

MINUTES

of the **REGULAR MEETING** of the
BOARD OF DIRECTORS
of the
DEVELOPMENTAL DISABILITIES RESOURCE CENTER



DDRC Administrative Offices, 11177 W. 8th Ave., Lakewood, CO 80215
April 26, 2017

Our mission is to create opportunities for people with intellectual and developmental disabilities and their families to participate fully in the community.

I -- PRELIMINARY

A. CALL TO ORDER: Mrs. Elliott, Vice President of the Board, called the regular meeting of the Board of Directors of the Developmental Disabilities Resource Center for April 26, 2017, to order at 5:30 p.m.

B. ROLL CALL:

BOARD MEMBERS PRESENT

Jean Armour
Jan Beckett
Frankie Cole
Joanne Elliott
Dan Fishbein
Corinne Gray
Margaret Huffman
Tonya Kelly
Joni Krickbaum
Carolyn Kwerneland
Doreen Raad
Jodi Schoemer
Kent Willis (by phone)

BOARD MEMBERS

ABSENT
David Pemberton, President
Pat Bolton
Susan Hartley
Sarah Rivard

SENIOR STAFF PRESENT

Beverly Winters, Executive Director
Kristie Braaten
Gena Colbert
Roanna Davis
Rob DeHerrera
Tammy Drumright
Keith Frambro
Deb Gordon
Terri Hulstrom
Pat Jefferson
Susan Johnson
Ron Marquez
Liz Pahr
Diana Patty
Annette Rogers
Jeanne Terrell

A quorum was declared present.

C. MINUTES: Mrs. Schoemer moved to approve the minutes of the March 22, 2017, meeting, seconded by Ms. Becket and carried unanimously.

D. FINANCIAL STATEMENTS (17-044) Mrs. Cole, Treasurer, reviewed the February 2017 financial statements, including revenue, expenses and variances. It was noted that as of the end of February, DDRC was tracking ahead of budget.

Dr. Huffman moved to approve the financial statements as submitted, seconded by Mrs. Schoemer and carried unanimously.

II – COMMUNICATIONS (17-045)

None

III – PUBLIC COMMENT

None

IV – ACTION ON ROUTINE ITEMS

CONSENT AGENDA: Mrs. Elliott asked if there were items Board members wanted held off the consent agenda. Mrs. Gray moved that the following items be approved under the consent agenda.

- VI Human Resources Report (17-047)
- VII Development Report (17-048)
- VIII-A Enrollment (17-049)
- VIII-B Status of Waiting List (17-050)
- IX-F Executive Committee and Finance Committee Recommendations
 - The Board approved an additional \$250,000 of the Family Support Council request for the Jeffco CFS Unmet Needs Fund.

Motion seconded by Mrs. Cole and carried unanimously.

V – COMMENDATIONS AND AWARDS (17-046)

CAREER LADDER

Five career ladder advancements were reported this month.

COMMENDATIONS

Two 20/20 Vision Awards, one Dynamo Award and two Customer Service Awards were given this month.

Beverly Winters announced that the Recognition Committee has established a D.U.C.K. award that goes to an employee who demonstrates Diligence while working Under the Radar with Constant quality and Kindness.

Mrs. Krickbaum moved to approve the commendations report as submitted, seconded by Ms. Beckett and carried unanimously.

VIII – INFORMATION ON PEOPLE RECEIVING SERVICES

- C. HUMAN RIGHTS COMMITTEE (HRC) (17-051) – Ms. Armour gave an overview of the investigations from the month noting that she did not have any concerns. She did note the number of times the police had been called to investigate incidents and wondered if it was negatively impacting the relationship DDRC has with local law enforcement. The increase is primarily due to new peer-to-peer incident reporting requirements. There was discussion regarding the benefit to DDRC reaching out to law enforcement to convey DDRC's appreciation for their work on these cases. In most cases it is the service agencies who contact the police directly in compliance with state reporting laws. Mrs. Gray noted that there is a group including The Arc of Jefferson, Clear Creek and Gilpin Counties, local law

enforcement and stakeholders in an effort to streamline the involvement of police in incident investigations. Lori Ropa, Executive Director of The Arc of Jefferson, Clear Creek and Gilpin Counties, gave additional information on the work of this group and DDRC is participating in this effort. Staff will think through a way to show appreciation to the police departments for their efforts, i.e., a thank you letter.

