

# MINUTES

of the **REGULAR MEETING** of the  
**BOARD OF DIRECTORS**  
of the  
**DEVELOPMENTAL DISABILITIES RESOURCE CENTER**



DDRC Administrative Offices, 11177 W. 8<sup>th</sup> Ave., Lakewood, CO 80215  
August 23, 2017

*Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.*

## I -- PRELIMINARY

A. **CALL TO ORDER:** Mr. Pemberton, President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for August 23, 2017, to order at 5:30 p.m.

B. **ROLL CALL:**

### BOARD MEMBERS PRESENT

David Pemberton, President  
Jean Armour  
Jan Beckett  
Pat Bolton  
Frankie Cole  
Joanne Elliott  
Dan Fishbein  
Corinne Gray  
Margaret Huffman (by phone)  
Carolyn Kwerneland  
Doreen Raad  
Jodi Schoemer  
Kent Willis (by phone)

### BOARD MEMBERS

ABSENT  
Susan Hartley  
Tonya Kelly  
Joni Krickbaum  
Sarah Rivard

### SENIOR STAFF PRESENT

Beverly Winters, Executive Director  
Kristie Braaten  
Jane Byron  
Gena Colbert  
Roanna Davis  
Rob DeHerrera  
Tammy Drumright  
Keith Frambro  
Deb Gordon  
Dianne Hitchingham  
Diana Holland  
Terri Hulstrom  
Pat Jefferson  
Susan Johnson  
Liz Pahr  
Diana Patty  
Annette Rogers  
Jeanne Terrell  
Nick Wallin

A quorum was declared present.

C. **MINUTES:** Mrs. Kwerneland moved to approve the minutes of the June 28, 2017, meeting, seconded by Ms. Beckett and carried unanimously.

D. **FINANCIAL STATEMENTS (17-088)** Mrs. Cole, Treasurer, reviewed the May 2017 financial statements, including revenue, expenses and variances.

Ms. Armour moved to approve the financial statements as submitted, seconded by Mrs. Kwerneland and carried unanimously.

## II – COMMUNICATIONS (17-089)

- Note that DDRC sent along with gift baskets to local police departments to thank them for their work in response to the mandatory reporting requirements.
- Notes of thanks from the Arvada and Lakewood police departments for the gift baskets.

III – PUBLIC COMMENT

None

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Mr. Pemberton asked if there were items Board members wanted held off the consent agenda. Mrs. Gray moved that the following items be approved under the consent agenda.

- VI Human Resources Report (17-091)
- VII Development Report (17-092)
- VIII-A Enrollment (17-093)
- VIII-B Status of Waiting List (17-094)
- IX-F Service Provider/Host Home Contracts (17-101)
- IX-G Executive Committee & Finance Committee Recommendations (17-102) - None

Motion seconded by Mrs. Elliott and carried unanimously.

V – COMMENDATIONS AND AWARDS (17-090)

CAREER LADDER – There were six career level advancements last month.

COMMENDATIONS – Two Customer Service Awards and two 20/20 Vision Awards were given last month.

Mrs. Kwerneland moved to approve the commendations report as submitted, seconded by Mrs. Schoemer and carried unanimously.

VIII – INFORMATION ON PEOPLE RECEIVING SERVICES

- C. HUMAN RIGHTS COMMITTEE (HRC) (17-095) – Ms. Armour gave an overview of the reports for July and August, which included more information about the different investigation categories. It was noted that some providers handle peer-to-peer incidents as two separate investigations but that when they are reported to the DDRC Board staff combines the summaries into one.

Mrs. Elliott moved to approve the HRC report as submitted, seconded by Ms. Beckett and carried unanimously.

IX – BUSINESS

- A. LEGISLATIVE UPDATE (17-096)

- The “skinny” healthcare bill did not pass in Congress. Bipartisan hearings are being held but for now it looks like Medicaid reform is on the back burner. Efforts to influence the outcome of the reform have brought the Intellectual/Developmental Disabilities (I/DD) community together.
- The state is starting its budget building process. DDRC is working with Alliance to influence funding.

