

MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



Conducted via Zoom
June 23, 2021

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. **CALL TO ORDER:** Mr. Pemberton, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for June 23, 2021 to order at 5:30 p.m.

B. **ROLL CALL:**

BOARD MEMBERS PRESENT

David Pemberton, President
Jean Armour
Jan Beckett
Pat Bolton
Joanne Elliott
Susan Hartley
Joni Krickbaum
Megan MacHatton
Matt Rotter
Jodi Schoemer
Lori Swanson-Lamm
Mary Ann Tillman

BOARD MEMBERS ABSENT

Chuck English
Mary Margaret Fouse-Bishop
Doreen Raad

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.
Anna Bishop
Kristie Braaten
Jane Byron
Gena Colbert
Keith Frambro
Deb Gordon
Jamie Haney
Terri Hulstrom
Susan Johnson
Liz Pahr
Annette Rogers
Jeanne Terrell

A quorum was declared present.

C. **MINUTES:** Ms. Swanson-Lamm moved to approve the minutes of the May 26, 2021 meeting as written. Seconded by Mrs. Krickbaum and carried unanimously.

D. **FINANCIAL STATEMENTS:** Mrs. Hartley, Treasurer, presented the April financial statements, including revenue, expenses and variances.

Mrs. MacHatton moved to approve the financial statements as submitted. Seconded by Ms. Beckett and carried unanimously.

II – COMMUNICATIONS

None

III – PUBLIC COMMENT

Ms. Beckett shared that the next Speaking for Ourselves meeting is July 24th via Zoom.

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Mr. Pemberton asked if there were items Board members wanted held off the consent agenda. Mrs. Tillman asked that the Human Rights Committee report be discussed. Ms. Armour moved that the following items be approved under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Case Management Status Report
- VIII-B Community Services Status Report
- VIII-C Status of Waiting List
- IX-C Service Provider/Host Home Contracts
- IX-D Finance/HR and Executive Committee Recommendations:
 - Approval of a pool of dollars for staff awards.
 - Approval of the FY22 DDRC budget as presented.
 - Approval of the July Meeting Resolution.

Motion seconded by Ms. Beckett and carried unanimously.

V – COMMENDATIONS

There was one Cost Savings Award given this month.

Mrs. Bolton moved to approve the Commendations report as submitted. Seconded by Mrs. Elliott and carried unanimously.

VII-D – HUMAN RIGHTS COMMITTEE

The Board requested a modification to the trend data on the HRC report. Staff will make the adjustments.

Mrs. Elliott moved to approve the Human Rights Committee report as submitted. Seconded by Mrs. Tillman and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

- The Department of Health Care Policy and Financing (HCPF) submitted its spending plan to the Centers for Medicare/Medicaid (CMS) for the American Rescue Plan that includes money for Home and Community Based Services (HCBS). CMS has 30 days to review the plan and, according to statute, HCPF must present their final spending plan to the Joint Budget Committee (JBC) for approval. The plan includes funds to strengthen the workforce and enhance rural sustainability, improve access for HCBS underserved populations, support COVID recovery and innovation, and strengthen Case Management Redesign. It is likely their plan will be part of the Governor's budget that will be presented in November; however, it is not clear when funding will start.

- The 2021 state legislative session ended June 8th. It was a successful year for IDD services from a budget perspective including a 27.4% rate increase for day program and transportation for FY21, 667 new HCBS-IDD waitlist resources and a 2.5% provider rate increase for FY22. In addition, Senate Bill 21-275 passed, which moves Child Find responsibilities from the Colorado Department of Education to the Colorado Department of Human Services (CDHS). House Bill 21-1304 also passed establishing a new Department of Early Childhood. Both pieces of legislation will have extensive stakeholder input and will go into effect July 1, 2022.
- DDRC's Employment Services received the Wendy M. Wood Award from the Colorado Association of People Supporting Employment First (COAPSE) for providing innovative practices. Andrea Samuelson, an Employment Specialist, received the COAPSE "Professional for Individual Award" and a national APSE award for providing innovative and outstanding state-of-the-art practices. Heather Hagen, Assistant Director of Employment Services, received national recognition from APSE as an emerging leader in the field of Employment First.
- We received approval of our final deliverable as part of the \$60,000 Telehealth Project grant from the State of Colorado. The initiative demonstrated great metrics and little disruption in service, especially during the COVID pandemic.
- For the 4th straight quarter our Early Intervention and Service Coordination departments scored a perfect 15 out of 15 on indicators from the Office of Early Childhood.
- Staff have been doing some successful outreach and networking with the Masons who have a long history with us. They are looking at doing some volunteer work, have signed up for the Golf Tournament and made a donation.
- We received the FY22 Early Intervention contract from CDHS. Staff are reviewing the document and will send our recommendation to the Board shortly. Because the deadline for return is July 9th, the Board will need to approve the contract electronically.
- The Golf Tournament is coming up on August 16th. Board members are welcome to volunteer if interested.
- We have received updated guidance from the state regarding COVID. For most of our service areas masks will be required only for unvaccinated or partially vaccinated participants, employees and visitors. Verification of vaccination will only be required at our group homes.
- We will be sending a survey to the Board to gauge Directors' interest and comfort level for meeting in-person in August.

