

MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



DDRC Building, 11177 W. 8th Ave., Lakewood, CO 80215
August 24, 2022

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. **CALL TO ORDER:** Mr. Pemberton, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for August 24, 2022, to order at 5:30 p.m.

B. **ROLL CALL:**

BOARD MEMBERS PRESENT

David Pemberton, President
Jean Armour
Pat Bolton
Joanne Elliott
Chuck English
Mary Margaret Fouse-Bishop
Susan Hartley
Megan MacHatton
Amy Miller
Doreen Raad
Matt Rotter
Tim Schimberg
Jodi Schoemer
Mary Ann Tillman

BOARD MEMBERS ABSENT

Jan Beckett
Heidi Markley

SENIOR STAFF PRESENT

Rob DeHerrera, Executive Dir.
Kristie Braaten
Jane Byron
Gena Colbert
Kelly Hulstrom
Terri Hulstrom
Steve Jimenez
Susan Johnson
Micki Klawes
Ashley Lee
Dorothy Nwoke
Liz Pahr
Annette Rogers
Melanie White

A quorum was present.

C. **MINUTES:** Mrs. Bolton moved to approve the minutes of the June 22, 2022, meeting as written. Seconded by Mr. Rotter and carried unanimously.

D. **FINANCIAL STATEMENTS:** Mrs. Hartley, Treasurer, presented the May financial statements, including revenue, expenses, and variances. She highlighted the increased donations and grants, noting the new goals of the Development Department, and emphasized the long-term nature of the investment strategy.

Mr. Schimberg moved to approve the financial statements as submitted. Seconded by Ms. Miller and carried unanimously.

II – COMMUNICATIONS

The Board received a standard communication from Logan, Thomas and Johnson, LLC, regarding the upcoming 6/30/22 financial statement audit. A few years ago, a new Statement on Auditing Standards was released that required the auditors to communicate directly with those charged with governance. The letter identifies the auditor's responsibility, planned scope and timing of the audit.

It also references a separate engagement letter that provides additional information about the audit and terms of the engagement.

III – PUBLIC COMMENT

Lori Ropa, Executive Director of the Arc of Jefferson, Clear Creek and Gilpin Counties, introduced herself to the new Board members and shared news from her organization. The Arc has hired two new advocates bringing them back to a full staff. They have also started a consulting advocacy program.

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Ms. Armour moved that the following items be approved under the consent agenda.

- VI Human Resources Report
- VII Development Report
- VIII-A Case Management Status Report
- VIII-B Community Services Status Report
- VIII-C Status of Waiting List
- VIII-D Human Rights Committee
- IX-E Service Provider/Host Home Contracts

Motion seconded by Mrs. Elliott and carried unanimously.

V – COMMENDATIONS

One Teamwork Award and one Customer Service Award were given this month.

Mrs. Tillman moved to approve the Commendations report as submitted. Seconded by Mrs. Hartley and carried unanimously.

IX – BUSINESS

A. EXECUTIVE DIRECTOR'S REPORT

- The COVID-19 Public Health Emergency has been extended into mid-October.
- The Inflation Reduction Act of 2022 became law. In its original proposed language as the Build Back Better Act, there were funds for Home and Community Based Services (HCBS). However, the final legislation did not include those funds. Advocacy efforts continue at both the state and federal level to explain the importance of adequate funding for HCBS.
- DDRC and the Developmental Disabilities Foundation held its 30th Golf Tournament on August 15th, which raised more than \$70,000. Special thanks to the Board members who participated.
- Direct Support Professionals Week is September 11-17, 2022. DDRC is organizing different ways to celebrate and recognize our DSPs who provide the vital role of working directly with individuals receiving services. Opportunities for Board participation are being explored.

