

MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



DDRC Building, 11177 W. 8th Ave., Lakewood, CO 80215
June 26, 2019

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. **CALL TO ORDER:** Mr. Pemberton, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for June 26, 2019, to order at 5:30 p.m.

B. **ROLL CALL:**

BOARD MEMBERS PRESENT

David Pemberton, President
Jean Armour
Jan Beckett
Pat Bolton
Joanne Elliott
Dan Fishbein
Corinne Gray
Susan Hartley
Margaret Huffiman (by phone)
Joni Krickbaum
Megan MacHatton
Doreen Raad
Matt Rotter
Jodi Schoemer
Mary Ann Tillman
Kent Willis (by phone)

BOARD MEMBERS ABSENT

SENIOR STAFF PRESENT

Beverly Winters, Executive Director
Kristie Braaten
Gena Colbert
Rob DeHerrera
Keith Frambro
Deb Gordon
Diana Holland
Terri Hulstrom
Pat Jefferson
Susan Johnson
Micki Klawes
Dan Kuglin
Michele Majeune
Liz Pahr
Diana Patty
Annette Rogers
Lisa Strachan
Jeanne Terrell

A quorum was declared present.

C. **MINUTES:** Ms. Armour moved to approve the minutes of the May 22, 2019, meeting as written, seconded by Ms. Schoemer and carried unanimously.

D. **FINANCIAL STATEMENTS:** Mrs. Hartley, Treasurer, presented the April financial statements, including revenue, expenses and variances.

Mrs. Bolton moved to approve the financial statements as submitted, seconded by Ms. Beckett and carried unanimously.

II – COMMUNICATIONS

None

III – PUBLIC COMMENT

None

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Mr. Pemberton asked if there were items Board members wanted held off the consent agenda. Dr. Fishbein asked that the budget portion of the Executive Committee and Finance/HR Committee Recommendations be held off. Mrs. Gray moved that the following items be approved under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Case Management Status Report
- VIII-B Community Services Status Report
- VIII-C Status of Waiting List
- IX-C Policy Review
- IX-D Service Provider/Host Home Contracts
- IX-E Executive Committee and Finance/HR Committee Recommendations
 - Data Security Policy and Privacy Policy presented for study.
 - Approval of the July Board Meeting Resolution

Motion seconded by Mr. Rotter and carried unanimously.

V – COMMENDATIONS

There was one Dynamo Award and one DUCK Award given this month.

Mrs. Krickbaum moved to approve the commendations report as submitted, seconded by Ms. Schoemer and carried unanimously.

VIII – INFORMATION ON PEOPLE RECEIVING SERVICES

D. HUMAN RIGHTS COMMITTEE (HRC) – Ms. Armour, presented the HRC report, including an overview of recent investigations. It was the recommendation of the Board that staff do something to acknowledge law enforcement’s efforts.

Mrs. Elliott moved to approve the HRC report as submitted. Seconded by Mrs. Hartley and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR’S REPORT

- Recent Events:
 - The Crawfish Boil in Evergreen brought out many people in the community. The event raised \$3,400.
 - Thanks go to those Board members who were able to attend the Staff Years of Service luncheon.
 - Beverly Winters was the keynote speaker at the Early Childhood Champions Award Breakfast sponsored by the Triad Early Childhood Council. Tiffany

- Sharpe, physical therapist in DDRC's Early Intervention Services was up for an award for her many contributions in the EI arena
- The Rocking the Runway Together fashion show was a huge success and demonstrated great community inclusiveness with models with and without disabilities. Thanks go to the many business and organizations that partnered with us for the event. The event received media coverage in the Lakewood Sentinel, Channel 4 and Channel 9.
- The Donor/Supporter Appreciation BBQ was a great opportunity to connect with our supporters.
- Seven DDRC managers attended the Alliance Conference that featured great information on national trends and information specific to Colorado.
- DDRC sponsored a table and attended a luncheon at Porchlight, a Family Justice Center, now located across the street from our DDRC building.
- Rob DeHerrera was elected as a co-chair of the Waiver Redesign Implementation Task Force by waiver redesign stakeholders.
- DDRC received feedback from the Department of Health Care Policy and Financing (HCPF) on the recent CCB/Case Management Performance and Quality Review Survey. We received excellent feedback and they have no concerns with our processes. We did receive a plan of correction for areas they have suggestions on going forward, many of which are new expectations. HCPF did not provide an Executive Summary of their findings.
- Upcoming Events:
 - August 8th – Golf Tournament and Silent Action at the Hiwan Golf Club. This year's funds will go to the Children and Family Services Unmet Needs Fund and can be distributed throughout our catchment area.
 - August 27th – Legislative BBQ at the Jefferson County Fairgrounds. This networking event is sponsored by DDRC, the Jefferson Center, Seniors' Resource Center and Family Tree to show our legislators and officials the importance of our work.