Previously the Board asked staff for a report documenting and outlining the number of incidents reported to look for any trends. This report will be shared with the Resource Coordination, Children and Family Services, Early Intervention Committee and the full Board in May.

Mrs. Kwerneland moved to approve the HRC report as submitted, seconded by Ms. Beckett and carried unanimously.

IX – BUSINESS

A. LEGISLATIVE UPDATE (17-052)

- Both the federal and state governments are working to balance their respective budgets. On the state side, there have been lots of discussions about transportation issues, compromises on the hospital provider fee, reduction of the state funds that go toward the hospital provider fee, a possible across-the-board cut of 2% next year and reduction of TABOR caps, among other issues.
- The 1.4% common policy community provider rate increase is included in the Colorado long bill to date.
- The Joint Budget Committee's Conflict Free Case Management bill (17-1343) was heard by the House Committee of Public Health and Environment where it passed 9-0. The bill contains critical elements including a five year implementation date, the ability to provide both Home and Community Based Services (HCBS) and Waiver Case Management but not to the same person, and more flexibility for possible exemptions for rural areas. The next step is for the bill to be heard by the House Appropriations Committee before going to the Senate. The Board is on track in terms of where it needs to be in the process at this point. Community Centered Boards (CCBs) need to submit their Business Continuity Plan to the state by June 30, 2018. If the bill passes, there will be the promulgation of rules and regulations surrounding the statute, a process that might take 12-18 months.
- Senate bill 17-287 proposes the creation of the Colorado Endowment Fund that allows a 25% tax credit for donations to endowments held by nonprofits or community foundations. This could be positive for DDRC and could bring in more donations.
- House bill 17-1284 is the background check bill, which would mandate that providers check with an existing Child and Adult Protective Services (CAPS) database in the Department of Human Services for information about potential hires. The people in the database are those involved in incidents that do not reach the level of criminal charges but where there were findings of substantiated abuse by Protective Services. If passed,

this would go into effect January 2019. The goal is to provide more protections for our vulnerable population.

Mrs. Cole asked if DDRC would have additional reporting requirements. Beverly Winters responded that the reporting requirements are already implemented and the database would come from those reports and subsequent findings by Adult Protective Services.

B. EXECUTIVE DIRECTOR'S REPORT (17-053)

- Ron Marquez's retirement reception will be May 8, 4-6 pm in the Summit room. The Board is invited to attend. Beverly introduced Nick Wallin, the incoming Director of Community Relations.
- The Golf Tournament will be held in August. There are opportunities for sponsorship. Board members are encouraged to spread the word about the event.
- The Legislative Barbeque is September 19, 2017.
- The DDRC Arts and Crafts Fair will be held on August 24, 2017, at a church in Westminster, as a way to expand into the community.
- Lodging Dynamic Hospitality Group, who bought the Bruno building, plans to honor DDRC with a piece of outdoor artwork on their property.
- Beverly introduced Janelle Hassell, an intern from Metro, who has been working with the Therapeutic Recreation department.
- DDRC had an Early Intervention audit. The written report isn't due for 30-45 days but the verbal exit review was positive.
- DDRC has been awarded a Microsoft philanthropy grant worth more \$400,000 in in-kind software donations. This donation will help to enhance organizational capacity and improve remote capabilities.

C. CONFLICT FREE CASE MANAGEMENT (CFCM) UPDATE (17-054) – Nothing additional to report.

D. WAIVER CONSOLIDATION UPDATE (17-055) – Although there is not a Waiver Consolidation Committee meeting scheduled until May, the four subcommittees have been doing groundwork in their respective areas.

E. PROPOSAL ABOUT A GOVERNANCE COMMITTEE (17-056) – Last month, the Board received a proposal for study about establishing a new Governance Committee. There was no further discussion.