- The Legislative BBQ being held jointly by DDRC, Seniors' Resource Center, Jefferson Center and Family Tree will be on September 7th, 3:30-6:30 pm at Red Rocks Community College. Everyone is invited and encouraged to register.
- Staff were very thankful for the Board-approved salary adjustments that went into effect in August from the Governor's budget increases. They have already helped with retention, and we hope to see similar improvements in recruitment.
- DDRC received a \$25,000 donation restricted to the recreation department to be used as a matching incentive for our annual appeal.
- We have lifted the mask mandate in the central building as well as at the Walters and Weiland facilities. Thanks go to staff, particularly Kristie Braaten, for their continued diligence in interpreting and navigating the challenges of COVID. We do have outbreaks at two group homes and are working with Jefferson County Public Health on those situations. We continue to monitor all COVID guidance issued by federal, state and local agencies and will make adjustments as necessary.

B. CASE MANAGEMENT REDESIGN (CMRD) UPDATE

- Rates continue to be the biggest missing component to complete the analysis of what a Case Management Agency (CMA) may look like. The original timeline from the Department of Health Care Policy and Financing (HCPF) had the finalized rate structure scheduled for release by the end of September. HCPF has since clarified that proposed rates will be released in the fall for stakeholder feedback with final rates published with the release of the Request for Proposal (RFP) at the end of December 2022.
- DDRC, along with all Community Centered Boards (CCBs) and Single-Entry Points (SEPs), has been assigned a capacity building and change management coach through Health Management Associates (HMA), the main HCPF contractor for CMRD. The coach is available to provide guidance and technical assistance regarding the CMRD transition to ensure continuity of services. We have a meeting with our assigned coach in early September.
- HCPF and HMA have released a CMA Change Management and Transition Plan Template. The plan is due to HCPF in June 2023 with a short checklist due in December 2022. This will be one of the items the coach will be able to assist. The plan addresses operational continuity through the transition, structural changes, strategic thinking, Conflict Free Case Management compliance and communication plans for CMRD. Staff have already been working on many areas of the plan.
- The CCB Designation guidance has been released. What was previously a robust application process that we went through annually will now be a scaled down version that will be good for ten years. The CCB designation will no longer include the Human Rights Committee, the Family Support Services Program (FSSP), Family Support Council or the Long-Range Plan. All those areas are proposed to move to the CMA. The CCB designation portion of statute allows for the county commissioners to assess one mill levy that must be used to support those with Intellectual and Developmental Disabilities (IDD). It will be DDRC's intent to continue to apply for designation and to continue to access those funds, almost all of which go to support direct services. Only 6-7% goes to case management.

- Alliance, DDRC and others are continuing to work with HCPF on funding for CMRD, particularly for staff retention during the transition.
- DDRC and Jefferson County Human Services have been discussing how we might partner as part of CMRD. We have jointly engaged a consultant to help us with that process and have held several meetings. At the most recent meeting, we looked at four potential scenarios related to a partnership: 1) DDRC case management moving to the Jeffco Single-Entry Point (SEP), 2) DDRC case management and Jeffco combining in a new organization, 3) DDRC applying on our own, and/or 4) Jeffco applying on its own. Staff suggested that at the September Board meeting we forego the Special Item and spend the additional time on CMRD. The Board agreed.

C. GOVERNANCE COMMITTEE UPDATE – The Governance Committee has developed a mentoring program for new Board members. The Board discussed elements of the program as well as additional ways to support new Directors.

D. DIRECT SUPPORT PROFESSIONALS WEEK PROCLAMATION – Direct Support Professionals Week is September 11-17, 2022. Mr. Pemberton presented a proclamation recognizing DDRC’s valuable direct care staff.

Mr. Rotter moved to approve the proclamation. Seconded by Mrs. Hartley and carried unanimously.

F. EXECUTIVE COMMITTEE AND FINANCE/HR COMMITTEE RECOMMENDATIONS

- DDRC received the FY23 Amendment #2 between the Colorado Department of Early Childhood and DDRC for the Early Intervention (EI) Program. The Board approved the contract via email on August 4, 2022.
- Mrs. Tillman moved to approve the request for five new EI FTEs. Seconded by Mrs. Elliott and carried unanimously.
- The Board discussed the strategy behind the current investment policy noting its long-term nature and conservative structure.