B. CASE MANAGEMENT REDESIGN (CMRD) UPDATE

- There was a stakeholder meeting on June 16th with HCPF and their CMRD contractor. HCPF received lots of feedback from stakeholders on case management staffing, turnover and adequacy of rates and how they planned to receive feedback from stakeholders on the changes. The preliminary recommendation by the contractor is to have 20 Case Management Regions and Jefferson County would be included with Clear Creek. More information is expected to come from the Department in September.
- DDRC had a meeting with HCPF about CMRD. HCPF confirmed that in the next 3-6 months there will be a comprehensive timeline that will be developed with the

contractor to provide additional information. They will be defining what is “quality case management” and how to pay for it and also plan to start their work on the CCB designation.

X – SPECIAL ITEM

Liz Pahr, Director of Resource Coordination, presented an overview of DDRC’s enrollment and waitlist status.

XI – PUBLIC COMMENT

None

XII – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 6:45 p.m. The next regular meeting of the Board will be held on Wednesday, August 25, 2021. Location TBD.

Jean Armour, Secretary

Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

May 31, 2021

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$ 37,035,492	\$ 3,086,291	\$ 3,224,874	\$ 33,949,201	\$ 34,559,015	\$ 609,814	1.8%
EXPENDITURES							
PERSONNEL	\$ 24,184,706	\$ 2,015,392	\$ 1,923,316	\$ 22,169,314	\$ 22,191,692	\$ (22,378)	-0.1%
OPERATING	\$ 10,876,626	\$ 906,386	\$ 911,505	\$ 9,970,241	\$ 8,241,018	\$ 1,729,223	17.3%
HOST HOMES	\$ 1,595,604	\$ 132,967	\$ 146,691	\$ 1,462,637	\$ 1,477,196	\$ (14,559)	-1.0%
PURCHASE OF SERVICES	\$ 905,555	\$ 75,463	\$ 79,943	\$ 830,092	\$ 799,717	\$ 30,375	3.7%
TOTAL EXPENDITURES	\$ 37,562,491	\$ 3,130,208	\$ 3,061,454	\$ 34,432,283	\$ 32,709,623	\$ 1,722,660	5.0%
REVENUES OVER EXPENSES SURPLUS/(DEFICIET)	\$ (526,999)	\$ (43,917)	\$ 163,420	\$ (483,082)	\$ 1,849,392	\$ 2,332,474	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