- Megan Davisson will no longer be the Joint Budget Committee (JBC) analyst for I/DD. Robin Smart, former Early Intervention (EI) analyst is taking her place. Vance Roper is stepping in as the new EI analyst. Both are scheduled to come to DDRC for meetings, tours and home visits to acquaint them with DDRC.
  - The Medical Service Board has promulgated rules for Senate Bill 16-038, the CCB Transparency law. DDRC is in compliance with all rules.
- B. EXECUTIVE DIRECTOR'S REPORT (17-097)
- The Governor signed a proclamation honoring Direct Support Professionals for DSP week in September. Beverly shared activities taking place to honor DDRC's DSPs.
  - The Golf Tournament generated \$39,000, up from last year's total.
  - Upcoming events include:
    - Arts and Crafts Fair, August 24<sup>th</sup>.
    - Legislative BBQ, September 19<sup>th</sup>, 26 legislators have signed up to participate.
    - Annual Meeting and Awards Ceremony, October 25<sup>th</sup>, Board member Pat Bolton has graciously agreed to be the keynote speaker.
    - QLO picnic, September 14<sup>th</sup>, Fairmont Park.
- C. CONFLICT FREE CASE MANAGEMENT (CFCM) UPDATE (17-098)
- Ten CCBs have applied for a rural exemption. DDRC is not among them because the majority of our catchment area is in the metro area.
  - The Department of Health Care Policy and Financing (HCPF) states that their next step will be developing case management agency qualifications and payment mechanisms and then rule making.
- D. WAIVER CONSOLIDATION UPDATE (17-099) – No update
- E. DIRECT SUPPORT PROFESSIONALS WEEK PROCLAMATION (17-100) – Direct Support Professional Week is September 10-16, 2017. Mr. Pemberton read a proclamation recognizing DDRC's valuable direct care staff.
- Mrs. Kwerneland made a motion to approve the proclamation. Seconded by Mrs. Schoemer and carried unanimously. The proclamation will be distributed to all DDRC direct support staff during the official week of celebration.

X – SPECIAL ITEM

Beverly Winters, Executive Director, presented information about leadership initiatives including where leadership initiatives originate from, goals, key strategic work groups (for access, workforce and technology), sustainable service models, employee engagement and forward thinking. Mrs. Gray asked when the next employee survey is scheduled. At this point, the goal is to conduct a follow-up to the 2015 survey in 2018. There was also discussion about predictive trends, i.e., changing demographics and technology advances.

XI – PUBLIC COMMENT

None.

XII -- ITEMS OF GENERAL DISCUSSION

Mr. Pemberton recognized Lori Ropa from The Arc of Jefferson, Clear Creek and Gilpin Counties.

There are still openings on the Governance Committee.

Seven directors are coming to the end of their terms. The Governance Committee chair will be reaching out to talk about people's interest in running for re-election or being re-appointed.

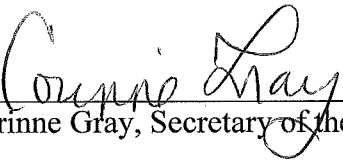
Officers will be elected in December if anyone is interested in running for a particular office.

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 7:10 p.m. The next regular meeting of the board will be held on Wednesday, September 27, 2017, at 5:30 p.m. at the DDRC building.

  
\_\_\_\_\_  
Corinne Gray, Secretary of the Board

  
\_\_\_\_\_  
Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

MONTH ENDED JUNE 30, 2017

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
<b>REVENUES</b>	\$36,986,391	\$3,082,199	\$ 4,446,695	\$36,986,391	\$ 39,082,983	\$2,096,592	5.7%
<b>EXPENDITURES</b>							
PERSONNEL	\$21,776,305	\$1,814,692	\$ 2,334,498	\$21,776,305	\$ 22,106,968	(\$330,663)	-1.5%
OPERATING	\$9,771,080	\$814,257	\$ 1,803,532	\$9,771,080	\$ 11,302,076	(\$1,530,996)	-15.7%
HOST HOMES	\$1,176,809	\$98,067	\$ 113,817	\$1,176,809	\$ 1,258,671	(\$81,862)	-7.0%
PURCHASE OF SERVICES	\$3,859,418	\$321,618	\$ 254,606	\$3,859,418	\$ 3,389,491	\$469,927	12.2%
<b>TOTAL EXPENDITURES</b>	\$36,583,612	\$3,048,634	\$ 4,506,453	\$36,583,612	\$ 38,057,206	(\$1,473,594)	-4.0%
<b>REVENUES OVER EXPENSES NET INCOME/(LOSS)</b>	\$402,779	\$33,565	\$ (59,758)	\$402,779	\$ 1,025,777	\$622,998	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