X – SPECIAL ITEM

Julia Panucza, Self-Determination Coordinator, gave an overview of DDRC’s Self-Determination Initiative.

XI – PUBLIC COMMENT

None

XII – ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

Mr. Pemberton reviewed the process for the electing of officers. The Governance Committee presents a slate of candidates for approval at the December Board meeting. He noted that he will be stepping down as President and that Directors interested in being considered for any of the officer positions should let the Governance Committee know.

XIII – ADJOURNMENT

Meeting adjourned at 7:30 p.m. The next regular meeting of the Board will be held on Wednesday, September 28, 2022, at 5:30 pm, at the DDRC main office.



Jean Armour, Secretary



Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER**UNAUDITED SUMMARY OF REVENUES & EXPENSES**

JUNE 30, 2022

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$ 36,844,245	\$ 3,070,354	\$ 3,405,173	\$ 36,844,245	\$ 37,588,790	\$ 744,543	2.0%
EXPENDITURES							
PERSONNEL	\$ 24,088,858	\$ 2,007,405	\$ 2,086,021	\$ 24,088,858	\$ 24,738,966	\$ (650,108)	-2.7%
OPERATING	\$ 9,957,479	\$ 829,790	\$ 1,594,033	\$ 9,957,479	\$ 10,139,114	\$ (181,635)	-1.8%
HOST HOMES	\$ 1,239,453	\$ 103,288	\$ 125,085	\$ 1,239,453	\$ 1,482,857	\$ (243,404)	-19.6%
PURCHASE OF SERVICES	\$ 904,663	\$ 75,389	\$ 75,097	\$ 904,663	\$ 879,638	\$ 25,025	2.8%
TOTAL EXPENDITURES	\$ 36,190,453	\$ 3,015,871	\$ 3,880,236	\$ 36,190,453	\$ 37,240,575	\$ (1,050,122)	-2.9%
REVENUES OVER EXPENSES SURPLUS/(DEFICIET)	\$ 653,792	\$ 54,483	\$ (475,063)	\$ 653,792	\$ 348,215	\$ (305,579)	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