B. CONFLICT FREE CASE MANAGEMENT (CFCM) UPDATE

- Case management redesign regulations are expected to be approved by the Medical Services Board in August. So, new Case Management Agencies could be going through the approval process this fall.
- HCPF has not announced who the third-party contractor will be to help families find a Case Management Agency.
- CCBs will continue to do Intellectual and Developmental Disability determinations. They will then have two business days to get the referral to the third-party contractor.
- We are still waiting on information about how our Organized Health Care Delivery System (OHCDs) arrangements could be affected by CFCM.
- The Board discussed the impact of Conflict Free Case Management on Targeted Case Management compared to other case management and service coordination for early intervention. There was also discussion of the upcoming changes and direction around

helping families navigate provider selections and the importance of the state having a user-friendly comprehensive website that families can be directed to.

E. EXECUTIVE COMMITTEE AND FINANCE/HR COMMITTEE RECOMMENDATIONS

- Proposed DDRC 2019-2020 Budget – The proposed budget includes approximately \$41,000,000 in revenue, \$41,700,000 in expenses and a projected deficit of about \$700,000. This represents 1.7% of revenue. However, the deficit could be positively impacted by two factors. First, we have not received the 2019-2020 Early Intervention (EI) contract from the Colorado Department of Human Services (CDHS). The department has moved to a cost reimbursement structure, which would provide DDRC an additional \$500,000 in revenue to cover costs in the new contract. But until that time the DDRC 2019-2020 budget is conservatively based on the 2018-2019 CDHS contract. Staff expects to hear something from CDHS within the month. The second factor involves county dollars. This is a valuation year and we anticipate an increase in the mill levy funds.

Some increased expenses include Information Technology that has some recurring costs associated with Electronic Visit Verification (EVV). The Quality Living Options budget is higher due to one-time deferred maintenance projects. And the budget includes a tentative increase in health insurance costs. Other variances reflect many of the variances that have been included in the monthly financial statements throughout the fiscal year, including the growth in EI.

The Board discussed the risk exposure associated with a deficit budget should the EI and mill levy dollars not come through. DDRC has a significant reserve balance and the deficit would account for 3% of the reserve.

Adjustments can either be brought back to the Finance/HR Committee for review, a formal budget amendment can be put forth, or the variances can be incorporated into the monthly financials.

Mrs. Tillman moved to approve the DDRC 2019-2020 budget as presented. Seconded by Ms. Beckett and carried unanimously.

X – SPECIAL ITEM

Diana Patty, Director of A Better Choice, presented an overview of services provided through DDRC's A Better Choice.

XI – PUBLIC COMMENT

None

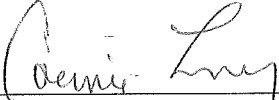
XII – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 7:40 p.m. The next regular meeting of the Board will be held on Wednesday, August 28, 2019, at 5:30 p.m. at the DDRC building, 11177 W. 8th Ave., Lakewood, CO 80215.



Corinne Gray, Secretary of the Board



Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

MONTH ENDED MAY 31, 2019

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$38,492,791	\$3,207,733	\$ 3,440,825	\$35,285,058	\$ 36,008,351	\$723,293	2.0%
EXPENDITURES							
PERSONNEL	\$23,481,939	\$1,956,828	\$ 2,035,365	\$21,525,111	\$ 21,209,407	\$315,704	1.5%
OPERATING	\$10,086,427	\$840,536	\$ 1,123,646	\$9,245,891	\$ 10,087,170	(\$841,279)	-9.1%
HOST HOMES	\$1,524,081	\$127,007	\$ 106,829	\$1,397,074	\$ 1,195,543	\$201,531	14.4%
PURCHASE OF SERVICES	\$3,182,025	\$265,169	\$ 263,695	\$2,916,856	\$ 2,678,702	\$238,154	8.2%
TOTAL EXPENDITURES	\$38,274,472	\$3,189,539	\$ 3,529,535	\$35,084,933	\$ 35,170,822	(\$85,889)	-0.2%
REVENUES OVER EXPENSES NET INCOME/(LOSS)	\$218,319	\$18,193	\$ (88,710)	\$200,126	\$ 837,529	\$637,403	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