May 31, 2021

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	MONTH	%
						11	
STATE PROGRAM	\$ 7,154,913	\$ 596,243	\$ 492,513	\$ 6,558,670	\$ 5,857,536	\$ (701,134)	-10.7%
FAMILY SUPPORT SERVICES	\$ 774,301	\$ 64,525	\$ 182,417	\$ 709,776	\$ 771,344	\$ 61,568	8.7%
MEDICAID REVENUE	\$ 14,212,464	\$ 1,184,372	\$ 1,326,656	\$ 13,028,092	\$ 13,399,253	\$ 371,161	2.8%
SUPPORTED LIVING SERVICES	\$ 1,888,306	\$ 157,359	\$ 143,738	\$ 1,730,947	\$ 1,398,461	\$ (332,486)	-19.2%
CHILDREN'S EXTENSIVE SUPPORT	\$ 400,222	\$ 33,352	\$ 20,641	\$ 366,870	\$ 284,992	\$ (81,878)	-22.3%
JEFFERSON COUNTY	\$ 10,393,104	\$ 866,092	\$ 860,497	\$ 9,527,012	\$ 9,499,035	\$ (27,977)	-0.3%
ROOM AND BOARD	\$ 1,154,532	\$ 96,211	\$ 94,604	\$ 1,058,321	\$ 1,026,167	\$ (32,154)	-3.0%
WORK CONTRACTS	\$ 171,956	\$ 14,330	\$ 6,800	\$ 157,628	\$ 73,300	\$ (84,328)	-53.5%
HUD SUBSIDIES	\$ 181,554	\$ 15,130	\$ 12,957	\$ 166,425	\$ 151,746	\$ (14,679)	-8.8%
INTEREST	\$ 1,800	\$ 150	\$ 119	\$ 1,650	\$ 2,481	\$ 831	50.4%
RENTAL REVENUE	\$ 278,559	\$ 23,213	\$ 27,762	\$ 255,346	\$ 274,717	\$ 19,371	7.6%
DONATIONS/GRANTS	\$ 75,000	\$ 6,250	\$ 1,751	\$ 68,750	\$ 879,679	\$ 810,929	1179.5%
UNREALIZED GAIN/(LOSS) ON INVESTMENT	\$ -	\$ -	\$ 37,012	\$ -	\$ 688,124	\$ 688,124	100.0%
MISCELLANEOUS	\$ 66,218	\$ 5,518	\$ 210	\$ 60,700	\$ 29,534	\$ (31,166)	-51.3%
ELDERLY, BLIND AND DISABLED	\$ 91,823	\$ 7,652	\$ 4,916	\$ 84,171	\$ 66,434	\$ (17,737)	-21.1%
EXTERNAL TOTAL REVENUE	\$ 36,844,752	\$ 3,070,396	\$ 3,212,593	\$ 33,774,356	\$ 34,402,803	\$ 628,447	1.9%
INTERNAL REVENUES	\$ 190,740	\$ 15,895	\$ 12,281	\$ 174,845	\$ 156,212	\$ (18,633)	-10.7%
	<u>\$ 37,035,492</u>	<u>\$ 3,086,291</u>	<u>\$ 3,224,874</u>	<u>\$ 33,949,201</u>	<u>\$ 34,559,015</u>	<u>\$ 609,814</u>	<u>1.8%</u>

1% OF Y-T-D REVENUE
1/2 % OF Y-T-D REVENUE
FLUCTUATION THRESHOLD

\$ 344,028
\$ 172,014
\$ 10,000 & 10%

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$10,000 AND 10%

May 31, 2021

STATE PROGRAM	PRIMARILY UNDER BUDGET DUE TO CHANGE IN THE EI PROGRAM ELIGIBILITY AND UNDER UTILIZATION IN EI AND STATE SLS DUE TO THE PANDEMIC.
SUPPORTED LIVING SERVICES	PRIMARILY UNDER BUDGET DUE TO THE COVID PANDEMIC. SEE CORRESPONDING VARIANCE IN EXPENSE.
CHILDREN'S EXTENSIVE SUPPORT	PRIMARILY UNDER BUDGET DUE TO THE COVID PANDEMIC. SEE CORRESPONDING VARIANCE IN EXPENSE.
WORK CONTRACTS	UNDER BUDGET DUE TO THE LOSS OF CONTRACTS CAUSED BY THE COVID PANDEMIC.
DONATIONS/GRANTS	DONATION AND GRANTS ARE BUDGETED EVENLY THROUGHOUT THE YEAR. OVER BUDGET DUE TO THE RECEIPT OF SEVERAL GRANTS, COLORADO GIVES DAY FUNDING, THE ANNUAL APPEAL, TWO LARGE DONATIONS, AND RECOGNITION OF THE CARES ACT FUNDING.
UNREALIZED GAIN/(LOSS) ON INVESTMENT	THERE IS NO BUDGET AS THE INVESTMENT POLICY AND STRATEGY ARE LONG TERM IN NATURE.
MISCELLANEOUS	PRIMARILY UNDER BUDGET IN PRIVATE PAY DUE TO THE COVID PANDEMIC.
ELDERLY, BLIND AND DISABLED	PRIMARILY UNDER BUDGET DUE TO THE COVID PANDEMIC.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