JUNE 30, 2022

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	MONTH #	Y-T-D VARIANCE FAV (UNFAV) DOLLARS	%
						12		
STATE PROGRAM	\$ 6,388,191	\$ 532,349	\$ 625,766	\$ 6,388,191	\$ 6,664,574		\$ 276,383	4.3%
FAMILY SUPPORT SERVICES	\$ 1,208,561	\$ 100,713	\$ 418,568	\$ 1,208,561	\$ 1,057,883		\$ (150,680)	-12.5%
MEDICAID REVENUE	\$ 14,707,687	\$ 1,225,641	\$ 1,345,685	\$ 14,707,687	\$ 15,330,534		\$ 622,847	4.2%
SUPPORTED LIVING SERVICES	\$ 1,552,183	\$ 129,349	\$ 106,165	\$ 1,552,183	\$ 1,298,734		\$ (253,449)	-16.3%
CHILDREN'S EXTENSIVE SUPPORT	\$ 335,655	\$ 27,971	\$ 22,970	\$ 335,655	\$ 310,423		\$ (25,232)	-7.5%
JEFFERSON COUNTY	\$ 10,325,958	\$ 860,497	\$ 950,058	\$ 10,325,958	\$ 10,863,329		\$ 537,371	5.2%
ROOM AND BOARD	\$ 1,161,169	\$ 96,764	\$ 82,400	\$ 1,161,169	\$ 1,041,223		\$ (119,946)	-9.3%
WORK CONTRACTS	\$ 123,560	\$ 10,297	\$ 15,870	\$ 123,560	\$ 109,194		\$ (14,366)	-9.6%
HUD SUBSIDIES	\$ 163,053	\$ 13,588	\$ 28,202	\$ 163,053	\$ 193,031		\$ 29,978	17.4%
INTEREST	\$ 2,000	\$ 167	\$ 397	\$ 2,000	\$ 1,170		\$ (830)	-41.5%
RENTAL REVENUE	\$ 331,893	\$ 27,658	\$ 25,631	\$ 331,893	\$ 302,663		\$ (29,230)	-8.8%
DONATIONS/GRANTS	\$ 250,000	\$ 20,833	\$ 3,956	\$ 250,000	\$ 846,056		\$ 596,056	238.4%
UNREALIZED GAIN/(LOSS) ON INVESTMENT	\$ -	\$ -	\$ (281,881)	\$ -	\$ (773,484)		\$ (773,484)	100.0%
MISCELLANEOUS	\$ 26,000	\$ 2,167	\$ 38,573	\$ 26,000	\$ 103,231		\$ 77,231	297.0%
ELDERLY, BLIND AND DISABLED	\$ 77,595	\$ 6,466	\$ 4,315	\$ 77,595	\$ 78,447		\$ 852	1.1%
EXTERNAL TOTAL REVENUE	\$ 36,653,505	\$ 3,054,459	\$ 3,386,675	\$ 36,653,505	\$ 37,427,008		\$ 773,501	2.1%
INTERNAL REVENUES	\$ 190,740	\$ 15,895	\$ 18,498	\$ 190,740	\$ 161,782		\$ (28,958)	-13.2%
	\$ 36,844,245	\$ 3,070,354	\$ 3,405,173	\$ 36,844,245	\$ 37,588,790		\$ 744,543	2.0%
1% OF Y-T-D REVENUE					\$ 374,270			
1/2 % OF Y-T-D REVENUE					\$ 187,135			
FLUCTUATION THRESHOLD					\$ 10,000	& 10%		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$10,000 AND 10%

JUNE 30, 2022

- FAMILY SUPPORT SERVICES** UNDER BUDGET DUE TO AN INCREASE OF APPROXIMATELY \$400K OF NEW DOLLARS IN FY22 THEREFORE WE ARE SLIGHTLY UNDER UTILIZED.
- SUPPORTED LIVING SERVICES/CES** UNDER UTILIZATION DUE TO THE PANDEMIC. SEE CORRESPONDING VARIANCE IN EXPENSE.
- HUD SUBSIDIES** OVER BUDGET AS DDRC TOOK OVER THE HOUSING VOUCHER PROGRAM FOR DOUGLAS, ARAPAHOE, AND ELBERT COUNTIES BEGINNING APRIL 2022.
- DONATIONS/GRANTS** OVER BUDGET DUE TO RECOGNITION OF THE REMAINING CARES ACT FUNDING, SEVERAL DONATIONS, AND A GRANT FOR APPROXIMATELY \$30,000.
- MISCELLANEOUS** OVER BUDGET AS THERE IS ONE PERSON WHO PRIVATELY PAYS FOR HOST HOME SERVICES AND INCENTIVE FUNDS FOR RESOURCE COORDINATION.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

