

MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



DDRC Administrative Offices, 11177 W. 8th Ave., Lakewood, CO 80215
March 22, 2017

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. **CALL TO ORDER:** Mr. Pemberton, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for March 22, 2017, to order at 5:30 p.m.

B. **ROLL CALL:**

BOARD MEMBERS PRESENT

David Pemberton, President
Jean Armour
Jan Beckett
Pat Bolton
Frankie Cole
Joanne Elliott
Dan Fishbein
Corinne Gray
Carolyn Kwerneland
Doreen Raad
Sarah Rivard
Jodi Schoemer
Kent Willis (by phone)

BOARD MEMBERS

ABSENT
Susan Hartley
Margaret Huffinan
Tonya Kelly
Joni Krickbaum

SENIOR STAFF PRESENT

Beverly Winters, Executive Director
Kristie Braaten
Jane Byron
Gena Colbert
Roanna Davis
Rob DeHerrera
Keith Frambro
Deb Gordon
Dianne Hitchingham
Diana Holland
Terri Hulstrom
Pat Jefferson
Susan Johnson
Ron Marquez
Liz Pahr
Diana Patty
Annette Rogers
Jeanne Terrell

A quorum was declared present.

C. **MINUTES:** Mrs. Kwerneland moved to approve the minutes of the February 22, 2017, meeting, seconded by Ms. Beckett and carried unanimously.

D. **FINANCIAL STATEMENTS (17-029)** Mrs. Cole, Treasurer, reviewed the January 2017 financial statements, including revenue, expenses and variances. She recognized Rob DeHerrera for working with the state to secure additional funding for Early Intervention (EI). She also recognized the Finance Department for its proactive work to get claims done early to protect the organization against anticipated delays with the state's new billing system rollout.

Ms. Armour moved to approve the financial statements as submitted, seconded by Mrs. Elliott and carried unanimously.

Mrs. Cole also noted that the Finance Committee is looking for additional Board members to participate. The bylaws state that in addition to the officers the Finance Committee should

have two additional Board members. At the moment, it has only one. The Finance Committee will now meet monthly to review financial statements and other financial issues in more depth.

II – COMMUNICATIONS (17-030)

None

Mr. Pemberton pointed out that each year the Board members are required to complete Conflict of Interest forms. It was noted that if a Board member has a conflict regarding a particular item they should recuse themselves from the discussion and vote.

III – PUBLIC COMMENT

None

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Mr. Pemberton asked if there were items Board members wanted held off the consent agenda. Mrs. Gray moved that the following items be approved under the consent agenda.

- VI Human Resources Report (17-032)
- VII Development Report (17-033)
- VIII-A Enrollment (17-034)
- VIII-B Status of Waiting List (17-035)
- IX-E Service Provider/Host Home Contracts (17-041)

Motion seconded by Ms. Beckett and carried unanimously.

V – COMMENDATIONS AND AWARDS (17-031)

CAREER LADDER

No career ladder advancements were reported this month.

COMMENDATIONS

One 20/20 Vision Award was given this month.

Mrs. Schoemer moved to approve the commendations report as submitted, seconded by Mrs. Kwerland and carried unanimously.

VIII – INFORMATION ON PEOPLE RECEIVING SERVICES

- C. HUMAN RIGHTS COMMITTEE (HRC) (17-036) – Ms. Armour explained the difference between the types of investigations included in the report, including Standard (which is focused on paid staff); Peer-to-Peer (which involves individuals in services) and

the Investigation Interdisciplinary Team (IDT) investigations (which follow an incident that does not involve paid staff). She reported that she had no concerns about this month's investigations.

Mrs. Cole asked about the information requested comparing like-sized providers to determine if there were any trends in the number of incidents. The information has been prepared and will be provided at a Board Committee meeting in May when Ms. Armour is able to attend.

Mrs. Kwerneland moved to approve the HRC report as submitted, seconded by Mrs. Schoemer and carried unanimously.