MONTH ENDED MAY 31, 2019

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	MONTH	11
						Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
STATE PROGRAM	\$5,229,759	\$435,813	\$ 637,814	\$4,793,946	\$ 6,127,125	\$1,333,179	27.8%
FAMILY SUPPORT SERVICES	\$668,086	\$55,674	\$ 59,111	\$612,412	\$ 481,547	(\$130,865)	-21.4%
MEDICAID REVENUE	\$17,030,740	\$1,419,228	\$ 1,470,524	\$15,611,512	\$ 15,363,400	(\$248,112)	-1.6%
SUPPORTED LIVING SERVICES	\$3,229,218	\$269,102	\$ 229,848	\$2,960,117	\$ 2,689,000	(\$271,117)	-9.2%
CHILDREN'S EXTENSIVE SUPPORT	\$585,980	\$48,832	\$ 65,543	\$537,148	\$ 527,406	(\$9,742)	-1.8%
JEFFERSON COUNTY	\$9,231,578	\$769,298	\$ 769,379	\$8,462,280	\$ 8,462,685	\$405	0.0%
ROOM AND BOARD	\$1,187,215	\$98,935	\$ 98,137	\$1,088,280	\$ 1,073,642	(\$14,638)	-1.3%
WORK CONTRACTS	\$210,007	\$17,501	\$ 19,746	\$192,506	\$ 175,889	(\$16,617)	-8.6%
HUD SUBSIDIES	\$197,089	\$16,424	\$ 16,554	\$180,665	\$ 191,718	\$11,053	6.1%
INTEREST	\$2,166	\$181	\$ 1,582	\$1,986	\$ 22,549	\$20,564	1035.7%
RENTAL REVENUE	\$399,597	\$33,300	\$ 34,159	\$366,297	\$ 349,963	(\$16,334)	-4.5%
DONATIONS/GRANTS	\$20,000	\$1,667	\$ 1,606	\$18,333	\$ 58,921	\$40,588	221.4%
MISCELLANEOUS	\$75,452	\$6,288	\$ 3,391	\$69,164	\$ 107,866	\$38,702	56.0%
ELDERLY, BLIND AND DISABLED	\$220,450	\$18,371	\$ 15,779	\$202,079	\$ 198,575	(\$3,504)	-1.7%
EXTERNAL TOTAL REVENUE	\$38,287,337	\$3,190,611	\$ 3,423,173	\$35,096,726	\$ 35,830,286	\$733,560	2.1%
INTERNAL REVENUES	\$205,454	\$17,121	\$ 17,652	\$188,333	\$ 178,065	(\$10,268)	-5.5%
	<u>\$38,492,791</u>	<u>\$3,207,733</u>	<u>\$ 3,440,825</u>	<u>\$35,285,058</u>	<u>\$ 36,008,351</u>	<u>\$723,293</u>	<u>2.0%</u>

1% OF Y-T-D REVENUE

\$ 358,303

1/2 % OF Y-T-D REVENUE

\$ 179,151

LESS THAN 1/2 % OF Y-T-D REVENUE

\$ 10,000

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$10,000 AND 10%

MONTH ENDED MAY 31, 2019

STATE PROGRAM	WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED. SEE VARIANCE IN EARLY INTERVENTION OPERATING.
FAMILY SUPPORT SERVICES	REVENUE IS RECOGNIZED AS EXPENSES ARE INCURRED. SEE CORRESPONDING VARIANCE IN DIRECT EXPENSE.
INTEREST	DDRC IS OVER BUDGET IN INTEREST INCOME AS WE HAVE SEEN A SLIGHT INCREASE VERSUS WHAT WAS BUDGETED.
DONATIONS/GRANTS	DDRC IS OVER BUDGET IN DONATIONS/GRANTS AS A RESULT OF COLORADO GIVES DAY AND THE YEAR END APPEAL.
MISCELLANEOUS	DDRC SOLD 9 VEHICLES IN OCTOBER FOR NEARLY \$35,000 WHICH IS \$24,000 HIGHER THAN BUDGET.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

