260	23,472,450	8.5%	1,848,190	
CASE MGMT					
STATE GENERAL FUND	671,839	570,283	-15.1%	(101,556)	3
MEDICAID	1,908,771	1,756,944	-8.0%	(151,827)	
MEDICAID SUPPORT SERVICES					
SUPPORTED LIVING SERVICES	5,318,128	5,551,359	4.4%	233,231	
CHILDREN'S EXTENSIVE SUPPORT	1,097,947	1,050,780	-4.3%	(47,167)	
MANAGEMENT FEE & ADMINISTRATION					
STATE	429,291	504,908	17.6%	75,617	4
JEFFERSON COUNTY	6,500,902	6,968,405	7.2%	467,503	
ROOM AND BOARD	1,473,768	1,441,040	-2.2%	(32,728)	
HUD SUBSIDIES	104,971	96,173	-8.4%	(8,798)	
PRIVATE PAY	102,378	64,000	-37.5%	(38,378)	5
WORK CONTRACTS	363,306	325,306	-10.5%	(38,000)	6
GRANTS AND DONATIONS	20,000	67,350	236.8%	47,350	7
INTEREST	279,471	60,000	-78.5%	(219,471)	8
RENTAL REVENUE	462,165	556,994	20.5%	94,829	9
GAIN (LOSS) ON SALE	15,000	15,000	0.0%	-	
GAP - EBD	148,717	135,192	-9.1%	(13,525)	
MISCELLANEOUS	7,400	3,900	-47.3%	(3,500)	
TOTAL EXTERNAL REVENUE	43,068,129	45,641,521	6.0%	2,573,392	
INTERNAL REVENUE	1,767,491	1,878,993	6.3%	111,502	
TOTAL REVENUE	44,835,620	47,520,514	6.0%	2,684,894	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
PRELIMINARY BUDGET  
YEAR ENDING JUNE 30, 2009

EXPENSES DEPARTMENT/SECTION/UNIT	FY 08-09 BUDGET	FY 09-10 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
CENTERS, EI & PART C					
PERSONNEL	1,178,174	1,247,475	5.9%	69,301	
OPERATING	909,836	1,231,182	35.3%	321,346	1
PURCHASE OF SERVICES	95,989	95,990	0.0%	1	
TOTALS	2,183,999	2,574,647	17.9%	390,648	
ADULT					
PERSONNEL	4,086,939	3,990,673	-2.4%	(96,266)	
OPERATING	960,943	1,045,966	8.8%	85,023	
PURCHASE OF SERVICES	1,663,221	2,049,094	23.2%	385,873	2
TOTALS	6,711,103	7,085,733	5.6%	374,630	
ADMINISTRATION & DEVELOPMENT					
PERSONNEL	2,478,429	2,602,802	5.0%	124,373	
OPERATING	1,150,137	1,178,480	2.5%	28,343	
TOTALS	3,628,566	3,781,282	4.2%	152,716	
RECREATION					
PERSONNEL	393,329	406,097	3.2%	12,768	
OPERATING	85,271	76,907	-9.8%	(8,364)	
TOTALS	478,600	483,004	0.9%	4,404	
GENERAL SERVICES					
PERSONNEL	256,192	262,469	2.5%	6,277	
OPERATING	63,480	61,027	-3.9%	(2,453)	
TOTALS	319,672	323,496	1.2%	3,824	
TRANSPORTATION					
PERSONNEL	410,021	416,235	1.5%	6,214	
OPERATING	297,080	298,806	0.6%	1,726	
PURCHASE OF SERVICES	370,749	406,176	9.6%	35,427	
TOTALS	1,077,850	1,121,217	4.0%	43,367	
RESOURCE COORDINATION					
PERSONNEL	1,681,276	1,870,780	11.3%	189,504	3
OPERATING	239,397	233,308	-2.5%	(6,089)	
TOTALS	1,920,673	2,104,088	9.5%	183,415	
CHILDREN AND FAMILY SERVICES					
PERSONNEL	821,552	842,362	2.5%	20,810	
OPERATING	86,999	91,189	4.8%	4,190	
DIRECT FAMILY PAYMENTS - STATE	667,855	679,772	1.8%	11,917	
JEFFCO CFS FUND	0	0	#DIV/0!	-	
TOTALS	1,576,406	1,613,323	2.3%	36,917	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER  
PRELIMINARY BUDGET  
YEAR ENDING JUNE 30, 2009