Mrs. Krickbaum moved to approval the establishment of a Governance Committee, seconded by Ms. Beckett and carried unanimously.

Mrs. Elliott will chair the committee, which should include 3-5 members. There was discussion about possible membership both for the Governance Committee and the

Finance/Personnel Committee, which also needs one more member. Mr. Pemberton will be charged with soliciting volunteers.

X – SPECIAL ITEM

Roanna Davis, Director of Early Intervention, and Micki Klawes, Assistant Director of Early Intervention, presented information about DDRC's Early Intervention services.

XI – PUBLIC COMMENT

- Mrs. Krickbaum thanked the Board for approving the additional \$250,000 for the Jeffco CFS Unmet Needs Fund.
- Ms. Beckett thanked Ron Marquez for everything he has done for her, Speaking for Ourselves and DDRC.

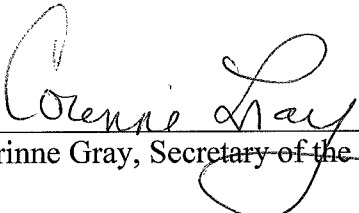
XII -- ITEMS OF GENERAL DISCUSSION

A. UNFINISHED BUSINESS – None

B. NEW BUSINESS – None

XIII – ADJOURNMENT

Meeting adjourned at 7:20 p.m. The next regular meeting of the board will be held on Wednesday, May 24, 2017, at 5:30 p.m. at the DDRC building.



Corinne Gray, Secretary of the Board



Annette Rogers, Executive Assistant

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED SUMMARY OF REVENUES & EXPENSES

MONTH ENDED MARCH 31, 2017

	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH ACTUAL	Y-T-D BUDGET	Y-T-D ACTUAL	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
REVENUES	\$36,986,391	\$3,082,199	\$ 3,303,847	\$27,739,793	\$ 28,331,003	\$591,210	2.1%
EXPENDITURES							
PERSONNEL	\$21,776,305	\$1,814,692	\$ 1,708,045	\$16,332,229	\$ 16,165,871	\$166,358	1.0%
OPERATING	\$9,771,080	\$814,257	\$ 920,495	\$7,328,310	\$ 7,512,735	(\$184,425)	-2.5%
HOST HOMES	\$1,176,809	\$98,067	\$ 113,814	\$882,607	\$ 919,402	(\$36,795)	-4.2%
PURCHASE OF SERVICES	\$3,859,418	\$321,618	\$ 249,050	\$2,894,564	\$ 2,626,906	\$267,658	9.2%
TOTAL EXPENDITURES	\$36,583,612	\$3,048,634	\$ 2,991,404	\$27,437,709	\$ 27,224,914	\$212,795	0.8%
REVENUES OVER EXPENSES NET INCOME/(LOSS)	\$402,779	\$33,565	\$ 312,443	\$302,084	\$ 1,106,089	\$804,005	