MONTH ENDED JUNE 30, 2017

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	MONTH	12
						Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
STATE PROGRAM	\$4,420,063	\$368,339	\$ 924,197	\$4,420,063	\$ 5,550,546	\$1,130,483	25.6%
FAMILY SUPPORT SERVICES	\$664,039	\$55,337	\$ 155,532	\$664,039	\$ 664,039	\$0	0.0%
MEDICAID COMPREHENSIVE SERVICES	\$17,610,320	\$1,467,527	\$ 1,230,971	\$17,610,320	\$ 16,969,945	(\$640,375)	-3.6%
SUPPORTED LIVING SERVICES	\$3,130,889	\$260,907	\$ 239,531	\$3,130,889	\$ 3,175,512	\$44,623	1.4%
CHILDREN'S EXTENSIVE SUPPORT	\$536,648	\$44,721	\$ 56,333	\$536,648	\$ 631,698	\$95,050	17.7%
JEFFERSON COUNTY	\$7,914,908	\$659,576	\$ 664,251	\$7,914,908	\$ 7,942,965	\$28,057	0.4%
ROOM AND BOARD	\$1,240,260	\$103,355	\$ 96,967	\$1,240,260	\$ 1,224,276	(\$15,984)	-1.3%
WORK CONTRACTS	\$278,718	\$23,227	\$ 24,477	\$278,718	\$ 288,857	\$10,139	3.6%
HUD SUBSIDIES	\$157,706	\$13,142	\$ 17,669	\$157,706	\$ 191,557	\$33,851	21.5%
INTEREST	\$3,000	\$250	\$ 327	\$3,000	\$ 2,297	(\$703)	-23.4%
RENTAL REVENUE	\$365,032	\$30,419	\$ 34,188	\$365,032	\$ 400,188	\$35,156	9.6%
DONATIONS/GRANTS	\$20,000	\$1,667	\$ 610,435	\$20,000	\$ 983,581	\$963,581	4817.9%
MISCELLANEOUS	\$78,574	\$6,548	\$ 348,605	\$78,574	\$ 539,191	\$460,617	586.2%
ELDERLY, BLIND AND DISABLED	\$251,610	\$20,968	\$ 12,376	\$251,610	\$ 197,789	(\$53,821)	-21.4%
EXTERNAL TOTAL REVENUE	\$36,671,767	\$3,055,981	\$ 4,415,859	\$36,671,767	\$ 38,762,441	\$2,090,674	5.7%
INTERNAL REVENUES	\$314,624	\$26,219	\$ 30,836	\$314,624	\$ 320,542	\$5,918	1.9%
	\$36,986,391	\$3,082,199	\$ 4,446,695	\$36,986,391	\$ 39,082,983	\$2,096,592	5.7%
1% OF Y-T-D REVENUE					\$ 387,624		
1/2 % OF Y-T-D REVENUE					\$ 193,812		
LESS THAN 1/2 % OF Y-T-D REVENUE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$10,000 AND 10%

MONTH ENDED JUNE 30, 2017

STATE DAY PROGRAM	WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED. SEE VARIANCE IN EARLY INTERVENTION OPERATING/POS EXPENSE. IN ADDITION DDRC RECEIVED ADDITIONAL ON-BOARDING DOLLARS THAT WERE NOT BUDGETED.
CHILDREN'S EXTENSIVE SUPPORT	THE BUDGET WAS BASED ON PRIOR YEAR UTILIZATION. WE HAVE SEEN AN INCREASE IN UTILIZATION AND AN INCREASE IN ENROLLMENTS. SEE VARIANCE IN OPERATING/PURCHASE OF SERVICE EXPENSE.
HUD SUBSIDIES	DDRC IS OVER BUDGET IN HUD REVENUE AS SEVERAL INDIVIDUALS IN QUALITY LIVING OPTIONS HAVE HAD AN INCREASE IN HUD FUNDING IN THE CURRENT YEAR.
DONATIONS/GRANTS	IN SEPTEMBER DDRC SOLD THE DONATED RESIDENCE FOR \$300,000. IN ADDITION DDRC RECEIVED AN IN-KIND DONATION OF COMPUTER LICENSES AND SOFTWARE VALUED AT OVER \$400,000. THERE IS A CORRESPONDING IN-KIND EXPENSE ALLOCATED TO ALL DEPARTMENTS.
MISCELLANEOUS	DDRC HAD A GAIN RELATED TO THE PROCEEDS RECEIVED FROM THE SEVERE HAILSTORM IN MAY OF NEARLY \$420,000.
ELDERLY, BLIND AND DISABLED	THE BUDGET WAS BASED ON PRIOR YEAR ENROLLMENT. WE HAVE SEEN A DECREASE ON THE NUMBER OF INDIVIDUALS ENROLLED ON THE ELDERLY, BLIND AND DISABLED WAIVER.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