IX – BUSINESS

A. LEGISLATIVE UPDATE (17-037)

- Staff is watching the progress of the American Health Care Act that would phase out the Medicaid expansion. One change is that there could be a shift from an open-ended enrollment program to one of capped federal contributions to the states. The Department of Health and Human Services and CMS sent a letter to states that indicates there is a shift to more sustainable health care funding and prioritizing “those who need it the most.” Other documents have stated that individuals with disabilities fall into this category. The letter also suggests that they are giving more flexibility to the states regarding the implementation of the Home and Community Based Services (HCBS) rule, which includes settings and Conflict Free Case Management (CFCM). As a result of the letter the Department of Health Care Policy and Financing (HCPF) has reported that it is more confident that the timelines put forth in the CFCM bill currently under discussion would meet CMS requirements. According to those timelines, full implementation of CFCM would need to occur by 2022.
- A new revision of the CFCM bill is expected soon. There was a stakeholder meeting that looked at a number of issues, including the rural exemption, the role/scope of new case management agencies and whether the bill will focus solely on the CMS rule or expand to make more extensive systemic changes.
- The Joint Budget Committee (JBC) has been discussing a rate increase for Intellectual/Developmental Disabilities (I/DD) providers and all community providers under Common Policy. These rates would impact the 2017-2018 fiscal year. Given the poor revenue forecast there is concern about whether the rate increase will come to fruition. In the meantime, discussions continue about hospital provider fees, which could be moved to a separate enterprise fund of the budget thus excluding it from TABOR. While this wouldn't give money directly to I/DD, it would increase the pool of money for the overall state budget, which could indirectly help with a rate increase. The current hospital provider fee bill was postponed indefinitely; however, there have been some conversations about possible compromises.

- The JBC approved \$50,000 for a Waiver Market program that will be an online system for the RFP process. This will offer families another way to find providers.
 - The Medicaid Provider Rate Review Advisory Committee, whose task is to review Medicaid rates HCPF has control over, held a hearing on March 17 for stakeholder input regarding the rates for the 11 waivers in Colorado. Common themes were centered around workforce issues and capacity. A report including more detail is due May 1 with the committee's recommendations. A full report is scheduled go to the JBC by November 1.
- B. EXECUTIVE DIRECTOR'S REPORT (17-038)
- New rules are being proposed by HCPF regarding the Family Support Services Program. If implemented it might have a significant impact on families and staff workload. DDRC might have opportunity to influence the final rule. Susan Johnson, Director of Children and Family Services, is working along with other Community Centered Boards (CCBs) and HCPF on this issue.
 - Ron Marquez is retiring after more than 35 years at DDRC. A celebration of his career will be held on May 8, 4-6 p.m. Staff is currently recruiting a new Director of Community Relations.
- C. CONFLICT FREE CASE MANAGEMENT (CFCM) UPDATE (17-039) – No additional updates.
- D. WAIVER CONSOLIDATION UPDATE (17-040) – The Waiver Redesign Committee is still reviewing proposed service definitions. To date they have reviewed about half. In addition to this review, the committee is charged with looking at provider qualifications, monitoring standards, program evaluations and rates. Subcommittees are being formed to review self-direction/person centeredness, quality, HCBS Settings Rule and rates.
- F. EXECUTIVE COMMITTEE RECOMMENDATIONS (17-042)
- Governance Committee – A draft description/charge of a potential Governance Committee was given to the Board as a study item. There will be additional resource material about it on the Board portal. The topic will be on the agenda as an action item for discussion at the April meeting.
 - Holiday Calendar – The Executive Committee recommends that the full Board approve the proposed holiday calendar for 2017-2018.

Mrs. Kwerneland moved to approve the holiday calendar as proposed, seconded by Ms. Beckett and carried unanimously.
 - EI Contract Amendment #2 – The Executive Committee recommends that the full Board approve the Early Intervention Contract Amendment #2 that includes new funding figures due to the increase in children being served.

Mrs. Bolton moved to approve the EI Contract Amendment #2 as written, seconded by Ms. Armour and carried unanimously.

- Performance Review of Executive Director – The President is responsible on a yearly basis to review with the Executive Director annual goals and achievements. The Executive Committee has developed a more comprehensive process for this evaluation. As part of this process, the Board will be sent a short survey to give their feedback about the Executive Director. This survey will be sent to the Board in early April.

X – SPECIAL ITEM

Kristie Braaten, Director of Waiver Services, presented an overview of DDRC's HCBS programs, including residential, vocational, Supported Living Services (SLS) and Children's Extensive Support (CES).

XI – PUBLIC COMMENT

Ms. Beckett announced that Speaking for Ourselves is holding its quarterly meeting April 8 in Fort Collins.