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED REVENUES

MONTH ENDED MARCH 31, 2017

SOURCE	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH REVENUE	Y-T-D BUDGET	Y-T-D REVENUE	MONTH	%
						9	
STATE DAY PROGRAM	\$4,420,063	\$368,339	\$ 427,328	\$3,315,047	\$ 3,667,336	\$352,289	10.6%
FAMILY SUPPORT SERVICES	\$664,039	\$55,337	\$ 81,766	\$498,029	\$ 334,241	(\$163,788)	-32.9%
MEDICAID COMPREHENSIVE SERVICES	\$17,610,320	\$1,467,527	\$ 1,544,658	\$13,207,740	\$ 13,049,582	(\$158,158)	-1.2%
SUPPORTED LIVING SERVICES	\$3,130,889	\$260,907	\$ 275,945	\$2,348,167	\$ 2,413,638	\$65,471	2.8%
CHILDREN'S EXTENSIVE SUPPORT	\$536,648	\$44,721	\$ 62,518	\$402,486	\$ 498,281	\$95,795	23.8%
JEFFERSON COUNTY	\$7,914,908	\$659,576	\$ 664,251	\$5,936,181	\$ 5,950,210	\$14,029	0.2%
ROOM AND BOARD	\$1,240,260	\$103,355	\$ 100,139	\$930,195	\$ 923,274	(\$6,921)	-0.7%
WORK CONTRACTS	\$278,718	\$23,227	\$ 22,590	\$209,039	\$ 210,061	\$1,023	0.5%
HUD SUBSIDIES	\$157,706	\$13,142	\$ 17,531	\$118,280	\$ 139,034	\$20,755	17.5%
INTEREST	\$3,000	\$250	\$ 321	\$2,250	\$ 1,544	(\$706)	-31.4%
RENTAL REVENUE	\$365,032	\$30,419	\$ 32,734	\$273,774	\$ 302,031	\$28,257	10.3%
DONATIONS/GRANTS	\$20,000	\$1,667	\$ 913	\$15,000	\$ 365,123	\$350,123	2334.2%
MISCELLANEOUS	\$78,574	\$6,548	\$ 24,994	\$58,931	\$ 83,022	\$24,092	40.9%
ELDERLY, BLIND AND DISABLED	\$251,610	\$20,968	\$ 18,866	\$188,708	\$ 154,791	(\$33,917)	-18.0%
EXTERNAL TOTAL REVENUE	\$36,671,767	\$3,055,981	\$ 3,274,554	\$27,503,825	\$ 28,092,168	\$588,343	2.1%
INTERNAL REVENUES	\$314,624	\$26,219	\$ 29,293	\$235,968	\$ 238,835	\$2,867	1.2%
	\$36,986,391	\$3,082,199	\$ 3,303,847	\$27,739,793	\$ 28,331,003	\$591,210	2.1%
1% OF Y-T-D REVENUE					\$ 280,922		
1/2 % OF Y-T-D REVENUE					\$ 140,461		
LESS THAN 1/2 % OF Y-T-D REVENUE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO REVENUE STATEMENT

VARIANCE IN REVENUES OF MORE THAN \$10,000 AND 10%

MONTH ENDED MARCH 31, 2017

STATE DAY PROGRAM	WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED. SEE VARIANCE IN EARLY INTERVENTION OPERATING/POS EXPENSE.
FAMILY SUPPORT SERVICES	REVENUE IS RECOGNIZED AS EXPENSES ARE INCURRED. SEE CORRESPONDING VARIANCE IN DIRECT EXPENSE.
CHILDREN'S EXTENSIVE SUPPORT	THE BUDGET WAS BASED ON PRIOR YEAR UTILIZATION. WE HAVE SEEN AN INCREASE IN UTILIZATION AND AN INCREASE IN ENROLLMENTS. SEE VARIANCE IN OPERATING/PURCHASE OF SERVICE EXPENSE.
HUD SUBSIDIES	DDRC IS OVER BUDGET IN HUD REVENUE AS SEVERAL INDIVIDUALS IN QUALITY LIVING OPTIONS HAVE HAD AN INCREASE IN HUD FUNDING IN THE CURRENT YEAR.
RENTAL REVENUE	DDRC LEASED SPACE ON THE FIRST FLOOR OF THE DDRC BUILDING THAT WAS NOT INCLUDED IN THE BUDGET.
DONATIONS/GRANTS	IN SEPTEMBER DDRC SOLD THE DONATED RESIDENCE FOR \$300,000.
MISCELLANEOUS	IN MARCH DDRC RECEIVED A REIMBURSEMENT FROM THE STATE OF COLORADO, UNCLAIMED PROPERTY DIVISION. THE REIMBURSEMENT WAS FROM A COMPANY WHO ISSUED DDRC FUNDS BUT DDRC DID NOT RECEIVE DATING BACK TO 1997. THEREFORE, DDRC FILED A CLAIM TO COLLECT THOSE FUNDS.
ELDERLY, BLIND AND DISABLED	THE BUDGET WAS BASED ON PRIOR YEAR ENROLLMENT. WE HAVE SEEN A DECREASE ON THE NUMBER OF INDIVIDUALS ENROLLED ON THE ELDERLY, BLIND AND DISABLED WAIVER.