May 31, 2021

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
EARLY INTERVENTION							
PERSONNEL	\$ 2,197,800	\$ 183,150	\$ 173,449	\$ 2,014,650	\$ 1,973,351	\$ 41,299	2.0%
OPERATING / PURCHASE OF SERVICE	\$ 2,444,429	\$ 203,702	\$ 166,291	\$ 2,240,727	\$ 1,819,390	\$ 421,337	18.8%
TOTALS	\$ 4,642,229	\$ 386,852	\$ 339,740	\$ 4,255,377	\$ 3,792,741	\$ 462,636	10.9%
ADULT DAY PROGRAM							
PERSONNEL	\$ 3,883,885	\$ 323,657	\$ 288,547	\$ 3,580,228	\$ 3,375,624	\$ 184,604	5.2%
OPERATING	\$ 1,649,079	\$ 137,423	\$ 109,045	\$ 1,511,656	\$ 1,282,004	\$ 229,652	15.2%
PURCHASE OF SERVICES	\$ 305,730	\$ 25,478	\$ 32,149	\$ 280,253	\$ 309,663	\$ (29,411)	-10.5%
TOTALS	\$ 5,838,694	\$ 486,558	\$ 409,741	\$ 5,352,136	\$ 4,967,291	\$ 384,845	7.2%
ADMINISTRATION							
PERSONNEL	\$ 3,547,732	\$ 295,644	\$ 272,409	\$ 3,252,088	\$ 3,226,185	\$ 25,903	0.8%
OPERATING	\$ 1,215,860	\$ 101,322	\$ 88,608	\$ 1,114,538	\$ 911,698	\$ 202,840	18.2%
TOTALS	\$ 4,763,592	\$ 396,966	\$ 341,017	\$ 4,366,626	\$ 4,137,883	\$ 228,743	5.2%
THERAPEUTIC LEARNING CONNECTIONS							
PERSONNEL	\$ 463,283	\$ 38,607	\$ 35,416	\$ 424,676	\$ 433,786	\$ (9,110)	-2.1%
OPERATING	\$ 79,575	\$ 6,631	\$ 5,079	\$ 72,944	\$ 61,465	\$ 11,479	15.7%
TOTALS	\$ 542,858	\$ 45,238	\$ 40,495	\$ 497,620	\$ 495,251	\$ 2,369	0.5%
TERMINAL							
PERSONNEL	\$ 247,585	\$ 20,632	\$ 21,132	\$ 226,953	\$ 232,193	\$ (5,240)	-2.3%
OPERATING / PURCHASE OF SERVICE	\$ 124,615	\$ 10,385	\$ 10,582	\$ 114,230	\$ 92,581	\$ 21,649	19.0%
TOTALS	\$ 372,200	\$ 31,017	\$ 31,714	\$ 341,183	\$ 324,774	\$ 16,409	4.8%
RESOURCE COORDINATION							
PERSONNEL	\$ 3,328,429	\$ 277,369	\$ 276,503	\$ 3,051,080	\$ 2,961,681	\$ 89,379	2.9%
OPERATING	\$ 288,967	\$ 23,914	\$ 18,085	\$ 263,053	\$ 192,679	\$ 70,374	26.8%
TOTALS	\$ 3,615,396	\$ 301,283	\$ 294,588	\$ 3,314,133	\$ 3,154,360	\$ 159,753	4.8%
CHILDREN AND FAMILY SERVICES							
PERSONNEL	\$ 1,800,681	\$ 150,057	\$ 157,170	\$ 1,650,624	\$ 1,757,201	\$ (106,577)	-6.5%
OPERATING	\$ 315,803	\$ 26,317	\$ 23,665	\$ 289,486	\$ 254,033	\$ 35,453	12.2%
DIRECT FAMILY	\$ 774,301	\$ 64,525	\$ 182,284	\$ 709,776	\$ 771,344	\$ (61,568)	-8.7%
JEFFCO CFS FUND	\$ 100,000	\$ 8,333	\$ 92,846	\$ 91,887	\$ 174,617	\$ (82,950)	-90.5%
TOTALS	\$ 2,990,785	\$ 249,232	\$ 455,965	\$ 2,741,553	\$ 2,957,195	\$ (215,642)	-7.9%