XII -- ITEMS OF GENERAL DISCUSSION

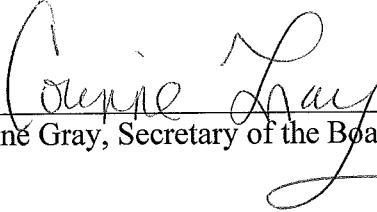
A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

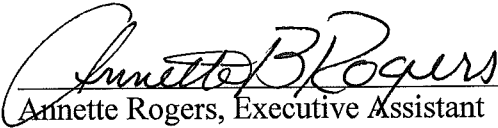
Mr. Pemberton expressed his appreciation to staff and Board members for their continued hard work on behalf of DDRC.

XIII – ADJOURNMENT

Meeting adjourned at 6:40 p.m. The next regular meeting of the board will be held on Wednesday, April 26, 2017, at 5:30 p.m. at the DDRC building.



Corinne Gray, Secretary of the Board



Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

MONTH ENDED FEBRUARY 28, 2017

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$36,986,391	\$3,082,199	\$ 3,062,920	\$24,657,594	\$ 25,135,026	\$477,432	1.9%
EXPENDITURES							
PERSONNEL	\$21,776,305	\$1,814,692	\$ 1,842,318	\$14,517,537	\$ 14,457,825	\$59,712	0.4%
OPERATING	\$9,771,080	\$814,257	\$ 854,187	\$6,514,053	\$ 6,592,240	(\$78,187)	-1.2%
HOST HOMES	\$1,176,809	\$98,067	\$ 106,180	\$784,539	\$ 805,588	(\$21,049)	-2.7%
PURCHASE OF SERVICES	\$3,859,418	\$321,618	\$ 247,527	\$2,572,945	\$ 2,377,856	\$195,089	7.6%
TOTAL EXPENDITURES	\$36,583,612	\$3,048,634	\$ 3,050,212	\$24,389,075	\$ 24,233,509	\$155,566	0.6%
REVENUES OVER EXPENSES NET INCOME/(LOSS)	\$402,779	\$33,565	\$ 12,708	\$268,519	\$ 901,517	\$632,998	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

MONTH ENDED FEBRUARY 28, 2017

MONTH 8

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
STATE DAY PROGRAM	\$4,420,063	\$368,339	\$ 427,386	\$2,946,709	\$ 3,240,010	\$293,301	10.0%
FAMILY SUPPORT SERVICES	\$664,039	\$55,337	\$ 73,348	\$442,693	\$ 252,475	(\$190,218)	-43.0%
MEDICAID COMPREHENSIVE SERVICES	\$17,610,320	\$1,467,527	\$ 1,358,307	\$11,740,213	\$ 11,568,066	(\$172,147)	-1.5%
SUPPORTED LIVING SERVICES	\$3,130,889	\$260,907	\$ 249,121	\$2,087,259	\$ 2,160,228	\$72,969	3.5%
CHILDREN'S EXTENSIVE SUPPORT	\$536,648	\$44,721	\$ 52,098	\$357,765	\$ 461,145	\$103,380	28.9%
JEFFERSON COUNTY	\$7,914,908	\$659,576	\$ 664,251	\$5,276,605	\$ 5,285,959	\$9,354	0.2%
ROOM AND BOARD	\$1,240,260	\$103,355	\$ 102,319	\$826,840	\$ 823,136	(\$3,704)	-0.4%
WORK CONTRACTS	\$278,718	\$23,227	\$ 24,960	\$185,812	\$ 187,470	\$1,658	0.9%
HUD SUBSIDIES	\$157,706	\$13,142	\$ 17,636	\$105,137	\$ 121,503	\$16,366	15.6%
INTEREST	\$3,000	\$250	\$ 74	\$2,000	\$ 1,223	(\$777)	-38.9%
RENTAL REVENUE	\$365,032	\$30,419	\$ 30,460	\$243,355	\$ 269,297	\$25,942	10.7%
DONATIONS/GRANTS	\$20,000	\$1,667	\$ 8,141	\$13,333	\$ 364,210	\$350,877	2631.6%
MISCELLANEOUS	\$78,574	\$6,548	\$ 18,494	\$52,383	\$ 53,664	\$1,281	2.4%
ELDERLY, BLIND AND DISABLED	\$251,610	\$20,968	\$ 15,722	\$167,740	\$ 137,099	(\$30,641)	-18.3%
EXTERNAL TOTAL REVENUE	\$36,671,767	\$3,055,981	\$ 3,042,317	\$24,447,845	\$ 24,925,485	\$477,640	2.0%
INTERNAL REVENUES	\$314,624	\$26,219	\$ 20,603	\$209,749	\$ 209,541	(\$208)	-0.1%
	\$36,986,391	\$3,082,199	\$ 3,062,920	\$24,657,594	\$ 25,135,026	\$477,432	1.9%
1% OF Y-T-D REVENUE					\$ 249,255		
1/2 % OF Y-T-D REVENUE					\$ 124,627		
LESS THAN 1/2 % OF Y-T-D REVENUE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$10,000 AND 10%