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

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MONTH ENDED MARCH 31, 2017

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
EARLY INTERVENTION							
PERSONNEL	\$1,301,275	\$108,440	\$ 113,986	\$975,956	\$ 1,001,525	(\$25,569)	-2.6%
OPERATING / PURCHASE OF SERVICE	\$1,097,480	\$91,457	\$ 141,155	\$823,110	\$ 1,188,900	(\$365,790)	-44.4%
TOTALS	\$2,398,755	\$199,896	\$ 255,141	\$1,799,066	\$ 2,190,425	(\$391,359)	-21.8%
ADULT DAY PROGRAM							
PERSONNEL	\$4,402,684	\$366,890	\$ 355,076	\$3,302,013	\$ 3,213,287	\$88,726	2.7%
OPERATING	\$1,114,324	\$92,860	\$ 94,516	\$835,743	\$ 901,520	(\$65,777)	-7.9%
PURCHASE OF SERVICES	\$721,342	\$60,112	\$ 58,324	\$541,007	\$ 498,452	\$42,555	7.9%
TOTALS	\$6,238,350	\$519,863	\$ 507,916	\$4,678,763	\$ 4,613,259	\$65,504	1.4%
ADMINISTRATION							
PERSONNEL	\$3,150,335	\$262,528	\$ 247,913	\$2,362,751	\$ 2,349,863	\$12,888	0.5%
OPERATING	\$1,027,755	\$85,646	\$ 94,035	\$770,816	\$ 774,674	(\$3,858)	-0.5%
TOTALS	\$4,178,090	\$348,174	\$ 341,948	\$3,133,568	\$ 3,124,537	\$9,031	0.3%
THERAPEUTIC LEARNING CONNECTIONS							
PERSONNEL	\$423,600	\$35,300	\$ 31,593	\$317,700	\$ 294,288	\$23,412	7.4%
OPERATING	\$86,600	\$7,217	\$ 7,386	\$64,950	\$ 61,210	\$3,740	5.8%
TOTALS	\$510,200	\$42,517	\$ 38,979	\$382,650	\$ 355,498	\$27,152	7.1%
TRANSPORTATION							
PERSONNEL	\$410,489	\$34,207	\$ 33,607	\$307,867	\$ 310,180	(\$2,313)	-0.8%
OPERATING / PURCHASE OF SERVICE	\$466,491	\$38,874	\$ 41,131	\$349,868	\$ 358,797	(\$8,929)	-2.6%
TOTALS	\$876,980	\$73,082	\$ 74,738	\$657,735	\$ 668,977	(\$11,242)	-1.7%
RESOURCE COORDINATION							
PERSONNEL	\$2,312,108	\$192,676	\$ 192,082	\$1,734,081	\$ 1,798,718	(\$64,637)	-3.7%
OPERATING	\$212,141	\$17,678	\$ 13,834	\$159,106	\$ 154,139	\$4,967	3.1%
TOTALS	\$2,524,249	\$210,354	\$ 205,916	\$1,893,187	\$ 1,952,857	(\$59,670)	-3.2%
CHILDREN AND FAMILY SERVICES							
PERSONNEL	\$1,587,853	\$132,321	\$ 128,003	\$1,190,890	\$ 1,218,397	(\$27,507)	-2.3%
OPERATING	\$189,306	\$15,776	\$ 14,867	\$141,980	\$ 146,403	(\$4,424)	-3.1%
DIRECT FAMILY	\$664,039	\$55,337	\$ 81,766	\$498,029	\$ 334,241	\$163,788	32.9%
JEFFCO CFS FUND	\$0	\$0	\$ 59,625	\$0	\$ 157,445	(\$157,445)	100.0%
TOTALS	\$2,441,198	\$203,433	\$284,261	\$1,830,899	\$1,856,486	(\$25,588)	-1.4%