PAGE 1 OF 2

MONTH ENDED MAY 31, 2019

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
EARLY INTERVENTION							
PERSONNEL	\$1,767,846	\$147,321	\$ 141,658	\$1,620,526	\$ 1,582,421	\$38,105	2.4%
OPERATING / PURCHASE OF SERVICE	\$1,425,640	\$118,803	\$ 196,158	\$1,306,837	\$ 1,902,913	(\$596,076)	-45.6%
TOTALS	\$3,193,486	\$266,124	\$ 337,816	\$2,927,362	\$ 3,485,334	(\$557,972)	-19.1%
ADULT DAY PROGRAM							
PERSONNEL	\$4,632,725	\$386,060	\$ 375,589	\$4,246,665	\$ 3,929,188	\$317,477	7.5%
OPERATING	\$1,152,138	\$96,012	\$ 176,448	\$1,056,127	\$ 1,276,378	(\$220,252)	-20.9%
PURCHASE OF SERVICES	\$612,046	\$51,004	\$ 58,147	\$561,042	\$ 583,249	(\$22,207)	-4.0%
TOTALS	\$6,396,909	\$533,076	\$ 610,184	\$5,863,833	\$ 5,788,815	\$75,018	1.3%
ADMINISTRATION							
PERSONNEL	\$3,351,795	\$279,316	\$ 289,234	\$3,072,479	\$ 3,090,948	(\$18,469)	-0.6%
OPERATING	\$950,853	\$79,238	\$ 89,514	\$871,615	\$ 950,755	(\$79,140)	-9.1%
TOTALS	\$4,302,648	\$358,554	\$ 378,748	\$3,944,094	\$ 4,041,703	(\$97,609)	-2.5%
THERAPEUTIC LEARNING CONNECTIONS							
PERSONNEL	\$454,710	\$37,893	\$ 36,818	\$416,818	\$ 390,982	\$25,836	6.2%
OPERATING	\$89,540	\$7,462	\$ 8,499	\$82,078	\$ 77,305	\$4,773	5.8%
TOTALS	\$544,250	\$45,354	\$ 45,317	\$498,896	\$ 468,287	\$30,609	6.1%
TRANSPORTATION							
PERSONNEL	\$417,626	\$34,802	\$ 33,467	\$382,824	\$ 370,588	\$12,236	3.2%
OPERATING / PURCHASE OF SERVICE	\$460,974	\$38,415	\$ 40,192	\$422,560	\$ 389,904	\$32,656	7.7%
TOTALS	\$878,600	\$73,217	\$ 73,659	\$805,383	\$ 760,492	\$44,891	5.6%
RESOURCE COORDINATION							
PERSONNEL	\$3,110,553	\$259,213	\$ 269,683	\$2,851,340	\$ 2,771,472	\$79,868	2.8%
OPERATING	\$266,289	\$22,191	\$ 21,529	\$244,098	\$ 250,545	(\$6,447)	-2.6%
TOTALS	\$3,376,842	\$281,404	\$ 291,212	\$3,095,439	\$ 3,022,017	\$73,422	2.4%
CHILDREN AND FAMILY SERVICES							
PERSONNEL	\$1,455,292	\$121,274	\$ 152,387	\$1,334,018	\$ 1,489,802	(\$155,784)	-11.7%
OPERATING	\$195,245	\$16,270	\$ 21,028	\$178,975	\$ 254,811	(\$75,836)	-42.4%
DIRECT FAMILY	\$668,086	\$55,674	\$ 59,111	\$612,412	\$ 481,547	\$130,865	21.4%
JEFFCO CFS FUND	\$0	\$0	\$ 125,428	\$0	\$ 280,493	(\$280,493)	100.0%
TOTALS	\$2,318,623	\$193,219	\$357,954	\$2,125,404	\$2,506,653	(\$381,249)	-17.9%