MONTH ENDED FEBRUARY 28, 2017

STATE DAY PROGRAM	WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED. SEE VARIANCE IN EARLY INTERVENTION OPERATING/POS EXPENSE.
FAMILY SUPPORT SERVICES	REVENUE IS RECOGNIZED AS EXPENSES ARE INCURRED. SEE CORRESPONDING VARIANCE IN DIRECT EXPENSE.
CHILDREN'S EXTENSIVE SUPPORT	THE BUDGET WAS BASED ON PRIOR YEAR UTILIZATION. WE HAVE SEEN AN INCREASE IN UTILIZATION AND AN INCREASE IN ENROLLMENTS. SEE VARIANCE IN OPERATING/PURCHASE OF SERVICE EXPENSE.
HUD SUBSIDIES	DDRC IS OVER BUDGET IN HUD REVENUE AS SEVERAL INDIVIDUALS IN QUALITY LIVING OPTIONS HAVE HAD AN INCREASE IN HUD FUNDING IN THE CURRENT YEAR.
RENTAL REVENUE	DDRC LEASED SPACE ON THE FIRST FLOOR OF THE DDRC BUILDING THAT WAS NOT INCLUDED IN THE BUDGET.
DONATIONS/GRANTS	IN SEPTEMBER DDRC SOLD THE DONATED RESIDENCE FOR \$300,000.
ELDERLY, BLIND AND DISABLED	THE BUDGET WAS BASED ON PRIOR YEAR ENROLLMENT. WE HAVE SEEN A DECREASE ON THE NUMBER OF INDIVIDUALS ENROLLED ON THE ELDERLY, BLIND AND DISABLED WAIVER.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

PAGE 1 OF 2

MONTH ENDED FEBRUARY 28, 2017

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
EARLY INTERVENTION							
PERSONNEL	\$1,301,275	\$108,440	\$ 122,677	\$867,517	\$ 887,538	(\$20,021)	-2.3%
OPERATING / PURCHASE OF SERVICE	\$1,097,480	\$91,457	\$ 127,056	\$731,653	\$ 1,047,425	(\$315,772)	-43.2%
TOTALS	\$2,398,755	\$199,896	\$ 249,733	\$1,599,170	\$ 1,934,963	(\$335,793)	-21.0%
ADULT DAY PROGRAM							
PERSONNEL	\$4,402,684	\$366,890	\$ 362,112	\$2,935,123	\$ 2,858,211	\$76,912	2.6%
OPERATING	\$1,114,324	\$92,860	\$ 99,151	\$742,883	\$ 807,004	(\$64,121)	-8.6%
PURCHASE OF SERVICES	\$721,342	\$60,112	\$ 52,996	\$480,895	\$ 440,128	\$40,767	8.5%
TOTALS	\$6,238,350	\$519,863	\$ 514,259	\$4,158,900	\$ 4,105,343	\$53,557	1.3%
ADMINISTRATION							
PERSONNEL	\$3,150,335	\$262,528	\$ 269,979	\$2,100,223	\$ 2,101,950	(\$1,727)	-0.1%
OPERATING	\$1,027,755	\$85,646	\$ 72,584	\$685,170	\$ 680,733	\$4,437	0.6%
TOTALS	\$4,178,090	\$348,174	\$ 342,563	\$2,785,393	\$ 2,782,683	\$2,710	0.1%
THERAPEUTIC LEARNING CONNECTIONS							
PERSONNEL	\$423,600	\$35,300	\$ 33,796	\$282,400	\$ 262,695	\$19,705	7.0%
OPERATING	\$86,600	\$7,217	\$ 6,930	\$57,733	\$ 53,825	\$3,908	6.8%
TOTALS	\$510,200	\$42,517	\$ 40,726	\$340,133	\$ 316,520	\$23,613	6.9%
TRANSPORTATION							
PERSONNEL	\$410,489	\$34,207	\$ 36,089	\$273,659	\$ 276,573	(\$2,914)	-1.1%
OPERATING / PURCHASE OF SERVICE	\$466,491	\$38,874	\$ 35,131	\$310,994	\$ 317,666	(\$6,672)	-2.1%
TOTALS	\$876,980	\$73,082	\$ 71,220	\$584,653	\$ 594,239	(\$9,586)	-1.6%
RESOURCE COORDINATION							
PERSONNEL	\$2,312,108	\$192,676	\$ 203,014	\$1,541,405	\$ 1,606,636	(\$65,231)	-4.2%
OPERATING	\$212,141	\$17,678	\$ 18,599	\$141,427	\$ 140,530	\$897	0.6%
TOTALS	\$2,524,249	\$210,354	\$ 221,613	\$1,682,833	\$ 1,747,166	(\$64,333)	-3.8%
CHILDREN AND FAMILY SERVICES							
PERSONNEL	\$1,587,853	\$132,321	\$ 133,395	\$1,058,569	\$ 1,090,394	(\$31,825)	-3.0%
OPERATING	\$189,306	\$15,776	\$ 19,164	\$126,204	\$ 131,536	(\$5,332)	-4.2%
DIRECT FAMILY	\$664,039	\$55,337	\$ 73,348	\$442,693	\$ 252,475	\$190,218	43.0%
JEFFCO CFS FUND	\$0	\$0	\$ 71,158	\$0	\$ 97,820	(\$97,820)	100.0%
TOTALS	\$2,441,198	\$203,433	\$297,065	\$1,627,465	\$1,572,225	\$55,240	3.4%