JUNE 30, 2022

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (UNFAV) DOLLARS	%
EARLY INTERVENTION							
PERSONNEL	\$ 2,231,444	\$ 185,954	\$ 213,263	\$ 2,231,444	\$ 2,311,632	\$ (80,188)	-3.6%
OPERATING / PURCHASE OF SERVICE	\$ 2,100,178	\$ 175,015	\$ 212,516	\$ 2,100,178	\$ 2,076,346	\$ 23,832	1.1%
TOTALS	\$ 4,331,622	\$ 360,969	\$ 425,779	\$ 4,331,622	\$ 4,387,978	\$ (56,356)	-1.3%
ADULT DAY PROGRAM							
PERSONNEL	\$ 3,747,201	\$ 312,267	\$ 261,941	\$ 3,747,201	\$ 3,097,379	\$ 649,822	17.3%
OPERATING	\$ 1,441,459	\$ 120,122	\$ 168,380	\$ 1,441,459	\$ 1,571,301	\$ (129,842)	-9.0%
PURCHASE OF SERVICES	\$ 324,523	\$ 27,044	\$ 27,419	\$ 324,523	\$ 311,521	\$ 13,002	4.0%
TOTALS	\$ 5,513,183	\$ 459,432	\$ 457,740	\$ 5,513,183	\$ 4,980,201	\$ 532,982	9.7%
ADMINISTRATION							
PERSONNEL	\$ 3,462,041	\$ 288,503	\$ 278,474	\$ 3,462,041	\$ 3,551,825	\$ (89,784)	-2.6%
OPERATING	\$ 1,087,258	\$ 90,605	\$ 103,009	\$ 1,087,258	\$ 1,107,438	\$ (20,180)	-1.9%
TOTALS	\$ 4,549,299	\$ 379,108	\$ 381,483	\$ 4,549,299	\$ 4,659,263	\$ (109,964)	-2.4%
THERAPEUTIC LEARNING CONNECTIONS							
PERSONNEL	\$ 468,942	\$ 39,079	\$ 31,882	\$ 468,942	\$ 431,559	\$ 37,383	8.0%
OPERATING	\$ 84,907	\$ 7,076	\$ 6,401	\$ 84,907	\$ 78,440	\$ 6,467	7.6%
TOTALS	\$ 553,849	\$ 46,154	\$ 38,283	\$ 553,849	\$ 509,999	\$ 43,850	7.9%
TERMINAL							
PERSONNEL	\$ 258,604	\$ 21,550	\$ 29,497	\$ 258,604	\$ 271,087	\$ (12,483)	-4.8%
OPERATING / PURCHASE OF SERVICE	\$ 120,430	\$ 10,036	\$ 698	\$ 120,430	\$ 119,811	\$ 619	0.5%
TOTALS	\$ 379,034	\$ 31,586	\$ 30,195	\$ 379,034	\$ 390,898	\$ (11,864)	-3.1%
RESOURCE COORDINATION							
PERSONNEL	\$ 3,345,706	\$ 278,809	\$ 287,427	\$ 3,345,706	\$ 3,467,266	\$ (121,560)	-3.6%
OPERATING	\$ 241,287	\$ 20,107	\$ 50,625	\$ 241,287	\$ 288,828	\$ (47,541)	-19.7%
TOTALS	\$ 3,586,993	\$ 298,916	\$ 338,052	\$ 3,586,993	\$ 3,756,094	\$ (169,101)	-4.7%
CHILDREN AND FAMILY SERVICES							
PERSONNEL	\$ 1,938,043	\$ 161,504	\$ 157,712	\$ 1,938,043	\$ 1,987,965	\$ (49,922)	-2.6%
OPERATING	\$ 295,306	\$ 24,609	\$ 22,530	\$ 295,306	\$ 274,371	\$ 20,935	7.1%
DIRECT FAMILY	\$ 1,208,561	\$ 100,713	\$ 419,094	\$ 1,208,561	\$ 1,057,883	\$ 150,680	12.5%
JEFFCO CFS FUND	\$ 100,000	\$ 8,333	\$ 309,874	\$ 100,000	\$ 600,000	\$ (500,000)	-500.0%
TOTALS	\$ 3,541,910	\$ 295,159	\$ 909,209	\$ 3,541,910	\$ 3,920,219	\$ (378,307)	-10.7%
RESIDENTIAL - ALL							
PERSONNEL	\$ 6,692,929	\$ 557,744	\$ 671,082	\$ 6,692,929	\$ 7,730,633	\$ (1,037,704)	-15.5%
OPERATING	\$ 1,972,821	\$ 164,402	\$ 198,286	\$ 1,972,821	\$ 1,828,100	\$ 144,721	7.3%
HOST HOMES	\$ 1,239,453	\$ 103,288	\$ 125,085	\$ 1,239,453	\$ 1,482,857	\$ (243,404)	-19.6%
PURCHASE OF SERVICES	\$ 580,140	\$ 48,345	\$ 47,678	\$ 580,140	\$ 568,117	\$ 12,023	2.1%
TOTALS	\$ 10,485,343	\$ 873,779	\$ 1,042,131	\$ 10,485,343	\$ 11,609,707	\$ (1,124,364)	-10.7%
SUPPORTED LIVING SERVICES/CES							
PERSONNEL	\$ 1,444,416	\$ 120,368	\$ 118,674	\$ 1,444,416	\$ 1,471,848	\$ (27,432)	-1.9%
OPERATING / PURCHASE OF SERVICE	\$ 970,635	\$ 80,886	\$ 75,451	\$ 970,635	\$ 811,435	\$ 159,200	17.4%
TOTALS	\$ 2,415,051	\$ 201,254	\$ 194,125	\$ 2,415,051	\$ 2,283,283	\$ 131,768	5.5%
GRANTS							
PERSONNEL	\$ 67,494	\$ 5,625	\$ 5,908	\$ 67,494	\$ 69,453	\$ (1,959)	-2.9%
OPERATING	\$ 2,837	\$ 236	\$ 172	\$ 2,837	\$ 3,189	\$ (352)	-12.4%
TOTALS	\$ 70,331	\$ 5,861	\$ 6,080	\$ 70,331	\$ 72,642	\$ (2,311)	-3.3%