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

PAGE 2 OF 2

May 31, 2021

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
RESIDENTIAL - ALL							
PERSONNEL	\$ 6,851,310	\$ 570,943	\$ 566,545	\$ 6,280,368	\$ 6,541,469	\$ (261,102)	-4.2%
OPERATING	\$ 2,012,089	\$ 167,674	\$ 128,758	\$ 1,844,415	\$ 1,576,995	\$ 267,420	14.5%
HOST HOMES	\$ 1,595,604	\$ 132,967	\$ 146,691	\$ 1,482,637	\$ 1,477,196	\$ (14,559)	-1.0%
PURCHASE OF SERVICES	\$ 599,825	\$ 49,985	\$ 47,794	\$ 549,840	\$ 490,054	\$ 59,786	10.9%
TOTALS	\$ 11,058,828	\$ 921,569	\$ 889,788	\$ 10,137,259	\$ 10,085,714	\$ 51,545	0.5%
SUPPORTED LIVING SERVICES/CES							
PERSONNEL	\$ 1,416,297	\$ 118,025	\$ 117,200	\$ 1,298,272	\$ 1,339,203	\$ (40,931)	-3.2%
OPERATING / PURCHASE OF SERVICE	\$ 1,490,304	\$ 124,192	\$ 82,869	\$ 1,366,112	\$ 841,640	\$ 524,472	38.4%
TOTALS	\$ 2,906,601	\$ 242,217	\$ 200,069	\$ 2,664,384	\$ 2,180,843	\$ 483,541	18.1%
GRANTS							
PERSONNEL	\$ 63,830	\$ 5,319	\$ 5,594	\$ 58,511	\$ 59,727	\$ (1,216)	-2.1%
OPERATING	\$ 3,843	\$ 320	\$ 1,374	\$ 3,523	\$ 3,263	\$ 260	7.4%
TOTALS	\$ 67,673	\$ 5,639	\$ 6,968	\$ 62,034	\$ 62,990	\$ (956)	-1.5%
BEHAVIORAL HEALTH							
PERSONNEL	\$ 383,874	\$ 31,990	\$ 29,350	\$ 351,885	\$ 291,272	\$ 60,613	17.2%
OPERATING	\$ 179,761	\$ 14,980	\$ 13,967	\$ 164,781	\$ 160,383	\$ 4,398	2.7%
TOTALS	\$ 563,635	\$ 46,970	\$ 43,317	\$ 516,665	\$ 451,655	\$ 65,010	12.6%
SELF DETERMINATION							
OPERATING	\$ 200,000	\$ 16,667	\$ 8,052	\$ 183,333	\$ 98,926	\$ 84,407	46.0%
SUMMARY							
PERSONNEL	\$ 24,184,706	\$ 2,015,392	\$ 1,923,315	\$ 22,169,314	\$ 22,191,692	\$ (22,378)	-0.1%
OPERATING	\$ 10,876,526	\$ 906,386	\$ 911,505	\$ 9,970,241	\$ 8,241,018	\$ 1,729,223	17.3%
HOST HOMES	\$ 1,595,804	\$ 132,967	\$ 146,691	\$ 1,462,637	\$ 1,477,196	\$ (14,559)	-1.0%
PURCHASE OF SERVICES	\$ 905,555	\$ 75,463	\$ 79,943	\$ 830,092	\$ 799,717	\$ 30,375	3.7%
TOTALS	\$ 37,562,491	\$ 3,130,208	\$ 3,061,454	\$ 34,432,283	\$ 32,709,623	\$ 1,722,660	5.0%
1% OF Y-T-D EXPENSE					\$ 327,096		
1/2 % OF Y-T-D EXPENSE					\$ 163,548		
FLUCTUATION THRESHOLD					\$ 10,000	& 10%	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$10,000 AND 10%

May 31, 2021

EARLY INTERVENTION		
OPERATING / PURCHASE OF SERVICE	OPERATING	PRIMARILY UNDER BUDGET DUE THE CHANGE IN PROGRAM ELIGIBILITY AND UNDER UTILIZATION DUE TO THE PANDEMIC.
ADULT DAY PROGRAM		
	OPERATING	PRIMARILY UNDER BUDGET DUE TO OTHER PROFESSIONAL SERVICES, TRAINING, AND VEHICLE RELATED EXPENSES.
	PURCHASE OF SERVICE	OVER BUDGET DUE TO THE RETROACTIVE RATE INCREASE TO OFFSET THE LOSS DUE TO THE RETAINER PAYMENTS BEING DISCONTINUED IN JULY 2020..
ADMINISTRATION		
	OPERATING	PRIMARILY UNDER BUDGET DUE TO IT COSTS, MEETING EXPENSE, AND DUES, SUBSCRIPTIONS AND PUBLICATIONS.
THERAPEUTIC LEARNING CONNECTIONS		
	OPERATING	PRIMARILY UNDER BUDGET DUE TO VEHICLE RELATED EXPENSES AND UNDERUTILIZATION DUE TO THE PANDEMIC.
TERMINAL		
	OPERATING	UNDER BUDGET DUE TO VEHICLE RELATED EXPENSES.
RESOURCE COORDINATION		
	OPERATING	PRIMARILY UNDER BUDGET DUE TO MILEAGE EXPENSE.
CHILDREN AND FAMILY SERVICES		
	OPERATING	PRIMARILY UNDER BUDGET DUE TO OTHER PROFESSIONAL SERVICES, TRAINING, AND MILEAGE.
	JEFFCO CFS	OVER BUDGET DUE TO AN ADDITIONAL \$250,000 FUNDING APPROVED BY THE BOARD SUBSEQUENT TO THE BUDGET BEING APPROVED.
RESIDENTIAL - ALL		
	OPERATING	PRIMARILY UNDER BUDGET DUE TO OTHER PROFESSIONAL, FOOD, FUEL/OIL AND RESPITE EXPENSE.
	PURCHASE OF SERVICES	UNDER BUDGET DUE TO A FEW PROVIDERS BECOMING DIRECT BILLERS.
SUPPORTED LIVING SERVICES		
OPERATING / PURCHASE OF SERVICE		PRIMARILY UNDER BUDGET DUE TO THE COVID PANDEMIC. SEE CORRESPONDING VARIANCE IN REVENUE.
BEHAVIORAL HEALTH		
	PERSONNEL	UNDER BUDGET DUE TO VACANCY SAVINGS.
SELF DETERMINATION		
		UNDER BUDGET AS COSTS ARE INCURRED WHEN REQUESTED, REVIEWED AND APPROVED BY THE COMMITTEE. THE COMMITTEE CONTINUES TO REVIEW REQUESTS FOR FUNDING AND NEW INDIVIDUALS TO THE PROGRAM.