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

UNAUDITED EXPENSES

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MONTH ENDED MARCH 31, 2017

DEPARTMENT/SECTION/UNIT	TOTAL BUDGET	MONTHLY BUDGET	CURRENT MONTH EXPENSES	Y-T-D BUDGET	Y-T-D EXPENSES	Y-T-D VARIANCE FAV (-UNFAV) DOLLARS	%
RESIDENTIAL - ALL							
PERSONNEL	\$6,505,426	\$542,119	\$ 465,402	\$4,879,070	\$ 4,704,369	\$174,701	3.6%
OPERATING	\$2,144,806	\$178,734	\$ 152,542	\$1,608,605	\$ 1,419,291	\$189,314	11.8%
HOST HOMES	\$1,176,809	\$98,067	\$ 113,814	\$882,607	\$ 919,402	(\$36,795)	-4.2%
PURCHASE OF SERVICES	\$3,138,076	\$261,506	\$ 190,726	\$2,353,557	\$ 2,128,454	\$225,103	9.6%
TOTALS	\$12,965,117	\$1,080,426	\$ 922,484	\$9,723,838	\$ 9,171,516	\$552,322	5.7%
SUPPORTED LIVING SERVICES/CES							
PERSONNEL	\$1,308,178	\$109,015	\$ 115,264	\$981,134	\$ 1,032,498	(\$51,365)	-5.2%
OPERATING / PURCHASE OF SERVICE	\$2,293,597	\$191,133	\$ 196,681	\$1,720,198	\$ 1,793,791	(\$73,593)	-4.3%
TOTALS	\$3,601,775	\$300,148	\$ 311,945	\$2,701,331	\$ 2,826,289	(\$124,958)	-4.6%
GRANTS							
PERSONNEL	\$54,445	\$4,537	\$ 4,271	\$40,834	\$ 40,819	\$15	0.0%
OPERATING	\$1,549	\$129	\$ 244	\$1,162	\$ 4,535	(\$3,373)	-290.4%
TOTALS	\$55,994	\$4,666	\$ 4,515	\$41,996	\$ 45,354	(\$3,359)	-8.0%
BEHAVIORAL HEALTH							
PERSONNEL	\$319,912	\$26,659	\$ 20,848	\$239,934	\$ 201,927	\$38,007	15.8%
OPERATING	\$172,992	\$14,416	\$ 13,800	\$129,744	\$ 126,787	\$2,957	2.3%
TOTALS	\$492,904	\$41,075	\$ 34,648	\$369,678	\$ 328,714	\$40,964	11.1%
SELF DETERMINATION							
OPERATING	\$300,000	\$25,000	\$ 8,913	\$225,000	\$ 91,002	\$133,998	59.6%
SUMMARY							
PERSONNEL	\$ 21,776,305	\$ 1,814,692	\$ 1,708,045	\$ 16,332,229	\$ 16,165,871	\$ 166,358	1.0%
OPERATING	\$9,771,080	\$814,257	\$920,495	\$7,328,310	\$7,512,735	(\$184,425)	-2.5%
HOST HOMES	\$1,176,809	\$98,067	\$113,814	\$882,607	\$919,402	(\$36,795)	-4.2%
PURCHASE OF SERVICES	\$3,859,418	\$321,618	\$249,050	\$2,894,564	\$2,626,906	\$267,658	9.2%
TOTALS	\$36,583,612	\$3,048,634	\$ 2,991,404	\$27,437,709	\$ 27,224,914	\$212,795	0.8%
1% OF Y-T-D EXPENSE					\$ 272,249		
1/2 % OF Y-T-D EXPENSE					\$ 136,125		
1/2 % OF Y-T-D EXPENSE					\$ 10,000		