BEHAVIORAL HEALTH								
PERSONNEL	\$ 370,659	\$ 30,888	\$ 30,161	\$ 370,659	\$ 348,319	\$ 22,340	6.0%	
OPERATING	\$ 187,408	\$ 15,617	\$ 17,362	\$ 187,408	\$ 193,375	\$ (5,967)	-3.2%	
TOTALS	\$ 558,067	\$ 46,506	\$ 47,523	\$ 558,067	\$ 541,694	\$ 16,373	2.9%	
SELF DETERMINATION								
OPERATING	\$ 200,000	\$ 16,667	\$ 9,636	\$ 200,000	\$ 128,597	\$ 71,403	35.7%	
SUMMARY								
PERSONNEL	\$ 24,088,858	\$ 2,007,405	\$ 2,086,021	\$ 24,088,858	\$ 24,738,966	\$ (650,108)	-2.7%	
OPERATING	\$ 9,957,479	\$ 829,790	\$ 1,594,033	\$ 9,957,479	\$ 10,139,114	\$ (181,635)	-1.8%	
HOST HOMES	\$ 1,239,453	\$ 103,288	\$ 125,085	\$ 1,239,453	\$ 1,482,857	\$ (243,404)	-19.6%	
PURCHASE OF SERVICES	\$ 904,663	\$ 75,389	\$ 75,097	\$ 904,663	\$ 879,638	\$ 25,025	2.8%	
TOTALS	\$ 36,190,453	\$ 3,015,871	\$ 3,880,236	\$ 36,190,453	\$ 37,240,562	\$ (1,050,122)	-2.9%	
1% OF Y-T-D EXPENSE					\$ 372,406			
1/2 % OF Y-T-D EXPENSE					\$ 186,203			
FLUCTUATION THRESHOLD					\$ 10,000	& 10%		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$10,000 AND 10%

JUNE 30, 2022

ADULT DAY PROGRAM

PERSONNEL UNDER BUDGET DUE TO VACANCY SAVINGS.

RESOURCE COORDINATION

OPERATING OVER BUDGET DUE TO A VARIETY OF COSTS INCLUDING OTHER PROFESSIONAL SERVICES AND COMPUTER MAINTENANCE.

CHILDREN AND FAMILY SERVICES

DIRECT FAMILY SEE CORRESPONDING VARIANCE IN THE REVENUE.

JEFFCO CFS FUNDS OVER BUDGET AS THE FY22 BUDGET WAS APPROVED FOR \$100K; THEREAFTER THE BOARD APPROVED \$500K IN DECEMBER 2021.