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

PAGE 2 OF 2

MONTH ENDED MAY 31, 2019

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV)	
						DOLLARS	%
RESIDENTIAL - ALL							
PERSONNEL	\$6,372,389	\$531,032	\$ 577,219	\$5,841,357	\$ 5,924,212	(\$82,855)	-1.4%
OPERATING	\$2,000,565	\$166,714	\$ 158,301	\$1,833,851	\$ 1,696,167	\$137,684	7.5%
HOST HOMES	\$1,524,081	\$127,007	\$ 106,829	\$1,397,074	\$ 1,195,543	\$201,531	14.4%
PURCHASE OF SERVICES	\$2,569,979	\$214,165	\$ 205,548	\$2,355,814	\$ 2,095,453	\$260,361	11.1%
TOTALS	\$12,467,014	\$1,038,918	\$ 1,047,897	\$11,428,096	\$ 10,911,375	\$516,721	4.5%
SUPPORTED LIVING SERVICES/CES							
PERSONNEL	\$1,509,456	\$125,788	\$ 122,397	\$1,383,668	\$ 1,276,615	\$107,053	7.7%
OPERATING / PURCHASE OF SERVICE	\$2,397,935	\$199,828	\$ 198,138	\$2,198,107	\$ 2,186,812	\$11,295	0.5%
TOTALS	\$3,907,391	\$325,616	\$ 320,535	\$3,581,775	\$ 3,463,427	\$118,348	3.3%
VOLUNTEERS							
PERSONNEL	\$60,501	\$5,042	\$ 5,248	\$55,459	\$ 55,934	(\$475)	-0.9%
OPERATING	\$5,400	\$450	\$ 201	\$4,950	\$ 2,132	\$2,818	56.9%
TOTALS	\$65,901	\$5,492	\$ 5,449	\$60,409	\$ 58,066	\$2,343	3.9%
BEHAVIORAL HEALTH							
PERSONNEL	\$349,046	\$29,087	\$ 31,665	\$319,959	\$ 327,245	(\$7,286)	-2.3%
OPERATING	\$173,762	\$14,480	\$ 14,061	\$159,282	\$ 159,847	(\$565)	-0.4%
TOTALS	\$522,808	\$43,567	\$ 45,726	\$479,241	\$ 487,092	(\$7,851)	-1.6%
SELF DETERMINATION							
OPERATING	\$300,000	\$25,000	\$ 15,038	\$275,000	\$ 177,561	\$97,439	35.4%
SUMMARY							
PERSONNEL	\$ 23,481,939	\$ 1,956,828	\$ 2,035,365	\$ 21,525,111	\$ 21,209,407	\$ 315,704	1.5%
OPERATING	\$10,086,427	\$840,536	\$1,123,646	\$9,245,891	\$10,087,170	(\$841,279)	-9.1%
HOST HOMES	\$1,524,081	\$127,007	\$106,829	\$1,397,074	\$1,195,543	\$201,531	14.4%
PURCHASE OF SERVICES	\$3,182,025	\$265,169	\$263,695	\$2,916,856	\$2,678,702	\$238,154	8.2%
TOTALS	<u>\$38,274,472</u>	<u>\$3,189,539</u>	<u>\$ 3,529,535</u>	<u>\$35,084,933</u>	<u>\$ 35,170,822</u>	<u>(\$85,889)</u>	<u>-0.2%</u>
1% OF Y-T-D EXPENSE					\$ 351,708		
1/2 % OF Y-T-D EXPENSE					\$ 175,854		
1/2 % OF Y-T-D EXPENSE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$10,000 AND 10%