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MONTH ENDED JUNE 30, 2017

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
<b>EARLY INTERVENTION</b>							
PERSONNEL	\$1,301,275	\$108,440	\$ 150,549	\$1,301,275	\$ 1,381,158	(\$79,883)	-6.1%
OPERATING / PURCHASE OF SERVICE	\$1,097,480	\$91,457	\$ 173,882	\$1,097,480	\$ 1,641,729	(\$544,249)	-49.6%
TOTALS	\$2,398,755	\$199,896	\$ 324,431	\$2,398,755	\$ 3,022,887	(\$624,132)	-26.0%
<b>ADULT DAY PROGRAM</b>							
PERSONNEL	\$4,402,684	\$366,890	\$ 484,766	\$4,402,684	\$ 4,421,637	(\$18,953)	-0.4%
OPERATING	\$1,114,324	\$92,860	\$ 260,072	\$1,114,324	\$ 1,426,516	(\$312,192)	-28.0%
PURCHASE OF SERVICES	\$721,342	\$60,112	\$ 50,992	\$721,342	\$ 661,427	\$59,915	8.3%
TOTALS	\$6,238,350	\$519,863	\$ 795,830	\$6,238,350	\$ 6,509,580	(\$271,230)	-4.3%
<b>ADMINISTRATION</b>							
PERSONNEL	\$3,150,335	\$262,528	\$ 335,010	\$3,150,335	\$ 3,250,745	(\$100,410)	-3.2%
OPERATING	\$1,027,755	\$85,646	\$ 152,069	\$1,027,755	\$ 1,139,826	(\$112,071)	-10.9%
TOTALS	\$4,178,090	\$348,174	\$ 487,079	\$4,178,090	\$ 4,390,571	(\$212,481)	-5.1%
<b>THERAPEUTIC LEARNING CONNECTIONS</b>							
PERSONNEL	\$423,600	\$35,300	\$ 46,030	\$423,600	\$ 409,805	\$13,795	3.3%
OPERATING	\$86,600	\$7,217	\$ 16,703	\$86,600	\$ 89,676	(\$3,076)	-3.6%
TOTALS	\$510,200	\$42,517	\$ 62,733	\$510,200	\$ 499,481	\$10,719	2.1%
<b>TRANSPORTATION</b>							
PERSONNEL	\$410,489	\$34,207	\$ 47,359	\$410,489	\$ 428,250	(\$17,761)	-4.3%
OPERATING / PURCHASE OF SERVICE	\$466,491	\$38,874	\$ 51,707	\$466,491	\$ 503,538	(\$37,047)	-7.9%
TOTALS	\$876,980	\$73,082	\$ 99,066	\$876,980	\$ 931,788	(\$54,808)	-6.2%
<b>RESOURCE COORDINATION</b>							
PERSONNEL	\$2,312,108	\$192,676	\$ 262,518	\$2,312,108	\$ 2,460,382	(\$148,274)	-6.4%
OPERATING	\$212,141	\$17,678	\$ 80,651	\$212,141	\$ 269,707	(\$57,566)	-27.1%
TOTALS	\$2,524,249	\$210,354	\$ 343,169	\$2,524,249	\$ 2,730,089	(\$205,840)	-8.2%
<b>CHILDREN AND FAMILY SERVICES</b>							
PERSONNEL	\$1,587,853	\$132,321	\$ 187,762	\$1,587,853	\$ 1,683,481	(\$95,628)	-6.0%
OPERATING	\$189,306	\$15,776	\$ 54,950	\$189,306	\$ 238,474	(\$49,168)	-26.0%
DIRECT FAMILY	\$664,039	\$55,337	\$ 155,532	\$664,039	\$ 664,039	\$0	0.0%
JEFFCO CFS FUND	\$0	\$0	\$ 236,948	\$0	\$ 500,000	(\$500,000)	100.0%
TOTALS	\$2,441,198	\$203,433	\$635,192	\$2,441,198	\$3,085,994	(\$644,796)	-26.4%



DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

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MONTH ENDED JUNE 30, 2017

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
<b>RESIDENTIAL - ALL</b>							
PERSONNEL	\$6,505,426	\$542,119	\$ 607,844	\$6,505,426	\$ 6,298,433	\$206,993	3.2%
OPERATING	\$2,144,806	\$178,734	\$ 288,809	\$2,144,806	\$ 2,060,365	\$84,441	3.9%
HOST HOMES	\$1,176,809	\$98,067	\$ 113,817	\$1,176,809	\$ 1,258,671	(\$81,862)	-7.0%
PURCHASE OF SERVICES	\$3,138,076	\$261,506	\$ 203,614	\$3,138,076	\$ 2,728,064	\$410,012	13.1%
TOTALS	\$12,965,117	\$1,080,426	\$ 1,214,084	\$12,965,117	\$ 12,345,533	\$619,584	4.8%
<b>SUPPORTED LIVING SERVICES/CES</b>							
PERSONNEL	\$1,308,178	\$109,015	\$ 180,214	\$1,308,178	\$ 1,446,691	(\$138,513)	-10.6%
OPERATING / PURCHASE OF SERVICE	\$2,293,597	\$191,133	\$ 294,887	\$2,293,597	\$ 2,450,014	(\$156,417)	-6.8%
TOTALS	\$3,601,775	\$300,148	\$ 475,101	\$3,601,775	\$ 3,896,705	(\$294,930)	-8.2%
<b>GRANTS</b>							
PERSONNEL	\$54,445	\$4,537	\$ 4,174	\$54,445	\$ 54,236	\$209	0.4%
OPERATING	\$1,549	\$129	\$ 1,355	\$1,549	\$ 7,335	(\$5,786)	-373.5%
TOTALS	\$55,994	\$4,666	\$ 5,529	\$55,994	\$ 61,571	(\$5,577)	-10.0%
<b>BEHAVIORAL HEALTH</b>							
PERSONNEL	\$319,912	\$26,659	\$ 28,272	\$319,912	\$ 272,150	\$47,762	14.9%
OPERATING	\$172,992	\$14,416	\$ 18,202	\$172,992	\$ 173,797	(\$805)	-0.5%
TOTALS	\$492,904	\$41,075	\$ 46,474	\$492,904	\$ 445,947	\$46,957	9.5%
<b>SELF DETERMINATION</b>							
OPERATING	\$300,000	\$25,000	\$ 17,765	\$300,000	\$ 137,060	\$162,940	54.3%
<b>SUMMARY</b>							
PERSONNEL	\$ 21,776,305	\$ 1,814,692	\$ 2,334,498	\$ 21,776,305	\$ 22,106,968	\$ (330,663)	-1.5%
OPERATING	\$9,771,080	\$814,257	\$1,803,532	\$9,771,080	\$11,302,076	(\$1,530,996)	-15.7%
HOST HOMES	\$1,176,809	\$98,067	\$113,817	\$1,176,809	\$1,258,671	(\$81,862)	-7.0%
PURCHASE OF SERVICES	\$3,859,418	\$321,618	\$254,606	\$3,859,418	\$3,389,491	\$469,927	12.2%
TOTALS	\$36,583,612	\$3,048,634	\$ 4,506,453	\$36,583,612	\$ 38,057,206	(\$1,473,594)	-4.0%
1% OF Y-T-D EXPENSE					\$ 380,572		
1/2 % OF Y-T-D EXPENSE					\$ 190,286		
1/2 % OF Y-T-D EXPENSE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$10,000 AND 10%