RESIDENTIAL - ALL

PERSONNEL OVER BUDGET DUE TO EMPLOYEE COMPENSATION INCREASES THAT BECAME EFFECTIVE IN JANUARY 2022 AND THE INCREASE IN NUMBER OF INDIVIDUALS SERVED IN QLO IN THE FAMILY CARE GIVER MODEL.

HOST HOMES OVER BUDGET DUE TO THE INDIVIDUALS' PERSONAL NEEDS FUNDING NOT BEING INCLUDED IN THE BUDGET.

SUPPORTED LIVING SERVICES/CES

OPERATING UNDER BUDGET DUE TO THE PANDEMIC. SEE CORRESPONDING VARIANCE IN THE REVENUE.

SELF DETERMINATION

UNDER BUDGET AS COSTS ARE INCURRED WHEN REQUESTED, APPROVED, AND PURCHASED. THE COMMITTEE CONTINUED TO REVIEW REQUEST FOR FUNDING AND NEW INDIVIDUALS TO THE PROGRAM.

Developmental Disabilities Resource Center
 Unaudited Statement of Financial Position

ASSETS	Unaudited June 30, 2022	Audited June 30, 2021
Current Assets		
Cash		
Cash and cash equivalents	\$13,599,221	\$14,476,262
Including capital reserve of \$6,348,289		
Certificates of deposit	391,175	390,758
Receivables		
Fees and grants from governmental agencies	6,148,782	5,121,832
Workshop contracts	-	-
Other	194,532	476,376
Prepaid expenses and other	1,340,458	1,139,103
Total Current Assets	<u>21,674,169</u>	<u>21,604,331</u>
Land, building and equipment	24,867,245	24,610,637
Less: Accumulated Depreciation	<u>18,059,844</u>	<u>17,299,745</u>
Net Fixed Assets	6,807,401	7,310,892
Restricted certificates of deposit	166,112	165,780
Investments	4,906,223	4,179,697
Restricted cash	455,189	457,966
Total Assets	<u>\$34,009,094</u>	<u>\$33,718,666</u>
Days of operations in operating cash balance	76	90
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	2,549,485	\$2,314,930
Notes payable	146,937	146,937
Accrued expenses	1,872,822	1,887,312
Deferred Revenue	0	277,868
Total liabilities	<u>4,569,244</u>	<u>4,627,047</u>
Net assets		
Net assets	<u>29,439,850</u>	<u>29,091,619</u>
Total net assets	29,439,850	29,091,619
Total liabilities and net assets	<u>\$34,009,094</u>	<u>\$33,718,666</u>

Developmental Disabilities Resource Center
 Unaudited Statement of Cash Flows

	Unaudited June 30, 2022	Audited June 30, 2021
Cash flows from operating activities:		
Change in net assets	\$348,215	\$2,055,001
Adjustment for non cash items:		
In-Kind Donation		-
Depreciation	760,099	843,929
(Gain)/loss on asset disposition		(8,313)
Unrealized (Gain)/Loss on Investment	773,484	(676,670)
Change in assets and liabilities:		
Accounts receivable	(745,090)	346,479
Other assets	(201,355)	(348,841)
Accounts payable and accrued expense	220,065	(424,743)
Deferred Revenue	(277,868)	277,868
Cash provided by operations	<u>877,550</u>	<u>2,064,710</u>
Cash flows from investing activities:		
Change in CDs	(750)	(1,059)
Proceeds from redemption of investments		-
Proceeds from sale of fixed assets	-	8,313
Purchase of investments	(1,500,000)	106,159
Purchase of fixed assets	(256,608)	(19,777)
Cash provided by investing activity	<u>(1,757,358)</u>	<u>93,636</u>
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	-	(10,251)
	<u>-</u>	<u>(10,251)</u>
 NET INCREASE (DECREASE) IN CASH	 (879,808)	 2,148,095
Cash balance, beginning of period	<u>15,152,406</u>	<u>13,004,311</u>
Cash balance, end of period	<u>\$14,272,598</u>	<u>\$15,152,406</u>