DEVELOPMENTAL DISABILITIES RESOURCE CENTER

NOTES TO EXPENSE STATEMENT

VARIANCE IN EXPENSES OF MORE THAN \$10,000 AND 10%

MONTH ENDED MARCH 31, 2017

EARLY INTERVENTION OPERATING / PURCHASE OF SERVICE	EARLY INTERVENTION SERVICES IS OVER BUDGET IN DIRECT SERVICE THERAPY EXPENSE. WE CONTINUE TO SEE AN INCREASE IN GROWTH IN THE EARLY INTERVENTION PROGRAM VERSUS WHAT WAS BUDGETED.
CHILDREN AND FAMILY SERVICES DIRECT FAMILY	REVENUE IS RECOGNIZED AS EXPENSES ARE INCURRED. SEE CORRESPONDING VARIANCE IN FAMILY SUPPORT SERVICES REVENUE.
JEFFCO CFS FUND	OVER BUDGET IN THE JEFFCO CFS FUND AS THE BOARD APPROVED \$250,000 OF NEW SPENDING IN DECEMBER 2016.
RESIDENTIAL - ALL OPERATING	QUALITY LIVING OPTIONS IS UNDER BUDGET IN A VARIETY OF OPERATING EXPENSES INCLUDING PROGRAM SUPPLIES, FURNISHINGS AND FOOD.
BEHAVIORAL HEALTH PERSONNEL	VACANCY SAVINGS.
SELF DETERMINATION	WE ARE UNDERUTILIZED IN THE SELF DETERMINATION PROGRAM. WE CONTINUE TO REVIEW REQUESTS FOR FUNDING AND NEW INDIVIDUALS TO THE PROGRAM.

Developmental Disabilities Resource Center
Unaudited Statement of Financial Position

ASSETS	Unaudited March 31, 2017	Audited June 30, 2016
Current Assets		
Cash		
Cash and cash equivalents	\$13,382,246	\$11,623,618
Including capital reserve of \$3,568,913		
Certificates of deposit	1,068,330	1,067,490
Receivables		
Fees and grants from governmental agencies	5,145,839	5,036,762
Workshop contracts	23,049	13,575
Other	480,038	742,072
Prepaid expenses and other	337,740	365,587
	20,437,242	18,849,104
Land, building and equipment	24,183,051	23,910,510
Less: Accumulated Depreciation	15,075,594	14,483,914
	9,107,457	9,426,596
Net Fixed Assets		
Restricted certificates of deposit	159,148	158,781
	\$29,703,847	\$28,434,481
Total Assets		
Days of operations in operating cash balance	112	116
LIABILITIES AND NET ASSETS		
Liabilities		
Accounts payable	\$1,642,917	\$1,640,955
Notes payable	190,815	190,815
Accrued expenses	1,649,624	1,652,097
Deferred Revenue	163,788	0
	3,647,144	3,483,867
Total liabilities		
Net assets		
Net assets	26,056,703	24,950,614
	26,056,703	24,950,614
Total net assets		
	\$29,703,847	\$28,434,481
Total liabilities and net assets		

Developmental Disabilities Resource Center
 Unaudited Statement of Cash Flows

	Unaudited March 31, 2017	Audited June 30, 2016
Cash flows from operating activities:		
Change in net assets	\$1,106,089	\$2,852,346
Adjustment for non cash items:		
In-Kind Donation	(300,000)	-
Depreciation	686,799	989,626
(Gain)/loss on asset disposition	(22,325)	(2,635,679)
Change in assets and liabilities:		
Accounts receivable	143,483	(1,781,877)
Other assets	27,847	10,455
Accounts payable and accrued expense	(511)	128,883
Deferred Revenue	163,788	(113,102)
Cash provided by operations	<u>1,805,170</u>	<u>(549,348)</u>
Cash flows from investing activities:		
Change in investments	(1,207)	(2,351)
Proceeds from redemption of investments	-	-
Proceeds from sale of fixed assets	322,325	3,786,327
Purchase of fixed assets	(367,660)	(1,095,734)
Cash provided by investing activity	<u>(46,542)</u>	<u>2,688,242</u>
Cash flows from financing activities:		
Issuance of notes payable	-	-
Payments on notes payable	-	(6,838)
	<u>-</u>	<u>(6,838)</u>
NET INCREASE (DECREASE) IN CASH	1,758,628	2,132,056
Cash balance, beginning of period	<u>11,623,618</u>	<u>9,491,562</u>
Cash balance, end of period	<u><u>\$13,382,246</u></u>	<u><u>\$11,623,618</u></u>