EXPENSES (CONTINUED) DEPARTMENT/SECTION/UNIT	FY 08-09 BUDGET	FY 09-10 BUDGET	PERCENT CHANGE	DOLLAR CHANGE	
RESIDENTIAL - ALL					
PERSONNEL	5,500,897	5,691,584	3.5%	190,687	
OPERATING	2,497,600	2,576,395	3.2%	78,795	
PURCHASE OF SERVICES	8,202,855	9,804,176	19.5%	1,601,321	4
HOST HOME EXPENSE	1,466,206	1,500,816	2.4%	34,610	
TOTALS	17,667,558	19,572,971	10.8%	1,905,413	
SUPPORTED LIVING SERVICES					
PERSONNEL	1,812,901	1,298,261	-28.4%	(514,640)	5
OPERATING & POS	5,650,791	6,385,363	13.0%	734,572	6
TOTALS	7,463,692	7,683,624	2.9%	219,932	
GRANTS					
PERSONNEL	130,878	192,472	47.1%	61,594	7
OPERATING	18,939	13,254	-30.0%	(5,685)	
TOTALS	149,817	205,726	37.3%	55,909	
BEHAVIORAL HEALTH					
PERSONNEL	199,969	210,361	5.2%	10,392	
OPERATING	145,043	149,733	3.2%	4,690	
	345,012	360,094	4.4%	15,082	
SELF DETERMINATION					
OPERATING	300,000	300,000	0.0%	-	
SUMMARY					
PERSONNEL	\$ 18,950,557	\$ 19,031,571	0.4%	81,014	
OPERATING	13,073,371	14,321,382	9.5%	1,248,011	
PURCHASE OF SERVICES	10,332,814	12,355,436	19.6%	2,022,622	
HOST HOMES	1,466,206	1,500,816	2.4%	34,610	
TOTALS	<u>\$ 43,822,948</u>	<u>\$ 47,209,205</u>	<u>7.7%</u>	<u>3,386,257</u>	

DDRC  
BUDGET VARIANCE EXPLANATIONS  
6/30/2010

**Revenue**

1. State Comprehensive: In DDRC's State contract we have 7 State Comprehensive slots. In the prior year we had one individual transfer from State to Medicaid. We currently only have 6 individuals enrolled in State Comprehensive. We are reviewing to see if we have an individual appropriate for this resource. An average State Comp resource is \$22,000.
2. Early Intervention / Part C: Several items changed in the funding for EI and Part C services in the current year. In the new fiscal year, DDD has established a standard rate paid per individual for both EI and Part C services. DDD also established a new methodology to distribute resources for both EI and Part C. For the next two years the EI program is eligible for dollars from the American Recovery and Reinvestment Act of 2009 (ARRA). DDRC will receive a total of approximately \$344,000 for our EI and Part C program in the current fiscal year from ARRA funds. Lastly, as we saw in the prior fiscal year, DDRC began to bill the Insurance Trust for EI services. Those dollars have been estimated and included in the current year budget. We have included approximately \$350,000 of Insurance Trust funds in the current year budget. The total increase in direct dollars is \$458,000 and an increase in the management fee of \$71,000.
3. Case Management – State General Fund: Included in the prior year budget was \$102,000 of State General fund revenue for non-Medicaid case management functions. In our current year base State Contract this has not been included.
4. Management Fee & Administration – State: See #2.
5. Private Pay: Included in private pay revenue in the prior fiscal year is Vocational Rehabilitation (Voc Rehab) dollars for services AVS provided. We budgeted \$40,000 in the prior fiscal year. In the current year with the changes taking place related Voc Rehab, we have only budgeted \$5,000.
6. Work Contracts: The budget is based on current contracts. We continue to experience a decline in work contracts.
7. Grants and Donations: We have received a CSBG grant from the County for a Community Liaison type program for the current fiscal year. The grant was for approximately \$47,000 and we have transferred one of our SLS program managers into this position.
8. Interest: Interest is based on current rates.
9. Rental Revenue: Included in the budget are the current leases. In the current year we have an additional lease at the Walters facility that was not in the prior year budget. We also have approximately \$20,000 in other fees related to the food program for AVS at the Weiland facility.

**Expenses**

Centers and EI, Part C and Centers:

1. Operating: The increase relates to the increase in direct dollars from the ARRA funds and the Insurance Trust billing. See explanation #2 under the revenue section.

Adult

2. Purchase of Service: In the prior fiscal year DDRC enrolled an additional 75 individuals in comprehensive services with the new resources of which approximately 30-35 are at agencies that currently bill through DDRC as an Organized Health Care Delivery System.

#### Resource Coordination

3. Personnel: The proposed budget includes 5 FTEs for the Wheat Ridge Regional Center (WRRC) Targeted Case Management transition. In the prior year DDRC included a portion of these salary costs with a phase out as the WRRC transition occurred. The transition has not occurred as quickly as originally planned and we have therefore budgeted these FTEs for the full year.

#### Residential

4. Purchase of Service: In the prior fiscal year DDRC enrolled an additional 75 individuals in comprehensive services with the new resources of which approximately 30-35 are at agencies that currently bill through DDRC as an Organized Health Care Delivery System.

#### SLS

5. Personnel: With the changes in SLS, there were a total 12 FTE's that were eliminated.

6. Operating & POS: With the elimination of the 12 FTEs above, these services have been budgeted under Operating and POS for SLS.

#### Grants

7. Personnel: We have received a CSBG grant from the County for a Community Liaison type program for the current fiscal year. The grant was for approximately \$47,000 and we have transferred one of our SLS program managers into this position.

**Scope +/- 10% +/- \$10,000**