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

MONTH ENDED FEBRUARY 28, 2017

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
RESIDENTIAL - ALL							
PERSONNEL	\$6,505,426	\$542,119	\$ 535,868	\$4,336,951	\$ 4,238,967	\$97,984	2.3%
OPERATING	\$2,144,806	\$178,734	\$ 140,381	\$1,429,871	\$ 1,266,750	\$163,121	11.4%
HOST HOMES	\$1,176,809	\$98,067	\$ 106,180	\$784,539	\$ 805,588	(\$21,049)	-2.7%
PURCHASE OF SERVICES	\$3,138,076	\$261,506	\$ 194,531	\$2,092,051	\$ 1,937,728	\$154,323	7.4%
TOTALS	\$12,965,117	\$1,080,426	\$ 976,960	\$8,643,411	\$ 8,249,033	\$394,378	4.6%
SUPPORTED LIVING SERVICES/CES							
PERSONNEL	\$1,308,178	\$109,015	\$ 120,154	\$872,119	\$ 917,234	(\$45,115)	-5.2%
OPERATING / PURCHASE OF SERVICE	\$2,293,597	\$191,133	\$ 167,237	\$1,529,065	\$ 1,597,110	(\$68,045)	-4.5%
TOTALS	\$3,601,775	\$300,148	\$ 287,391	\$2,401,183	\$ 2,514,344	(\$113,161)	-4.7%
GRANTS							
PERSONNEL	\$54,445	\$4,537	\$ 4,468	\$36,297	\$ 36,548	(\$251)	-0.7%
OPERATING	\$1,549	\$129	\$ 277	\$1,033	\$ 4,291	(\$3,258)	-315.5%
TOTALS	\$55,994	\$4,666	\$ 4,745	\$37,329	\$ 40,839	(\$3,510)	-9.4%
BEHAVIORAL HEALTH							
PERSONNEL	\$319,912	\$26,659	\$ 20,766	\$213,275	\$ 181,079	\$32,196	15.1%
OPERATING	\$172,992	\$14,416	\$ 13,754	\$115,328	\$ 112,987	\$2,341	2.0%
TOTALS	\$492,904	\$41,075	\$ 34,520	\$328,603	\$ 294,066	\$34,537	10.5%
SELF DETERMINATION							
OPERATING	\$300,000	\$25,000	\$ 9,417	\$200,000	\$ 82,088	\$117,912	59.0%
SUMMARY							
PERSONNEL	\$ 21,776,305	\$ 1,814,692	\$ 1,842,318	\$ 14,517,537	\$ 14,457,825	\$ 59,712	0.4%
OPERATING	\$9,771,080	\$814,257	\$854,187	\$6,514,053	\$6,592,240	(\$78,187)	-1.2%
HOST HOMES	\$1,176,809	\$98,067	\$106,180	\$784,539	\$805,588	(\$21,049)	-2.7%
PURCHASE OF SERVICES	\$3,859,418	\$321,618	\$247,527	\$2,572,945	\$2,377,856	\$195,089	7.6%
TOTALS	\$36,583,612	\$3,048,634	\$ 3,050,212	\$24,389,075	\$ 24,233,509	\$155,566	0.6%
1% OF Y-T-D EXPENSE					\$ 242,335		
1/2 % OF Y-T-D EXPENSE					\$ 121,168		
1/2 % OF Y-T-D EXPENSE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$10,000 AND 10%