MONTH ENDED JUNE 30, 2017

EARLY INTERVENTION OPERATING / PURCHASE OF SERVICE		EARLY INTERVENTION SERVICES IS OVER BUDGET IN DIRECT SERVICE THERAPY EXPENSE. WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED.
ADULT DAY PROGRAM		
	OPERATING	ADULT VOCATIONAL SERVICES IS OVER BUDGET IN A VARIETY OF OPERATING EXPENSES INCLUDING PROGRAM SUPPLIES, FURNISHINGS REPAIRS AND MAINTENANCE. THESE EXPENSES ARE PAID FOR BY ON-BOARDING DOLLARS RECEIVED FROM THE STATE. IN ADDITION, DDRC IS OVER BUDGET IN IT COSTS RELATED TO THE IN-KIND DONATION OF COMPUTER SOFTWARE AND LICENSES.
ADMINISTRATION		
	OPERATING	DDRC IS OVER BUDGET IN IT COSTS RELATED TO THE IN-KIND DONATION OF COMPUTER SOFTWARE AND LICENSES.
RESOURCE COORDINATION		
	OPERATING	DDRC IS OVER BUDGET IN IT COSTS RELATED TO THE IN-KIND DONATION OF COMPUTER SOFTWARE AND LICENSES.
CHILDREN AND FAMILY SERVICES		
	OPERATING	DDRC IS OVER BUDGET IN IT COSTS RELATED TO THE IN-KIND DONATION OF COMPUTER SOFTWARE AND LICENSES.
	JEFFCO CFS FUND	OVER BUDGET IN THE JEFFCO CFS FUND AS THE BOARD APPROVED \$500,000 OF NEW SPENDING IN THE CURRENT FISCAL YEAR.
RESIDENTIAL - ALL PURCHASE OF SERVICES		DURING THE YEAR DDRC HAS HAD ONE PROVIDER START BILLING HCPF DIRECTLY AND TWO OTHER PROVIDERS DISCONTINUE PROVIDING RESIDENTIAL SERVICES.
SUPPORTED LIVING SERVICES/CES		
	PERSONNEL	A BETTER CHOICE HAS INCREASED THE NUMBER AND USE OF PART TIME DIRECT SERVICE PROVIDER'S TO ACCOMMODATE THE ADDITIONAL ENROLLMENT IN CES AND SLS IN THE CURRENT FISCAL YEAR.
BEHAVIORAL HEALTH		
	PERSONNEL	VACANCY SAVINGS.
SELF DETERMINATION		WE ARE UNDERUTILIZED IN THE SELF DETERMINATION PROGRAM. WE CONTINUE TO REVIEW REQUESTS FOR FUNDING AND NEW INDIVIDUALS TO THE PROGRAM.

Developmental Disabilities Resource Center  
Unaudited Statement of Financial Position

ASSETS	Unaudited June 30, 2017	Audited June 30, 2016
Current Assets		
Cash		
Cash and cash equivalents	\$14,245,254	\$11,623,618
<b>Including capital reserve of \$4,065,513</b>		
Certificates of deposit	1,068,858	1,067,490
Receivables		
Fees and grants from governmental agencies	4,158,935	5,036,762
Workshop contracts	23,075	13,575
Other	981,061	742,072
Prepaid expenses and other	449,953	365,587
	20,927,136	18,849,104
Land, building and equipment	24,052,457	23,910,510
Less: Accumulated Depreciation	15,014,772	14,483,914
	9,037,685	9,426,596
Restricted certificates of deposit	159,267	158,781
	\$30,124,088	\$28,434,481
<b>Days of operations in operating cash balance</b>	<b>112</b>	<b>97</b>
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	\$1,582,105	\$1,640,955
Notes payable	183,400	190,815
Accrued expenses	2,151,394	1,652,097
Deferred Revenue	230,798	0
	4,147,697	3,483,867
Net assets		
Net assets	25,976,391	24,950,614
	25,976,391	24,950,614
	\$30,124,088	\$28,434,481

Developmental Disabilities Resource Center  
Unaudited Statement of Cash Flows

	Unaudited June 30, 2017	Audited June 30, 2016
Cash flows from operating activities:		
Change in net assets	\$1,025,777	\$2,852,346
Adjustment for non cash items:		
In-Kind Donation	(518,153)	-
Depreciation	949,163	989,626
(Gain)/loss on asset disposition	(419,525)	(2,635,679)
Change in assets and liabilities:		
Accounts receivable	629,338	(1,781,877)
Other assets	(84,366)	10,455
Accounts payable and accrued expense	440,447	128,883
Deferred Revenue	230,798	(113,102)
Cash provided by operations	<u>2,253,479</u>	<u>(549,348)</u>
Cash flows from investing activities:		
Change in investments	(1,854)	(2,351)
Proceeds from redemption of investments	-	-
Proceeds from sale of fixed assets	933,050	3,786,327
Purchase of fixed assets	(555,624)	(1,095,734)
Cash provided by investing activity	<u>375,572</u>	<u>2,688,242</u>
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	(7,415)	(6,838)
	<u>(7,415)</u>	<u>(6,838)</u>
 NET INCREASE (DECREASE) IN CASH	 2,621,636	 2,132,056
Cash balance, beginning of period	<u>11,623,618</u>	<u>9,491,562</u>
Cash balance, end of period	<u><u>\$14,245,254</u></u>	<u><u>\$11,623,618</u></u>