MONTH ENDED MAY 31, 2019

EARLY INTERVENTION	OPERATING	OVER BUDGET IN OPERATING EXPENSES FOR CONTRACTED THERAPISTS AS WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION (EI) PROGRAM VERSUS WHAT WAS BUDGETED.
ADULT DAY PROGRAM	OPERATING	ADULT VOCATIONAL SERVICES IS OVER BUDGET IN A VARIETY OF OPERATING EXPENSES INCLUDING VEHICLE REPAIRS AND MAINTENANCE, TELEPHONE EXPENSE AND TEMPORARY LABOR.
CHILDREN AND FAMILY SERVICES	PERSONNEL	CHILDREN AND FAMILY SERVICES IS OVER BUDGET IN PERSONNEL AS THE BOARD APPROVED 5 NEW SERVICE COORDINATOR FTES DURING THE YEAR FOR THE GROWTH IN EI.
	OPERATING	DDRC CONTRACTS WITH SUMMIT COUNTY NURSING FOR EARLY INTERVENTION SERVICE COORDINATION IN SUMMIT COUNTY. IN THE CURRENT FISCAL YEAR THEIR CONTRACT WAS INCREASED TO ACCOMMODATE INCREASED GROWTH IN EI IN SUMMIT COUNTY VERSUS WHAT WAS USED TO BUILD THE BUDGET.
	DIRECT FAMILY	REVENUE IS RECOGNIZED AS EXPENSES ARE INCURRED. SEE CORRESPONDING VARIANCE IN FAMILY SUPPORT SERVICES REVENUE.
	JEFFCO CFS FUND	OVER BUDGET IN THE JEFFCO CFS FUND AS THE BOARD APPROVED \$500,000 OF NEW SPENDING IN THE CURRENT FISCAL YEAR.
RESIDENTIAL - ALL	HOST HOMES	QUALITY LIVING OPTIONS IS UNDER BUDGET IN HOST HOME EXPENSE AS WE HAVE SEEN A DECREASE IN CENSUS VERSUS WHAT WAS USED TO BUILD THE BUDGET.
	PURCHASE OF SERVICES	DDRC IS UNDER BUDGET IN RESIDENTIAL PURCHASE OF SERVICE AS WE HAVE SEEN A SLIGHT DECREASE IN THE CENSUS OF INDIVIDUALS WHO ARE SERVED BY A PROGRAM APPROVED SERVICE AGENCY THAT BILL THROUGH DDRC VERSUS WHAT WAS USED TO BUILD THE BUDGET.
SELF DETERMINATION		WE ARE UNDERUTILIZED IN THE SELF DETERMINATION PROGRAM. WE CONTINUE TO REVIEW REQUESTS FOR FUNDING AND NEW INDIVIDUALS TO THE PROGRAM.

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

ASSETS	Unaudited May 31, 2019	Audited June 30, 2018
Current Assets		
Cash		
Cash and cash equivalents	\$16,317,255	\$15,501,755
Including capital reserve of \$4,687,458		
Certificates of deposit	1,078,284	1,071,063
Receivables		
Fees and grants from governmental agencies	3,866,990	3,845,467
Workshop contracts	10,286	11,049
Other	265,512	614,350
Prepaid expenses and other	627,645	543,690
	-----	-----
Total Current Assets	22,165,972	21,587,374
Land, building and equipment	24,410,277	24,283,026
Less: Accumulated Depreciation	15,886,889	15,511,213
	-----	-----
Net Fixed Assets	8,523,388	8,771,813
Restricted certificates of deposit	161,743	159,745
Total Assets	<u>\$30,851,103</u>	<u>\$30,518,932</u>
Days of operations in operating cash balance	124	120
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	\$1,497,216	\$1,874,344
Notes payable	175,360	175,360
Accrued expenses	1,671,816	2,068,347
Deferred Revenue	297,623	29,322
	-----	-----
Total liabilities	3,642,015	4,147,373
Net assets		
Net assets	27,209,088	26,371,559
	-----	-----
Total net assets	27,209,088	26,371,559
	-----	-----
Total liabilities and net assets	<u>\$30,851,103</u>	<u>\$30,518,932</u>

Developmental Disabilities Resource Center
 Unaudited Statement of Cash Flows

	Unaudited May 31, 2019	Audited June 30, 2018
Cash flows from operating activities:		
Change in net assets	\$837,529	\$430,123
Adjustment for non cash items:		
In-Kind Donation	-	-
Depreciation	704,623	837,776
(Gain)/loss on asset disposition	(38,141)	(405,830)
Change in assets and liabilities:		
Accounts receivable	328,078	161,298
Other assets	(83,955)	(49,422)
Accounts payable and accrued expense	(773,659)	128,065
Deferred Revenue	268,301	(201,476)
Cash provided by operations	<u>1,242,776</u>	<u>900,534</u>
Cash flows from investing activities:		
Change in investments	(9,219)	(2,682)
Proceeds from redemption of investments	-	-
Proceeds from sale of fixed assets	38,141	1,025,897
Purchase of fixed assets	(456,198)	(689,035)
Cash provided by investing activity	<u>(427,276)</u>	<u>334,180</u>
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	-	(8,040)
	<u>-</u>	<u>(8,040)</u>
 NET INCREASE (DECREASE) IN CASH	 815,500	 1,226,674
Cash balance, beginning of period	<u>15,501,755</u>	<u>14,275,081</u>
Cash balance, end of period	<u><u>\$16,317,255</u></u>	<u><u>\$15,501,755</u></u>