MONTH ENDED FEBRUARY 28, 2017

EARLY INTERVENTION		
OPERATING / PURCHASE OF SERVICE		EARLY INTERVENTION SERVICES IS OVER BUDGET IN DIRECT SERVICE THERAPY EXPENSE. WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED.
CHILDREN AND FAMILY SERVICES		
DIRECT FAMILY		REVENUE IS RECOGNIZED AS EXPENSES ARE INCURRED. SEE CORRESPONDING VARIANCE IN FAMILY SUPPORT SERVICES REVENUE.
JEFFCO CFS FUND		OVER BUDGET IN THE JEFFCO CFS FUND AS THE BOARD APPROVED \$250,000 OF NEW SPENDING IN DECEMBER 2016.
RESIDENTIAL - ALL		
OPERATING		QUALITY LIVING OPTIONS IS UNDER BUDGET IN A VARIETY OF OPERATING EXPENSES INCLUDING PROGRAM SUPPLIES, FURNISHINGS AND FOOD.
BEHAVIORAL HEALTH		
PERSONNEL		VACANCY SAVINGS.
SELF DETERMINATION		WE ARE UNDERUTILIZED IN THE SELF DETERMINATION PROGRAM. WE CONTINUE TO REVIEW REQUESTS FOR FUNDING AND NEW INDIVIDUALS TO THE PROGRAM.

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

ASSETS	Unaudited February 28, 2017	Audited June 30, 2016
Current Assets		
Cash		
Cash and cash equivalents	\$14,891,883	\$11,623,618
Including capital reserve of \$3,483,794		
Certificates of deposit	1,068,168	1,067,490
Receivables		
Fees and grants from governmental agencies	3,454,211	5,036,762
Workshop contracts	17,706	13,575
Other	434,474	742,072
Prepaid expenses and other	334,273	365,587
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Total Current Assets	20,200,715	18,849,104
Land, building and equipment	24,186,471	23,910,510
Less: Accumulated Depreciation	15,002,229	14,483,914
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Net Fixed Assets	9,184,242	9,426,596
Restricted certificates of deposit	159,031	158,781
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Total Assets	<u>\$29,543,988</u>	<u>\$28,434,481</u>
Days of operations in operating cash balance	128	116
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	\$1,661,201	\$1,640,955
Notes payable	190,815	190,815
Accrued expenses	1,649,624	1,652,097
Deferred Revenue	190,217	0
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Total liabilities	3,691,857	3,483,867
Net assets		
Net assets	25,852,131	24,950,614
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Total net assets	25,852,131	24,950,614
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Total liabilities and net assets	<u>\$29,543,988</u>	<u>\$28,434,481</u>

Developmental Disabilities Resource Center
 Unaudited Statement of Cash Flows

	Unaudited February 28, 2017	Audited June 30, 2016
Cash flows from operating activities:		
Change in net assets	\$901,517	\$2,852,346
Adjustment for non cash items:		
In-Kind Donation	(300,000)	-
Depreciation	613,434	989,626
(Gain)/loss on asset disposition	(22,325)	(2,635,679)
Change in assets and liabilities:		
Accounts receivable	1,886,018	(1,781,877)
Other assets	31,314	10,455
Accounts payable and accrued expense	17,773	128,883
Deferred Revenue	190,217	(113,102)
Cash provided by operations	<u>3,317,948</u>	<u>(549,348)</u>
Cash flows from investing activities:		
Change in investments	(928)	(2,351)
Proceeds from redemption of investments	-	-
Proceeds from sale of fixed assets	322,325	3,786,327
Purchase of fixed assets	<u>(371,080)</u>	<u>(1,095,734)</u>
Cash provided by investing activity	<u>(49,683)</u>	<u>2,688,242</u>
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	<u>-</u>	<u>(6,838)</u>
	<u>-</u>	<u>(6,838)</u>
NET INCREASE (DECREASE) IN CASH	3,268,265	2,132,056
Cash balance, beginning of period	<u>11,623,618</u>	<u>9,491,562</u>
Cash balance, end of period	<u><u>\$14,891,883</u></u>	<u><u>\$11,623,618</u></u>