Developmental Disabilities Resource Center
 Unaudited Statement of Financial Position

ASSETS	Unaudited May 31, 2021	Audited June 30, 2020
Current Assets		
Cash		
Cash and cash equivalents	\$12,668,780	\$12,383,140
Including capital reserve of \$5,819,006		
Certificates of deposit	390,654	390,154
Receivables		
Fees and grants from governmental agencies	6,005,288	4,966,568
Workshop contracts	-	11,141
Other	692,773	966,978
Prepaid expenses and other	949,780	790,262
Total Current Assets	<u>20,707,275</u>	<u>19,508,243</u>
Land, building and equipment	24,657,821	24,635,311
Less: Accumulated Depreciation	<u>17,221,105</u>	<u>16,500,267</u>
Net Fixed Assets	7,436,716	8,135,044
Restricted certificates of deposit	165,698	165,325
Investments	3,927,687	3,391,008
Restricted cash	621,171	621,171
Total Assets	<u>\$32,858,547</u>	<u>\$31,820,791</u>
Days of operations in operating cash balance	<u>73</u>	<u>73</u>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	1,778,702	\$2,734,956
Notes payable	157,188	157,188
Accrued expenses	1,891,708	1,892,029
Deferred Revenue	144,929	0
Total liabilities	<u>3,972,527</u>	<u>4,784,173</u>
Net assets		
Net assets	<u>28,886,020</u>	<u>27,036,618</u>
Total net assets	<u>28,886,020</u>	<u>27,036,618</u>
Total liabilities and net assets	<u>\$32,858,547</u>	<u>\$31,820,791</u>

Developmental Disabilities Resource Center
 Unaudited Statement of Cash Flows

	Unaudited May 31, 2021	Audited June 30, 2020
Cash flows from operating activities:		
Change in net assets	\$1,849,392	\$42,547
Adjustment for non cash items:		
In-Kind Donation	-	-
Depreciation	744,790	847,432
(Gain)/loss on asset disposition	-	(51,504)
Unrealized (Gain)/Loss on Investment	(536,679)	69,055
Change in assets and liabilities:		
Accounts receivable	(753,374)	(887,089)
Other assets	(159,518)	(110,598)
Accounts payable and accrued expense	(956,575)	630,321
Deferred Revenue	144,929	-
Cash provided by operations	<u>332,965</u>	<u>540,164</u>
Cash flows from investing activities:		
Change in CDs	(873)	686,108
Proceeds from redemption of investments	-	-
Proceeds from sale of fixed assets	-	51,504
Purchase of investments	-	(3,460,063)
Purchase of fixed assets	(46,452)	(493,359)
Cash provided by investing activity	<u>(47,325)</u>	<u>(3,215,810)</u>
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	-	(9,453)
	<u>-</u>	<u>(9,453)</u>
NET INCREASE (DECREASE) IN CASH	285,640	(2,685,099)
Cash balance, beginning of period	<u>13,004,311</u>	<u>15,689,410</u>
Cash balance, end of period	<u><u>\$13,289,951</u></u>	<u><u>\$13,004,311</u></u>